

A MESSAGE FROM THE CHIEF

The University Police wants to assist you in deterring harassing phone calls and emails. You can use the attached log in aiding investigators in solving the problem. When you determine that the calls or emails are becoming a problem, contact the University Police.

Here are some background rules you may want to follow in handling harassing phone calls and or emails.

1. Remember, a telephone call is just as personal as a face to face conversation. Do not feel obligated to answer questions.
2. Remember, it is your phone service and your time. If you do not want to talk, simply say so. If the caller is rude enough not to let you go graciously, hang up.
3. If a caller makes an obscene or suggestive remark, hang up! The caller would like nothing better than for you to demand to know who it is or to ask repeatedly what the caller wants.
4. Do not talk with strangers. Be careful when the caller is taking a survey. If you have any concerns about the legitimacy of the survey, ask the person for his/her name, company name and telephone number. Say that you will call back after you verify the authenticity of the survey.
5. Place ads with caution. When placing an ad in a newspaper, use a newspaper or post office box number if possible. If you must list your phone number, do not list your address. Harassing callers are avid readers of the classified ads.
6. If the caller remains silent after you answer, hang up! Do not let the caller know if he has succeeded in upsetting you.

7. Never volunteer your number to an unknown caller.
8. Instruct your children that their care providers should never talk on the phone to strangers. An innocent comment such as "I'm the only one home," could lead to problems.
9. Be familiar with the phone log so you can record the information accurately, in order to aid in an investigation.
10. These crimes are difficult to investigate and prove. Your cooperation is a necessity for successful suppression and prosecution.
11. Should you receive phone calls that threaten physical harm, the guidelines outlined in this brochure may not be enough. Should you receive such phone calls, call the University Police for assistance.

CRIME PREVENTION

Crime prevention has been defined as the anticipation, the recognition and the appraisal of a crime risk and the initiation of some action to remove or reduce it.

EMERGENCY
(24 Hours)
911

If you are on the main campus and using a cell phone, dial **(415) 338-2222** for the University Police.

BUSINESS
(24Hours)
(415) 338-7200

CRIME HOTLINE
(415) 338-3030

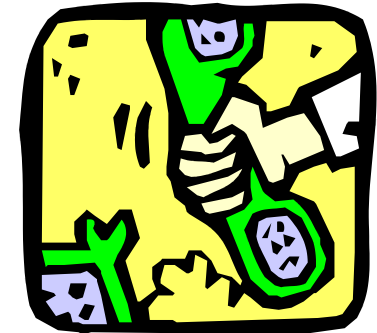
Crime Prevention Unit

SAN FRANCISCO STATE UNIVERSITY POLICE

www.sfsu.edu/~upd

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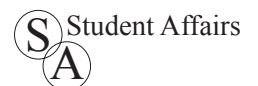
HARASSING PHONE CALLS & EMAILS



San Francisco State University
Police Department
(415) 338-7200



PATRICK M. WASLEY
CHIEF OF POLICE



HARASSING PHONE CALL LOG

	Date	Time	Hung Up	Threatening	Obscene	Nuisance	Male	Female	Young	Old	High	Low	Accent	Intoxicated	Nervous	Camouflaged	Other (describe)	Background Noise	
	Call	Type of Call	Voice																
1																			
2																			
3																			
4																			
5																			
6																			
7																			
8																			
9																			
10																			
11																			
12																			

The information recorded here may give valuable clues to the identity of a caller and could establish a pattern that could help identify the source or the reason for the calls.

Phone Numbers:

University Police: 338-7200

Telephone Company: _____