Steps For New Students

We Make Futures Happen
New Student Calendar

NOW
Log in to your Student Center on the SF State Gateway at gateway.sfsu.edu to view required items.

Apply for on-campus housing—do not wait until you commit to attending SF State. housing.sfsu.edu

Sign up for ELM/EPT placement tests
Deadline Test Date
Jan. 29 .................. Feb. 13
Mar. 4 .................. Mar. 19
Mar. 25 .................. Apr. 9
Apr. 22 .................. May 7

JANUARY 31
EOP Deadline
Priority deadline to submit Educational Opportunity Program Supplemental forms. For info, go to sfsu.edu/~eop.

Housing Priority Deadline
Priority deadline to apply for University Housing. For info, go to housing.sfsu.edu.

MARCH 2
Financial Aid Deadline
Priority deadline to apply for financial aid via the FAFSA or CA Dream Application. For info, go to sfsu.edu/~finaid.

APRIL 1
Accept Admission Offer Begins
First day to accept admission offer. Accept offer between April 1 - May 1. To accept, visit your Student Center at gateway.sfsu.edu.

Sign-up for Orientation
First day to sign up for orientation. Freshmen and transfer orientations are held in June and July. For info, visit newstudentprograms.sfsu.edu.

APRIL 9
Sneak Preview
Our open house for prospective students: Learn more about academic and campus services. Take a campus tour and learn more about housing. For info, go to sfedu/outreach.

MID-APRIL
Class Schedule
for Fall 2016 available on your Student Center on the SF State Gateway at gateway.sfsu.edu.

APRIL 22
Final Date to Sign-Up for ELM/EPT Tests
Last day for freshmen to sign up to take ELM/EPT tests to be allowed to attend SF State. Tests offered at every CSU. To sign-up, visit testing.sfsu.edu.

MAY 1
Accept Admission Offer Deadline
Last day to accept admission offer. To accept, visit your Student Center at gateway.sfsu.edu.

MAY 7
Freshmen ELM/EPT Testing Deadline
Last day to take ELM/EPT tests to be allowed to attend SF State. Tests offered at every CSU. For info, visit sfedu/future/apply/freshmen.html#tests.

JUNE
Orientation, Early Start & Transcripts
Attend Freshman or Transfer Student Orientation and register for classes. For info, visit newstudentprograms.sfsu.edu.

Enroll in and take Early Start course(s) if required based on ELM/EPT placement test scores. For details, visit sfedu/~advising/esp/.

Request final high-school transcripts (including spring grades). For a list of required documents, visit your Student Center at gateway.sfsu.edu.

JULY
Orientation & Registration
Attend Freshman or Transfer Student Orientation and register for classes. For info, visit newstudentprograms.sfsu.edu.

JULY & AUGUST
Tuition & Fees Due
Deadlines to pay tuition and fees or have financial aid on file. If fees are not paid by the published deadline(s), you will be canceled from all enrolled classes. Visit sfedu/~bursar for complete information and payment deadlines.

AUGUST 20
Move-in Day
campus housing

AUGUST 21–23
Welcome Days

AUGUST 24
Financial Aid
begins to be released to qualified applicants.

Classes Begin

JUNE 15
Transcript Deadline
Deadline for students with international coursework to submit transcripts to SF State. For a list of required documents, visit your Student Center at gateway.sfsu.edu.

JULY
Transcript Deadline
Deadline to submit high school/college transcripts to SF State. For a list of required documents, visit your Student Center at gateway.sfsu.edu.

Deadline to appeal to Undergraduate Admissions for admission by exception to a specific subject requirement on the basis of disability. For info, visit access.sfsu.edu.

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Classes Begin
Steps for New Students at SF State

Log in to your Student Center on the SF State Gateway at gateway.sfsu.edu and complete the following:

Freshmen & Transfer Requirements

1. Accept Admission Offer: Deadline: May 1, 2016
   If you plan to attend SF State in Fall 2016, you must accept your admission offer online April 1 – May 1. Students admitted after May 1 have two weeks from their admission date to accept their offer.

2. Sign Up for New Student Orientation & Register for Fall Classes
   Students receive advising and access to course registration at orientation. Space in orientation sessions and fall classes is limited and available first come, first served. Orientation sign-up is available the day after you accept your offer of admission.

3. Submit Proof of Measles, Mumps, Rubella (MMR) and Hepatitis B (HEP-B) Immunization
   All students must fulfill immunization requirements before they can register for classes.

