

REQUEST FOR REISSUE OF DIPLOMA

Dear Alumni:

Thank you for your request for reissue of your diploma. Please fill out this form completely.
Make your check or money order payable to San Francisco State University.

Mail to: Registrar's Office
San Francisco State University
1600 Holloway Avenue
San Francisco, CA 94132

Contact us at: 415 338-2350 phone
415 338-0588 fax
records@sfsu.edu

Note: Signatures on reissued diplomas do not necessarily match those on the original diploma.

Check <input type="checkbox"/>	Type of Diploma	Price	Quantity	Subtotal
	Second diploma for professional use	\$25.00		
	Reissue diploma with change from college to university (prior to 1/72 or from CSUSF to SFSU (FROM 1/72 TO 8/73)	\$25.00		
	Reissue diploma with change of degree designation, addition of major (prior to 5/77) or addition of approved concentration (prior to 5/81)	\$25.00		
	Reissue of diploma with student name change	\$25.00		
	Historic (duplicate of original) - available only for the following graduation years: 1/82 - 8/92	\$25.00		
	Original diploma has been lost or stolen (no changes in student name or degree designation)	\$25.00		
	Postage and Handling (U.S. or Canada) U.S. Mail \$6			
	Postage and Handling (U.S. or Canada) Express Shipping \$25			
	Postage and Handling (International) U.S. Air Mail \$15			
	Postage and Handling (International) Express Shipping \$30			
	TOTAL Diploma cost and Postage and Handling			

PLEASE PRINT OR TYPE NAME AS IT APPEARS ON UNIVERSITY RECORDS:

First Middle Last

PLEASE PRINT OR TYPE NAME AS YOU WISH IT TO APPEAR ON THE REISSUE:

First Middle Last

Degree Earned _____

Major _____

SFSU ID # _____

Current Mailing Address _____

Email _____

Date of Graduation _____

Date of Birth _____

Phone Number _____

Fax Number _____

AFFIDAVIT: I hereby certify that the information provided above is true and correct.

Signature _____

Date _____

To be completed by Registrar's Office:

Verifi ed	Fee Enclosed	Diploma Mailed
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