San Francisco State University
Sport Club End of Year Report

Club Name: ____________________________  Academic Year: ____________

Name of Officer completing EOY Report: ____________________________ Office Position: ____________

**Outgoing Officer Contact Information**

President: ____________________________ Email: ____________________________ Phone: ____________
Vice-President: ____________________________ Email: ____________________________ Phone: ____________
Treasurer: ____________________________ Email: ____________________________ Phone: ____________
Safety Officer: ____________________________ Email: ____________________________ Phone: ____________
Club Advisor: ____________________________ Email: ____________________________ Phone: ____________
Club Coach: ____________________________ Email: ____________________________ Phone: ____________

**Officer Elect Contact Information**

President: ____________________________ Email: ____________________________ Phone: ____________
Vice-President: ____________________________ Email: ____________________________ Phone: ____________
Treasurer: ____________________________ Email: ____________________________ Phone: ____________
Safety Officer: ____________________________ Email: ____________________________ Phone: ____________
Club Advisor: ____________________________ Email: ____________________________ Phone: ____________
Club Coach: ____________________________ Email: ____________________________ Phone: ____________

**Sport Club Accomplishments for the Year**  # of Club Members: ____________

Total Number of Competitions/Performances: ____________ (# of Wins: _____ # of Loses: ___ # of Ties: ___)
Total Number of Home Events Held: ____________ Total Number of Away Events Attended: ____________
Honors and/or awards received (individual and team):
________________________________________
________________________________________
________________________________________
________________________________________
What was your clubs practice schedule (times & locations)?
________________________________________
________________________________________
________________________________________
________________________________________
What do you feel was your sport club’s greatest accomplishment this past year?
________________________________________
________________________________________
________________________________________
________________________________________
Summary of Club Equipment/Inventory

Please list a complete inventory of all University purchased and owned club equipment (if more space is needed, please attach a typed inventory).

<table>
<thead>
<tr>
<th>Equipment Description</th>
<th>Quantity</th>
<th>Good</th>
<th>Fair</th>
<th>Poor</th>
<th>Location of Equipment</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Financial Summary

Membership Dues charged per Club Member: ______________________ per Month / Semester / Year

Club Revenue:

- Total Membership Dues Collected
- Total Fundraising Dollars Collected
- Total Sport Club Council Allocation Dollars Received
- Total Associated Students Allocation Dollars Received
- Other Miscellaneous Income

Total

Please define other miscellaneous income: __________________________________________________________

Club Expenses & Purchases:

- Team / Player Equipment
- Facility Rental Expenses
- Travel-Related Expenses
- National Affiliation Fees/Dues
- Referees and Officials
- Coach/Instructor Salary
- Other Fees/Dues (IE tournament/competition)
- Other Miscellaneous Fees

Total

Please define other miscellaneous fees: __________________________________________________________

Does the sport club have a bank account with Patelco? Yes No
What is the current balance in the club’s bank account going into next year? ____________________

Does your sport club have any outstanding debts leading into next year? Yes No

If yes, please explain with whom and why: ______________________________________________________
Evaluation of the Overall Sport Club Program at San Francisco State University

Please answer the following questions. You can write your comments below. Use the following scale to answer each of the questions:

1=strongly disagree  2=somewhat disagree  3=undecided/neutral  4=somewhat agree  5=Strongly Agree

1. The Sport Club Student Manager was concerned with the success of our club and helpful in meeting our club’s needs.  

2. The Sport Club Student Manager was readily available and provided assistance as needed.  

3. The Sport Club Coordinator was concerned with the success of our club and helpful in meeting our club’s needs.  

4. The Sport Club Coordinator was readily available and provided assistance as needed.  

5. The bi-weekly Sport Club Council Meetings were informative and beneficial.  

6. The rules and regulations set forth by the Sport Club program were clear and easy to understand in regards to:

<table>
<thead>
<tr>
<th>Club Chartering/ Renewal</th>
<th>Officer Expectations</th>
<th>Travel Requirements</th>
<th>Coach/Advisor Roles</th>
<th>Facility Requests</th>
<th>Risk Management</th>
<th>Club Point System</th>
<th>Fundraising/Funding</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Comments: