

# Campus Security Report 2006



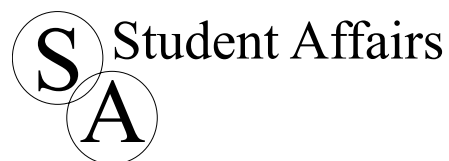
San Francisco State University

Crime Statistics for 2003-2005



**San Francisco State University  
University Police Department**  
1600 Holloway Avenue  
San Francisco, CA 94132  
(415) 338-7200 - 24 hours

**Emergency 911**



This publication is available in large print format upon request.  
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## **A Message from the Chief**

Welcome to San Francisco State University!

I would like to welcome all new and returning faculty, staff, and students to San Francisco State University. As members of the SFSU campus community we all share the responsibility of maintaining a safe and healthy environment. Your safety while at San Francisco State University is the primary concern of the University Police Department.

The San Francisco State University Police Department operates 24 hours a day, seven days a week, year round. There are trained emergency dispatchers that answer the phones 24 hours a day. There is always a police officer on duty who will respond to calls for assistance.

This brochure is available to the public to provide statistical information required by law. If you have questions or concerns regarding any information on this brochure, please contact the University Police Department at (415) 338-7200, or come by the Police Department building located on North State Drive.

Kirk Gaston  
Chief of Police

## **Safety on Campus**

San Francisco State University strives to:

- Create and maintain an environment for learning that promotes respect for and appreciation of scholarship, freedom, human diversity, and the cultural mosaic of the City of San Francisco and the Bay Area;
- Promote excellence in instruction and intellectual accomplishment and;
- Provide broadly accessible higher education for residents of the region and state, as well as the nation and the world.

The University Police Department participates in delivering the University mission and strives to create a safe environment conducive to academic excellence. Even though the University Police Department works closely with neighboring Police Agencies and employs security measures to reduce and prevent crime, we believe security is everyone's responsibility, and we need your assistance.

SFSU is a community of more than 30,000 faculty, staff and students located in the City and County of San Francisco. In addition to the main campus, SFSU maintains a downtown teaching center and remote research facilities located in Tiburon and Sattley, California. While we do not employ University Police officers at these locations, we maintain a collaborative and reporting relationship with the law enforcement agencies at these sites and will intervene if a security issue arises.

On the main campus, to minimize the number of criminal incidents, a competent Residence Life staff, a professionally-trained university police force, students, and members of the wider campus community participate in a number of shared responsibilities to insure that the students and their possessions are protected as much as possible.

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## **Timely Warning Policy**

On occasion, you will see timely warning notices describing recent crime trends or dangerous incidents. It is our policy to post these notices on the exterior doors of all campus buildings to provide our community with information about the incidents and crime prevention recommendations. Once all the relative information is received, these notices will typically be posted within 24 hours.

### **Policy for Reporting the Annual Disclosure of Crime Statistics**

The University Police Department prepares this report to comply with the Jeanne Clery Disclosure of Campus Security Policy and Crime Statistics Act. The full text of this report can be located on our web site at [www.sfsu.edu/~upd](http://www.sfsu.edu/~upd). You will also be able to connect to our site via the SFSU Home page at [www.sfsu.edu](http://www.sfsu.edu). This report is prepared in cooperation with the Police agencies surrounding our main campus and our alternate sites, Housing and Residential Services, the Judicial Affairs Officer and the Division of Student Affairs. Each entity provides updated information on their educational efforts and programs to comply with the Act.

To comply with the act, we collect crime statistics from local police agencies, by providing the addresses of off campus housing or off campus property either owned, or controlled by the university, or public property immediately adjacent to campus. All local police agencies, where SFSU property is located or is nearby, provide automated statistics for the property and a radius around the property requested. These statistics may also include crimes that have occurred in private residences or businesses and is not required by law. The University does not recognize any off campus fraternity or sorority houses. Likewise, student organization recognition does not extend beyond the University, and student organizations are not recognized to engage in activity off-campus. In September of every year, an email is mailed to all enrolled students that provides the web site address to access this report and the web address is included in the pay stubs of all faculty and staff. Copies of the report may also be obtained at the University Police Department at 1600 Holloway, S.F. CA. 94132 or by calling 415-338-2747. All prospective employees may obtain a copy from Human Resources in Administration 252 or by calling 415-338-1872, and the web site address will be attached to SFSU employment applications. Directions to locate the report on the web site are located in the Class Schedule and university Bulletin.

### **Policies & Procedures Concerning Security, Access and Maintenance of Campus Facilities**

All buildings except the library will be secured by the University Police Department by 11:00 P.M. on weekdays and by 5:30 P.M. on weekends per University Executive Order #94-17. We recognize that there will be some need for after hour and weekend access to buildings. After hours, a faculty or staff I.D. is required. Anyone working late or on weekends should notify the University Police Department. Students working in the building after hours are required to have in their possession a student pass (authorized by college deans), together with photo identification. Holiday access scheduling is treated as weekend access.

Access to university housing facilities is limited to residents, escorted guests and university staff. Entry is monitored on a 24-hour basis through a combination of card-key security systems, hard keys, door prop alarms, and on-duty Residence Life personnel. The campus facilities are maintained by Plant Operations and patrolled by the officers of the University Police Department. The police officers and community service officers regularly test the emergency phones and submit work orders for repair, recommend the trimming of shrubbery for safety reasons and conduct periodic lighting surveys. Officers report the need for replacement of lights and any other physical hazards they notice. Periodic crime prevention surveys are conducted when a crime trend occurs or upon the physical changes of office space and equipment when requested by an administrator. All campus buildings are equipped with card key access and door alarms that report to the University Police Department. Many offices, labs, computer rooms and areas of campus have alarms.

Lighting improvements are constantly being evaluated. Improvements have included the placement of high intensity sodium vapor lights in buildings, in parking lot areas, in areas with heavy landscaping and trees, and along pathways frequently traveled by students. Outdoor courtesy telephones are located at the entrances of all university housing facilities and at many locations throughout the campus. All emergency telephones are connected directly to the University Police Department.

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## Multi-Hazard Response Plan

As part of the University's Multi-Hazard response plan, there are "safety coordinators" on each floor of every building on campus. There is one "building coordinator" for each building and their names are listed in the front of the SFSU Telephone Directory. The names are updated annually with each new publication. Evacuation drills for each building are completed annually, both during the day and evening. The safety coordinators assist the University Police Department in evacuating buildings in emergencies and identifying hazards in the buildings. Faculty, staff and students should report crimes and suspicious activities 24 hours a day to the University Police Department. Safety coordinators can be contacted if for some reason you choose not to call our office.

### Reporting Criminal Offenses to SFSU Other Than to the University Police

Students are encouraged to report any problems with the campus environment to the University Police Department, but we encourage reporting anywhere on campus you feel comfortable such as the Division of Student Affairs staff or any campus administrators. The University Police Department maintains an anonymous crime tip line at 415-338-3030. The University Police Department, Counseling and Psychological Services, and the Division of Student Affairs will accept confidential and anonymous reports of crimes for inclusion in the annual statistical report. It is our goal to provide assistance wherever the report is made to make sure we include the crime in our annual security report.

### The University Police Department Your Community Policing Agency

#### Campus Law Enforcement Information...

Campus safety and security is coordinated by the University Police Department, located on North State Drive, near Lot 20. The department has a force of 39 sworn officers with full arrest powers and 65 non-sworn support employees. Our police officers are graduates of the California Peace Officers Standards Training Academy and undergo continued training to upgrade their skills. All sworn officers have been trained in first aid and CPR and are authorized to enforce all regulations on the university campus and an immediate one-mile radius. In some instances police powers extend statewide. University Police officers are armed with firearms. They conduct foot, vehicular and bicycle patrols on campus and in the Residence Community 24-hours a day.

We enjoy a good working relationship with all neighboring police agencies. University Police officers also work very closely with the San Francisco Police Department, agencies near our branch sites, and other law enforcement agencies to assist them with incidents involving campus community members that may occur off campus.

#### Please promptly report all criminal incidents and medical emergencies to us...

Potential criminal actions and any emergency on campus, including medical emergencies, should be reported directly to the University Police Department by dialing 9-1-1. Upon receipt of the call, the university police officers are dispatched immediately to the site of the complaint and have the authority to make arrests if necessary.

#### Crime Prevention Presentations Available

As part of the Student Affairs philosophy, Student Affairs staff, Housing and Residential Services along with the University Police Department and the S.A.F.E. Place, hold sessions each semester on topics including personal safety awareness, rape and sexual assault prevention, and the prevention of burglary and vandalism. Workshops, group presentations and written materials are provided to on-campus housing residents each semester, focusing on community responsibilities and needs within the student living environment. Information on safety and security is provided to students and employees regularly through seminars, films, bulletins, and crime alerts, posters, brochures and university student newspapers.

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## Alcohol, Drugs and Weapons Policies

SFSU Complies with the Drug Free Workplace Act of 1990 and the Higher Education Act Section 120a...

University police officers enforce laws regulating the use of alcoholic beverages and underage drinking. SFSU is committed to maintaining a safe and healthy environment for the campus community. Alcohol and other drugs should not interfere with the University's educational mission. All SFSU students, faculty members, staff members, and administrators are subject to local, state and federal laws regarding the unlawful possession, distribution or use of alcohol or illegal drugs.

The unlawful manufacture, distribution, dispensing, possession or use of illegal drugs on the University campus or at any University-sponsored event off campus is prohibited. No one may use illegal substances or abuse legal substances, including alcohol, in a manner which impairs performance of assigned tasks. A complete description of these regulations is contained in University Executive Order 89-12 "Alcohol and Drug Policy" and University Executive Order 90-15 "Policy on Substance Abuse in the Workplace". Both policies are available on the SFSU Home Page at [www.sfsu.edu](http://www.sfsu.edu) and at Human Resources, the University Police Department, and the Office of the Vice President for Student Affairs and CEASE (Creating Empowerment through Alcohol and Substance Abuse Education). The CEASE Program, 415-338-1203, provides culturally sensitive information about alcohol and other drugs to our diverse campus community; involves a collective of students who assist in creating a campus environment which reinforces healthy lifestyles; provides support services for students who are experiencing problems with substances; and educates students about the impact of both alcohol and other drug abuse.

Excessive use of alcohol and other drugs is a serious health problem in itself, but alcohol and drug abuse can also contribute to a host of other physical and mental health problems such as unwanted pregnancy, violent behavior, HIV infection and other sexually transmitted diseases and psychological depression.

The use of alcoholic beverages must be in compliance with California State Law and is strictly limited to persons 21 years of age or older. The possession, transportation, and/or consumption of alcohol by individuals under 21 years of age is strictly prohibited. Alcoholic beverages may not be consumed in public areas and must be concealed and not in plain view when transported in the Residence Community. Residents in the Residence Community under the age of 21 are not permitted to host guests or residents of any age who are in possession of alcohol in their room/apartment.

The University Police Department strictly enforces Federal and State laws, as well as the University's zero-tolerance policy, for the use and sale of illegal drugs. Violators are subject to university discipline, criminal prosecution and removal from University housing. Students engaging in the sale of illegal drugs will be expelled. Students found in violation of University alcohol, drug and weapons policies may be subject to academic probation, suspension or expulsion. Parents or guardians may be notified about any disciplinary violation involving alcohol or a controlled substance which has been committed by a student who is under the age of 21.

Employees in violation of the university alcohol and drug policies may be subject to corrective action or dismissal or be required to participate fully in an approved counseling or rehabilitation program. Applicable legal sanctions under local, State and Federal law for the unlawful possession or distribution of illicit drugs and alcohol range from probation, diversion, imprisonment in the county jail for less than one year, to imprisonment in State Prison. A police officer can take the license from any driver suspected of driving under the influence of alcohol and drugs.

Firearms and other dangerous weapons of any kind are not permitted on campus or in the Residence Community. Intentional use, possession, or sale of firearms or any other dangerous weapon is strictly prohibited on campus by state law.

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## **Safety and Security in the Residential Community Access and Maintenance**

San Francisco State University offers two traditional residence halls and two multi-story apartment complexes, which provides on-campus housing for approximately 2250 students. Security safeguards within the residence community include restricted access, video surveillance and external door prop alarm systems. Crime prevention programs include orientation workshops, individual floor meetings, residential community-wide presentations, and educational programs.

Professional Residence Directors and student Resident Assistants, who are all members of the university Housing and Residential Services staff, live on campus and provide 24-hour staff coverage. Student room doors should be locked at all times even when occupied. Residents with automobiles may park them in Lot 25 after purchasing a semester or daily permit. Most importantly, residents are reminded to observe building security procedures and to notify Residence Life staff or the University Police Department of any unfamiliar faces or unusual incidents within either the residence halls or apartments. In 2004, Housing and Residential Services implemented an in-house program for alcohol and drug violations.

All Residence Life staff members in the residence community undergo comprehensive training each semester for both prevention and response regarding safety and security issues. As part of their responsibility for campus security, both student and professional staff participate in lectures and seminars, including first aid and CPR training, associated with topics such as substance abuse, prevention of sexual assault, and community security.

### **Mary Ward and Mary Park Halls**

The Residence Halls are primarily reserved for incoming freshmen. Housing and Residential Services offers a wide variety of programs. Most rooms are double occupancy, and when requested ADA accessible single rooms. The rooms are furnished with a bed, closet space, desk, chair, and drawers, for each resident each room has a cable TV outlet providing basic cable programming, power outlets, phone jacks with one phone instrument, and 10baseT Ethernet jacks. Residents are allowed to bring or rent a small refrigerator and or microwave to use in their rooms. Each resident in the Halls is required to purchase a meal plan; 10, 15 or 19 meals a week.

### **Towers at Centennial Square**

The "Towers" is a 15 story apartment building which houses first year students enrolled in Residential Learning Communities and Sophomore students. The apartments are fully furnished one or two bedroom double occupancy units with a kitchenette, living room and bathroom. Each bedroom has a cable TV outlet providing basic cable programming, power outlets, phone jacks with one phone instrument, and 10baseT Ethernet jacks for both residents. There is card access to the exterior doors and a 24 hour front desk.

Each building has a staff of student Resident or Community Assistants and a full time professional Resident Director or Area Coordinator. Resident or Community Assistants are available to provide help in anything from roommate conflicts to directions on how to get the nearest supermarket. RAs and CAs work closely with their residents to make sure the residents are academically and socially successful.

Exterior doors are monitored with prop alarms, key and card access. Depending on the building, there are two to three Resident Assistants on duty each evening Sunday night through Thursday night and 24 hours starting Friday at 5pm to Monday mornings. Staff members provide evening rounds and enforce University and Housing Policy. There is one professional staff member on call every night.

### **The Village at Centennial Square**

The Village at Centennial Square provides housing to 760 single, upper division and graduate students at San Francisco State University. In addition, the Village community includes 12,000 square feet of retail space for restaurants and shops, as well as the Student Services Building and the student One Stop Office. The Village name reflects a philosophy of easy student access to services with its design approach of a low-rise profile, linked courtyards, canopied walking areas and numerous community activity and study areas.

The Village offers single and double occupancy rooms in its three bedroom apartments, and double occupancy rooms

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in the two bedrooms apartments. Spaces are filled on a first come first served basis. Residents must be 20 years of age and/or have achieved junior academic standing by the time of move in AND you must be enrolled at San Francisco State University, carrying a minimum of 12 semester units or graduate course equivalent. An exception is allowed for students who are 19 years of age if they have lived in University Housing for a minimum of two semesters and are enrolled in a meal plan.

All apartments are fully furnished and include basic cable programming, power outlets, phone jacks and high speed internet jacks. Each apartment has a full kitchen with stove, refrigerator, dishwasher, microwave and garbage disposal. Handicapped accessible units are available throughout the complex.

Entrances to the Village are protected by a card access system that enables only residents or authorized personnel to open the doors.

In addition, the Village community includes a number of restaurants and student facilities, including the Student Services Building, the Village Fitness Center, Subway, Taza Wraps, the Village Market and Cal State 9 Bank. The on-campus retail center provides students easy access to services and a neighborhood environment.

The Residential Affairs Office: The staff consists of a full-time professional live-in Residential Life Coordinator, one student para-professional Senior Community Advisor, and 14 student para-professional Community Advisors assigned to various apartments and residential floors throughout the facility. The hours of operation are Monday thru Friday from 9 am to 5 pm. This department within the Village offers many services to residents, including 24 hour on-call urgent response personnel, roommate conflict mediation and resolution, and programming to connect students to resources on campus and in the community at large. The Residential Affairs Office complements the academic side of college life in an attempt to fulfill higher education's mission of developing the "whole" person. To accomplish this, the Residential Affairs Office provides a safe, secure, and healthy environment conducive to empowering students with effective life management skills.

The Village at Centennial Square is owned by the San Francisco State University Foundation and managed by San Francisco State University Housing and Residential Services.

#### **Block 41 (University Park South)**

Block 41 comprises 16 townhouse style homes on the campus of San Francisco State University. In addition, these private homes have a secured common back yard as well as a secured laundry facility for residents.

Block 41 offers these unfurnished three bedroom, two and one half bath homes to faculty and staff of San Francisco State University. Spaces are filled on a first come first served basis.

All apartments are fully equipped and include power outlets, phone jacks and high speed internet options. Each apartment has a full kitchen with stove, refrigerator, dishwasher and garbage disposals.

Entrances to the Block 41 residences are accessible via Vidal Street, a public road maintained by the City of San Francisco.

Block 41 is owned and managed by San Francisco State University Housing and Residential Services.

#### **Block 42 (University Park South)**

Block 42 at University Park South provides housing opportunities to students, faculty and staff of San Francisco State University as well as residents not affiliated with the University. This community includes 66 one, two and three bedroom apartments in varying sizes. The property consists of a low-rise profile, linked courtyards, covered parking areas and a common laundry room.

Apartments are offered at Block 42 on a first come first served basis. Priority is given to students, next to faculty and staff and finally to residents of the area.

All apartments are unfurnished and include power outlets, phone jacks and available high speed internet access. Each apartment has a full kitchen with stove, refrigerator, dishwasher, and garbage disposal.

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Private home entrances to Block 42 are primarily accessed through Font Street, Pinto Street, Tapia Street and Arballo Street. There are some residences that are within an interior courtyard and do not border a city street.

Block 42 is owned by San Francisco State University and managed by Carmel Partners Incorporated. Currently, there are six San Francisco State University, full time staff living on the property.

