



# UC-CSU JOINT DOCTORAL PROGRAM in LEADERSHIP for EDUCATIONAL EQUITY

UC BERKELEY - SAN FRANCISCO STATE UNIVERSITY  
SAN JOSÉ STATE UNIVERSITY - CSU EAST BAY

2005 – 2006

## Application Procedures and Checklist

*The Joint Doctoral Program in Leadership for Educational Equity is administered by the University of California, Berkeley; California State University, Hayward; San Francisco State University; and San José State University. The program's instructional and professional development features provide opportunities for working superintendents and administrators to become agents of transformational and equitable change in their own schools, districts, and local educational agencies. The JDPLEE also develops cohort members' skills and provides them with the analytical tools and technical assistance to become advocates for efficiency, excellence, and systemic reform in K–12 public education throughout California.*

*Acceptance into the program is based upon competitive review of program applications.*

**DEADLINE FOR RECEIPT OF APPLICATION:      January 13, 2006**

The following materials are required to apply for the *Joint Doctoral Program (Ed.D.) in Leadership for Educational Equity*. Please use the checklist below to ensure that your application for admission is complete.

### I. Graduate Division and Departmental Applications

- \_\_\_\_\_ 1. Graduate School of Education Application (We encourage you to use the online version)
- \_\_\_\_\_ 2. UC Berkeley Graduate Application (We encourage you to use the online version) \*
  - \_\_\_\_\_ • Form A, B required from each applicant
  - \_\_\_\_\_ • Form E required from each international applicant
  - \_\_\_\_\_ • Form F, Statement of Purpose, required from each applicant
  - \_\_\_\_\_ • Form G, Letter of Recommendation (see #4 below)
- \_\_\_\_\_ 3. Two Sets of Official Transcripts (in sealed envelopes) for all undergraduate and graduate work, from all institutions attended.
- \_\_\_\_\_ 4. Three Letters of Recommendation that attest to your current leadership experience and your attributes as a scholar. (Form G is preferred but not required.) Please allow enough time for the letters to reach us by the deadline.
- \_\_\_\_\_ 5. Graduate Record Examination (GRE) General Test Scores. GREs must have been taken within the last five years. To ensure that your scores are accurately reported to the Graduate School of Education, use recipient code R4833-3999.
- \_\_\_\_\_ 6. Graduate Application Fee: \$60 (Make checks payable to "University of California Regents.")

\* *NOTE: If you have previously registered as a Graduate Student on the Berkeley campus (not including UC Berkeley Extension), you must fill out an Application for Readmission instead of the general Graduate Application. Readmission forms are available from the Graduate School of Education Admissions Office.*

## II. Additional Requirements for Application to the Joint Doctoral Program in Leadership for Educational Equity

- \_\_\_\_\_ 1. Credential. Copy of a valid California Professional Administrative Credential or comparable certification.
  
- \_\_\_\_\_ 2. District Support Form. Obtain signature(s) of your supervisor(s) and/or the necessary district official(s) granting permission for you to take adequate vacation/release time to attend all required courses/activities, to complete all assignments, and to conduct research in your district.
  
- \_\_\_\_\_ 3. Current Resumé that includes the following:
  - Name and Contact Information: Home and work addresses, phone, fax, e-mail.
  - Work Experience: Position(s) held as site-based or district-based administrator. All additional titles and employers, with an emphasis on administrative and/or leadership responsibilities.
  - Professional Associations: Organizations in which you have participated, leadership positions you have held, and other professional activities.
  - Professional Productivity: Professionally related publications (e.g., books, articles, research reports, curriculum guides) that you have produced.
  - Honors/ Awards/ Recognition: Professional honors, awards, and/or other special recognition you have received.
  - Community Service: All relevant community activities you have been involved in.

### SUBMIT ADDITIONAL MATERIALS TO:

**Graduate Assistant  
Graduate School of Education  
1607 Tolman Hall  
University of California  
Berkeley, California 94720-1670**