Using think.com - Navigating Through Your Home Page

Step One: Log on to www.think.com

Step Two: Enter your username and password where provided. Click "Log on".

Step Three: Navigate through your homepage:

At the top left-hand corner is your identity and the page you are on:

On the right side of the screen are your popular items. Check here for places you visit regularly:

At the bottom of the screen is a list of the communities that you are a member of. Click here to visit those communities:
Using think.com - General Navigation

At the top right hand corner of every screen in think.com are three important links:

The "home" link will always get you back to your home page. Use it if you ever get lost or need to return to your home page.

The "explore" link will take you to a search page, where you can search for people, communities, and content:

The "help" link will take you to a help page that addresses the page you were just on:
Using think.com - Navigating Through A Community

Step 1: Navigate to a Community, by one of the following methods:

1) Click on the Community's link in the Popular Items or the Memberships section of your Home Page (See Using think.com - Navigating Through Your Home Page).

2) Use the Explore function to search for the Community (See Using think.com - General Navigation).

Step 2: Navigate through the Community Page:

At the top left-hand corner is your identity and the page you are on:

On the right-hand side of the Community page is contact info for the owner of the Community:

- identity
- role in the community
- name of community
- link to the owner's home page
- send a think.com email message to the owner
- save the owner's think.com email address in your address book
- leave a sticky on this page for the owner to read
Each Community Page is different. Click on links to visit different articles, conversations and media posted on the page:

For more on Conversations, see following page, *Using think.com - Navigating Through A Conversation.*
Using think.com - Navigating Through A Conversation

Step 1: Navigate to the Community where the Conversation is posted
(See Using think.com - Navigating Through Your Home Page and General Navigation)

Step 2: On the Community Page, locate the Conversation, read the topic, and click on the link:

Conversation icon
(not a link)

Conversation name
(click to enter the Conversation)

Step 3: On the Conversation Page, scroll down and read what other people have to say. Responses are posted in order:

Ralph Dickinson
4 weeks ago

Here is my input - Ralph

Jill Detweiler
4 weeks ago

What topics are they addressing?

A Shepard
4 weeks ago

Here we go!!!!

identity of Respondent

when response was posted

response
Using think.com - Navigating Through A Conversation
(continued)

Step 4: Scroll to the bottom of the Conversation Page to find the Response Box:

Step 5: Type your response in the box provided. If your response is going to be very long, you may want to open a text program like Word or Simpletext, compose your response in that program, and then cut and paste it into the response box. This method will prevent you from losing your work if your connection to the server is interrupted while you are writing.

Step 6 (optional): Preview your response by doing the following:

1) Click on the Preview button in the Response Box. 

2) Scroll to the bottom of the Conversation Page, and look at your response:

3) Click Contribute to add your response to the Conversation, or Continue to modify your response.

Step 7: If you do not need to Preview your Response, submit it by clicking the Contribute button.