### **University Park North**

University Park North provides 697 unfurnished apartments to students, faculty, and staff of San Francisco State University in addition to residents of the area. The complex provides easy access to the Main Campus with a design approach of both low-rise profile, linked courtyards, with four, ten storied towers.

University Park North offers one, two and three bedroom apartments, and are filled on a first come first served basis. Priority is given first to faculty and staff, next to students and finally to residents of the area.

All apartments are unfurnished and include basic cable programming, power outlets, phone jacks and accessible high speed internet options. Each apartment has a full kitchen with stove, refrigerator, dishwasher, microwave and garbage disposal.

Entrances to the University Park North towers are protected by a key system that enables only residents or authorized personnel to open the doors and have access to the building. Garden apartments are general entrances with private homes secured by individual front doors.

University Park North is owned by San Francisco State University and managed by Kennedy Wilson Incorporated.

## **Student Discipline**

Students may be expelled, suspended or placed on probation for committing violent or criminal acts on campus or at campus-related events. In compliance with federal and state laws and regulations, victims of violent crimes, including sexual assault, are to be informed whenever information regarding disciplinary action taken by the university is included in a student's file. Within three days victims are to be informed of the results of the disciplinary action and any appeal. The victim is required to keep the results of the disciplinary action and appeal confidential. For further information, contact the Student Judicial Affairs Officer in the Dean of Students Office by calling 338-2032.

## **Sexual Assault Policy**

SFSU recognizes that sexual assault is a serious issue, and will not tolerate acts of sexual assault on campus. The University will investigate all allegations of sexual assault and take appropriate disciplinary, criminal, or legal action, with prior consent of the victim.

As soon as convenient, the victim of a sexual assault should report the incident, including date or acquaintance rape to the University Police Department, the local police (if off-campus), university faculty or staff members, or The S.A.F.E. Place (Sexual Abuse Free Environment x82819). The victim should make every attempt to preserve any physical evidence of the assault. This may include a voluntary medical exam, not showering, or disposing of any damaged clothing, or other items that are present after/during the assault. Victims are encouraged to call any law enforcement agent by dialing 911 after a sexual assault for crime investigation, referral or transport for medical treatment, and referral to crisis counseling and legal advocacy.

The University Police, with the victim's consent, will immediately conduct a criminal investigation of a reported sexual assault. They will also contact a crisis-counselor immediately, if the victim wishes. Disciplinary actions may be imposed on recognized individual students, student organizations, and/or university faculty and staff found responsible for a sexual assault. University sanctions following campus disciplinary procedures depend on the outcome and may range from suspension to expulsion. Every effort will be made to criminally prosecute perpetrators of sexual assaults. The accuser and the accused are entitled to the same opportunities to have others present during a campus disciplinary proceeding and both shall be informed of the outcome of the proceeding.

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After an alleged sexual assault incident occurs, the university will assist the victim in changing academic and living situations if so requested and if such changes are reasonably available.

**If you become the victim of a sexual assault on or off campus:**

- **GET** to a safe place
- **CONTACT** the University Police Department (or your local police if off campus) by dialing 911
- **DO NOT** shower, bathe, douche, change or destroy clothing
- **DO NOT** straighten up the area
- **SEEK** medical attention
- **SEEK** emotional support from local Rape Crisis Center such as SFWAR (415.647.RAPE)

**Sexual Assault Response Team (S.A.R.T.)**

The sexual response team consists of experienced campus professionals in various disciplines that have also received sexual assault response training and coordinate their expertise to assist victims in an attempt to prevent violent crimes on campus.

**Sexual Assault Investigation Team (S.A.I.T.)**

The University Police Department responds to all reports of sexual assault. Officers conduct investigations, interview victims and suspects, collect evidence, testify in court, and refer victims to the appropriate services. All S.A.I.T. members have special training in sexual assault investigations.

**The S.A.F.E. Place**

The S.A.F.E. Place (Sexual Abuse Free Environment) is a resource for information, crisis counseling and referral for sexual assault, and sexual harassment. The center provides information on preventing sexual harassment and abuse to classes, campus organizations, athletic teams, fraternities and sororities, residence halls and new students. The S.A.F.E. Place also provides support and referrals for those pursuing campus disciplinary options and criminal prosecution. The S.A.F.E. Place serves the campus community, is located in the Student Services Building, Room 205 and can be reached at 338-2819.

**R.A.D**

The Rape Aggression Defense System is a program of realistic, self-defense tactics and techniques. It is a comprehensive course for a woman that begins with awareness, prevention, risk reduction and avoidance, while progressing on to the basics of hands-on defense training. R.A.D. is not a martial arts program. Our courses are taught by certified R.A.D. instructors and provide you with a workbook/reference manual. This manual outlines the entire physical defense program for reference and continuous personal growth. The R.A.D. System of Physical Defense is currently being taught at many colleges and universities. The growing, widespread acceptance of this system is primarily due to the ease, simplicity and effectiveness of our tactics, solid research, and unique teaching methodology. For more information on R.A.D. call 338-2623.