   Undergraduate Admissions
   San Francisco State University
   1600 Holloway Avenue
   San Francisco, CA 94132

Appeal for Admission by Exception to a Specific Subject Requirement on the Basis of Disability

Undergraduate Admissions
San Francisco State University
1600 Holloway Avenue
San Francisco, CA 94132
Freshmen Only Requirements

1. Sign Up for English (EPT) & Mathematics (ELM) Placement Tests
Your notice of admission indicates whether ELM and/or EPT are required. SF State strongly urges all non-exempt students to test early, in February or March. Students who do not take the final test on or before May 7 will not be able to attend SF State. If you take the test at another CSU, be sure to list SF State as the campus to receive your scores.

2. Enroll in Early Start Math & English Courses
Students who score below 50 on the Entry Level Mathematics (ELM) placement test are required to complete an Early Start Math summer course. Students who score 146 and below on the English Placement Test (EPT) are required to complete an Early Start English course at SF State. For more information, see the Early Start information sheet enclosed.

NOTE: Students who identify as an AB540 or undocumented student are not required to participate in Early Start. However, Early Start is an option for AB540/undocumented students to complete in order to have a head start on completing remediation. For more information on Early Start for AB540/undocumented students, please refer to the website: sfsu.edu/~advising/esp.

Students who are not required to complete the Early Start requirement include out-of-state, international, transfer students and incoming freshmen who are exempt due to ELM/EPT/SAT/ACT or EAP scores.

3. Complete Directed Self Placement
All incoming freshmen must complete Directed Self Placement (DSP) prior to attending orientation. DSP results are used to determine the English course students enroll in for their first semester. Only students with AP credit, IB credit or course credit from another college are exempt from having to complete DSP. Please visit etc.sfsu.edu/pages/directed-self-placement for more information on DSP.

Apply for Financial Aid.
Priority Filing Deadline
March 2, 2016
To receive financial aid, you must fill out a Free Application for Federal Student Aid (FAFSA) and list SF State’s federal school code: 001154. You are strongly encouraged to complete your FAFSA online at fafsa.ed.gov. Do not wait until you or your parents have filed tax returns. The Financial Aid office will notify you about your financial aid award by email.

Frequently Asked Questions

International Students (F-1 & J-1 Visa)

Q: What if I am an international student?
A: International students are required to attend the International Student and Scholar Orientation during August 2016. More information can be found at the Office of International Programs website: oip.sfsu.edu/f1newstudents.
Class Registration

Q: How do I register for classes?
A: Registration and Academic Advising are available for new students on their orientation date. After orientation, students have the opportunity to add additional units during Open Registration.

Q: How do I find out what classes are being offered?
A: The Fall 2016 Class Schedule will be available online through your Student Center on the SF State Gateway: gateway.sfsu.edu. The University Bulletin publishes all course descriptions and graduation requirements online at bulletin.sfsu.edu.

Q: How do I pay tuition fees?
A: Tuition and fees must be paid in full by the published fee payment deadline, unless you have sufficient financial aid to meet your financial obligation. Complete fee payment information is available at the Bursar’s Office online at sfsu.edu/~bursar.

Student ID Card

Q: How do I get my student identification card?
A: A student identification card (OneCard) can be issued to you once you have paid your Tuition Fees. SF State ID Cards are available in the One Stop Student Services Center.

Orientation

Q: How do I sign up for orientation?
A: Beginning April 1, students may accept their SF State admission offer and register for an orientation date online the following day. Visit newstudentprograms.sfsu.edu for complete information and instructions on how to sign up for orientation.

Financial Aid

Q: Is it too late to apply for financial aid?
A: No, you can still file for financial aid online fafsa.ed.gov.

Advising

Q: How do I receive advising?
A: Academic advising for new students is available once the semester begins. Students are welcome to contact their major department to ask questions about major requirements. Also, for students who attend New Student Orientation, general advising will be available at that time. See the Advising Center website for more information at sfsu.edu/~advising.

Educational Opportunity Program (EOP)

Q: Can I still apply for Educational Opportunity Program (EOP)?
A: You should have applied for EOP on the CSU Mentor website when you applied for admission. You may still apply for EOP through CSU Mentor at csumentor.edu by the priority deadline of January 31, 2016.
Housing
Q: When should I apply for housing?
A: You should apply before January 31, 2016 to avoid being placed on the wait list for fall housing. You are able to apply for housing after you apply to SF State and receive your SF State ID number via email from Undergraduate Admissions. To apply, go to the University Housing website housing.sfsu.edu.

If you are a student with a disability and need to request reasonable accommodations for housing, you must also register with the Disability Programs and Resource Center (DPRC) to verify the need. Go to the DPRC website at access.sfsu.edu to learn how to register or call 415.338.2472.