## **Counseling & Psychological Services**

The University Police Department works closely with the Department of Counseling and Psychological Services. We work as a team in dealing with sensitive situations, and we refer persons to the Counseling Center on a regular basis. Both university police officers and counselors have received training on threat assessments and the counselors consistently encourage their clients to report crimes to the University Police Department to prevent future crimes. Counseling sessions are considered privileged and the holder of the privilege is the client. Crime information can be forwarded anonymously at the request of the client. The counselors do not disclose information to the University Police without the consent of the client, unless there is an immediate threat to safety. Any reporting of statistics to comply with this act is done by reporting numbers and not names so the information provided by clients is confidential.

Counseling services are available to students, staff, and faculty at no cost. The staff consists of professionally trained and licensed counselors, psychologists, and clinical social workers. Counselors are also available for consultations regarding distressed or potentially violent students/employees and can be reached at 338-2208.

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## On and Off Campus Resources for Victims of Sexual Offences

<b>On Campus</b>	
University Police Department (24-hrs Emergency)	911
University Police Department (24-hrs Non-Emergency)	338-7200
Sexual Harassment Counseling	338-2916
EROS	338-2457
Student Health Services	338-1251
Counseling & Psychological Services	338-2208
<b>Campus organizations which provide sexual assault prevention programs</b>	
University Police Department	338-7200
The S.A.F.E Place	338-2819
<b>Off Campus Resources</b>	
San Francisco Rape Treatment Center	(415) 821-3222
San Francisco Women against Rape	(415) 647-RAPE
W.O.M.A.N. Inc	(415) 864-4722
Highland Sexual Assault Center - Oakland	(510) 437-4688
Bay Area Women Against Rape - Oakland	(510) 845-RAPE
Marin Rape Crisis Center-San Rafael	(415) 924-2100
Sierra Safe Rape Crisis Center-Loyalton	(530) 993-1237

The University Police Department will assist our community in notifying or obtaining services from the above and any authorities upon request.

### **C.A.R.E.**

The University Police Department provides an escort program called C.A.R.E. (Campus Alliance for A Risk-Free Environment). C.A.R.E. team members provide personal escorts and additional building security during evening and nighttime hours. Team members are available to escort students, faculty, and staff to and from their classroom, laboratory or office, automobile, campus housing, or any other location within a reasonable distance to campus. The C.A.R.E. program is a student security program, which supplements the police force. Call x87200 for an escort.

### **Hate Crimes**

“Hate violence” as defined in the statute “means any act of physical intimidation or physical harassment, physical force or physical violence, or the threat of physical force or physical violence, that is directed against any person or group of persons because of the ethnicity, race, national origin, religion, sex, sexual orientation, disability, or political/religious beliefs of that person or group”. Incidents of hate violence can be reported to the University Police Department, Counseling and Psychological Services, Student Discipline Office, and the S.A.F.E. Place. The University does not condone hate violence and is charged with ensuring that the rights guaranteed by state law and the U.S. Constitution are protected for all people regardless of their ethnicity, race, national origin, religion, sex, sexual orientation, disability, or political/religious beliefs.

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## **Available Crime Prevention Presentations and Prevention of Violence in the Workplace**

San Francisco State University has established a team of individuals to respond and provide training to prevent or recognize early warning signs of potential violence. The team consists of members from the University Police Department, Counseling & Psychological Services, Human Resources and the Dean of Students Office. Individual consultations, counseling, presentations, and workshops are offered on a consistent basis. Requests can be made by calling extensions x82747, x86100, x81872 or x82032.

Established University faculty, staff and the University Police Department procedures will serve as the mechanisms for resolving situations of violence or threats of violence. Each allegation of violence will be taken seriously. Individuals are encouraged to report acts of violence, threats of violence, or any other behavior which by intent, act or outcome harms another person.

If you would like a copy of "Dealing with Potentially Violent Situations on Campus" please call the University Police Department at 415/338-7200 or visit our website at: <http://www.sfsu.edu/~upd>

Members of the University Police Department are available any time to provide the following presentations to staff, faculty and students:

Personal Safety, Sexual Assault Prevention, Prevention of Auto theft and Auto burglary, Dealing with distressed individuals, Emergency Preparedness, Rape Aggression Defense (RAD) Self Defense, Safety presentations to children and parents, New First Time Freshman, Family Members and Transfer Student Orientation, and any other topics related to protecting personal and state property. In addition, the University Police Department actively promotes a "Double UP For Safety" program, Wait for the Green Traffic Safety, Buckle Up for Safety which is a campaign designed to encourage the use of seat belts for children, and Parking Lot Safety.

We do encourage participation in our crime prevention programs and ask for your assistance in keeping our community safe.

## **Convicted Sexual Offender Registration Laws**

Effective October 28, 2002, Penal Code 290.1 was expanded and requires sexual offenders to register with the University Police. Convicted sexual offenders are required to register under Section 290 if they are residing on the university campus; enrolled as a student of the university; employed by the university, either full-time or part-time (includes paid employees or volunteers); or working or carrying on a vocation at the university (e.g. contractors) for more than 14 days or for an aggregate period exceeding 30 days in a calendar year (including paid workers as well as volunteers). Persons listed above must register with the University Police within five working days of commencing enrollment or employment with the University. Registrants are also required to notify the university police with five working days of ceasing to be enrolled or employed, or ceasing to carry on a vocation at the University.

AB 1313 amended 290.01 (d)(1) which allows sex offender registration information to be released to member of the campus community by campus police.

Public information regarding sex offenders in California may be obtained by viewing the Department of Justice Online Megan's Law Web Site. You can also obtain information by contacting the Sexual Offender Unit of the San Francisco Police Department at 850 Bryant Street, San Francisco or by calling, (415) 553-9203.

In the City of Oakland, you may view the Megan's Law CD-Rom at the Oakland Police Department, 455 7<sup>th</sup> Street, Room 313, Oakland Ca. You can also make an appointment for viewing by calling (510) 238-2191.

In Marin County, the Megan's Law CD-ROM may be viewed at the Marin County Sheriff's Office, 3501 Civic Center Drive #145, San Rafael, Ca.

In Sierra County, the Megan's Law CD-ROM may be viewed at either the two Loyalton Offices of the Sierra County Sheriff's Department. Please call (530) 289-3700 for an appointment.

# Campus Crime Statistics 2003 through 2005

San Francisco State University Main Campus												
	On Campus*1			Residence Community			Public Property			Non-Campus Property		
	2003	2004	2005	2003	2004	2005	2003	2004	2005	2003	2004	2005
Murder	0	0	0	0	0	0	0	0	0	0	0	0
Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0
Sex Offenses/Forcible												
Rape	3	0	2	3	0	2	0	1	1	0	0	0
Sodomy	0	1	0	0	1	0	0	0	0	0	0	0
Sexual Assault w/object	0	0	0	0	0	0	0	0	0	0	0	0
Sexual Battery	4	0	0	1	0	0	0	0	3	0	0	0
Sex Offenses/Non-Forcible												
Incest	0	0	0	0	0	0	0	0	0	0	0	0
Statutory Rape	1	0	0	1	0	0	0	0	0	0	0	0
Robbery	1	1	7	1	0	6	4	2	14	0	0	0
Aggravated Assault	3	3	2	1	2	1	1	3	4	0	0	0
Burglary	40	51	36	7	23	19	0	2	1	0	0	0
Vehicle Theft	7	15	16	0	1	6	41	14	54	0	0	0
Arson	0	2	1	0	0	1	0	0	0	0	0	0
<b>Total</b>	<b>59</b>	<b>73</b>	<b>64</b>	<b>14</b>	<b>27</b>	<b>35</b>	<b>46</b>	<b>22</b>	<b>77</b>	<b>0</b>	<b>0</b>	<b>0</b>

Public property offenses are those offenses reported to the University Police Department as well as to the San Francisco Police Department in the city jurisdiction (within the boundaries of Eucalyptus, Lake Merced, Font and Junipero Serra).

### Special Category Arrests (Liquor, Drug and Weapons)

Liquor Laws	23	14	12	20	9	10	0	0	11	0	0	0
Drug Violations	29	46	41	22	33	33	15	22	37	0	0	0
Weapons Possession	10	11	5	4	5	3	3	3	7	0	0	0
<b>Total</b>	<b>62</b>	<b>71</b>	<b>58</b>	<b>46</b>	<b>47</b>	<b>46</b>	<b>18</b>	<b>25</b>	<b>55</b>	<b>0</b>	<b>0</b>	<b>0</b>

### Disciplinary Referrals: Non-Arrests from the University Police, Housing and other University officials.<sup>2</sup>

	Main Campus*1			Residential Community			Public Property			Non-Campus Property		
	2003	2004	2005	2003	2004	2005	2003	2004	2005	2003	2004	2005
Liquor Laws	161	126	5*4	130	76*3	5*3	0	0	1	0	0	0
Drug Violations	113	134	33	71	27*3	30*3	0	0	3	0	0	0
Weapons Possession	7	6	3	6	4	3	0	0	0	0	0	0

\*1 Main Campus statistics are the total number of incidents on the main campus including all on campus housing.