English (EPT)/Mathematics (ELM) Placement Tests
Q: Do I have to take the EPT & ELM Placement Tests?
A: Your notice of admission indicates if you must take the tests in order to attend SF State. Students cannot attend SF State in the fall if they fail to take the placement tests by the final approved date of May 7, 2016. For more information, go to ets.org/csu or testing.sfsu.edu.

Q: When should I take the EPT & ELM Placement Tests?
A: Because students need to know as soon as possible if they have to take Early Start courses, SF State urges freshmen to test early in February or March. You must test no later than May 7, 2016. Plan accordingly! For test registration and preparation, visit testing.sfsu.edu.

Q: Where can I take the EPT & ELM Placement Tests?
A: The tests can be taken at any California State University campus. Be sure to list San Francisco State as the campus to receive your scores. For more information, go to ets.org/csu.

Q: If I am a transfer student, do I need to take the EPT & ELM Tests?
A: Your notice of admission will tell you if you need to take the EPT and ELM placement tests.

Q: How do I submit my Early Assessment Program (EAP) scores?
A: If you have an EAP English or math exemption, the designations (scores) will be sent electronically to SF State. If you are conditionally exempt from math or English, taking and passing the appropriate course(s) in your final year of high school will exempt you from taking the mathematics (ELM) test. SF State will contact you via email with instructions on how you can provide proof of satisfying EAP conditions. If you do not satisfy EAP conditions, you will be required to participate in Early Start. For questions about your EAP status or whether or not you are in an approved EAP course, please contact SF State’s EAP Program Manager at ceap@sfsu.edu. Information on EAP can be found at sfsu.edu/future/apply/freshmen.html#eap.
Additional Questions?

The One Stop is a single location where students can take care of a range of SF State business. It is located in the lobby of the Student Services building, next to the Lot 20 parking structure and near the center of campus.

Services Available
- Monday - Friday, 9 a.m. - 5 p.m.
- Bursar/Cashier
- College of Extended Learning
- Financial Aid
- OneCard (SF State ID card)
- Registrar
- Testing Services
- Undergraduate Admissions

Early Start

Q: What is Early Start?
A: Freshmen who score below 50 on the ELM, and 146 or below on the EPT, are required to “Early Start” before their first term of enrollment. For detailed information on Early Start, please see the enclosed Early Start information sheet and visit sfsu.edu/~advising/esp/.

NOTE: Students who identify as an AB540 or undocumented student are not required to participate in Early Start. However, Early Start is an option for AB540/undocumented students to complete in order to have a head start on completing remediation.

Students who are not required to complete the Early Start requirement include out-of-state, international, transfer students and incoming freshmen who are exempt due to ELM/EPT/SAT/ACT or EAP scores.

CMSPT

Q: Who should take Composition for Multilingual Students Placement Test (CMSPT)?
A: Students whose first or other language is not English; students who have been educated in a language other than English.
- Multilingual students who think they would benefit from taking their written English and oral communication requirements in courses designed to meet their specific needs.
- For test dates and registration procedures, check testing.sfsu.edu.

Disability Programs & Resource Center

Q: What services are available for students with disabilities?
A: Students with mobility, hearing, visual, communication, psychological and learning disabilities, who have ADHD, are on the autism spectrum or have chronic health conditions (e.g., HIV/ AIDS, environmental illness, arthritis, cancer, etc.) may be eligible for reasonable accommodations and services from the Disability Programs and Resource Center (DPRC). Services and accommodations available through the DPRC are designed to promote and provide equal access to the classroom and campus-related activities. If you would like to request accommodations, please visit access.sfsu.edu or call 415.338.2472 (TTY).

If a student with a disability is conditionally admitted but unable to complete certain subjects because of a disability, an appeal can be made to the Office of Undergraduate Admissions. Appeal on the basis of a disability should be submitted no later than July 15. Go to the Future Students website at sfsu.edu/future/apply/awd.html for details.

For more answers: sfsu.edu/future/ask/ask.html
San Francisco State University
We Make Futures Happen

San Francisco State University's annual security report includes statistics for the last three years for reported crimes on campus, on property owned or controlled by SF State, in certain off-campus buildings, and on public property within, or immediately adjacent to and accessible from, the campus. The report also includes SF State policies on campus security, alcohol and drug use, crime prevention and reporting, sexual assault and other matters. You can obtain a copy of this report by contacting the SF State Department of Public Safety at upd.sfsu.edu. San Francisco State University is an equal opportunity institution and does not discriminate on the basis of race, color, gender, religion, age, national origin, disability or sexual orientation. This information is available in alternative formats upon request.