\*2 Some of these incidents are also reported under On-campus Crime Statistics by the University Police Department.

\*3 In 2004, Housing and Residential Services implemented an in-house program for alcohol and drug violations.

\*4 2003 and 2004 Disciplinary Referrals include Public Intoxication.

### Hate Crimes

In 2003, there were two anti-race (1-vandalism, 1-threat) and one anti-sexual orientation (vandalism) reported on campus. There was one anti-sexual orientation (vandalism) reported in the Residence Facilities.

In 2004, there were no reported hate crimes.

In 2005, there was one anti-sexual orientation (vandalism) reported in the Residence Facilities.

## San Francisco State University Downtown Center

The San Francisco State University Downtown Center is conveniently located in the heart of San Francisco's financial district. The center is accessible by BART, MUNI, AC Transit, Golden Gate Transit, and CalTrain. Paid parking is available on site, and at eight nearby lots.

The Downtown Center is situated where San Francisco's business, arts, and convention districts converge, providing visitors ready access to many resources. The Moscone Convention Center, the Ferry Terminal, and the San Francisco Museum of Modern Art are just blocks away. The area boasts a rich assortment of dining establishments, art galleries, bookstores, theaters, and fine shops. The address and contact information is as follows:

SFSU College of Extended Learning  
 425 Market Street  
 San Francisco, CA 94105-2406  
 Phone: 415.405.7700  
 FAX: 415.405.3339  
 E-mail: dtcrent@sfsu.edu.

Hours: Monday-Friday, 9:00am-5:00pm  
 Building Security for the Downtown Center is handled by a security company owned by Securitass and referred to as "Security." They can be reached by calling 415-495-7333.

The University Police Department does not provide security at the Downtown Center, but will take crime reports and complete follow-up investigations. Criminal actions of an emergency nature should be reported by calling 911.

For questions about reporting crime of a non-emergency nature, please call the University Police Department at 415-338-7200.

All campus policies previously stated in the information about the SFSU Main Campus also applies to the SFSU Downtown Center. Additional procedures will be outlined below.

Timely warnings, in the format of an "Information Bulletin" will be distributed to SFSU Downtown Center staff and prominently posted, if crimes occur in and around the Downtown Center that are a threat to the safety of our SFSU Downtown Center Community.

The University Police Department prepares this report to comply with the Jeanne Clery Disclosure of Campus Security Policy and Crime Statistics Act. The full text of this report can be located on our web site at [www.sfsu.edu/~upd](http://www.sfsu.edu/~upd). You will also be able to connect to our site via the SFSU Home page at [www.sfsu.edu](http://www.sfsu.edu). This report is prepared upon receiving crime statistics from the San Francisco Police Department, the Judicial Affairs Officer and the Division of Student Affairs. Each entity provides updated information on their educational efforts and programs to comply with the Act.

In September of every year, a postcard is mailed to all enrolled students, faculty and staff that provide the web site to access this report. Copies of the report may also be obtained at the University Police Department at 1600 Holloway, S.F. CA. 94132 or by calling 415-338-2747. All prospective employees may obtain a copy from Human Resources in Administration 252 or by calling 415-338-1872, and the web site address will be attached to SFSU employment applications. Directions to locate the report on the web site are located in the Class Schedule and university Bulletin.

Students, staff and faculty, are encouraged to report any problems with the Downtown Center to the Building Security, Downtown Center Administration, and to the University Police Department. We encourage reporting anywhere on campus you feel comfortable such as the Division of Student Affairs staff or any campus administrators. The University Police Department maintains an anonymous crime tip line at 415-338-3030. The University Police Department, Counseling and Psychological Services, and the Division of Student Affairs will accept confidential and anonymous reports of crimes for inclusion in the annual statistical report. It is our goal to provide assistance wherever the report is made to make sure we include the crime in our annual security report.

<b>The Downtown Center</b>			
425 Market Street - San Francisco, CA 94105			
	<b>On Campus</b>		
	2003	2004	2005
Murder	0	0	0
Manslaughter	0	0	0
Sex Offenses / Forcible			
Rape	0	0	0
Sodomy	0	0	0
Sexual Assault w/Object	0	0	0
Sexual Battery	0	0	0
Sex Offenses / Non-Forcible			
Incest	0	0	0
Statutory Rape	0	0	0
Robbery	0	0	0
Aggravated Assault	0	0	0
Burglary	0	0	0
Vehicle Theft	0	0	1
Arson	0	0	0
<b>Total</b>	<b>0</b>	<b>0</b>	<b>1</b>
<b>Special Category Arrests (Liquor, Drug and Weapons)</b>			
Liquor Laws	0	0	0
Drug Violations	0	0	0
Weapons Possession	0	0	0
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Disciplinary Referrals**</b>			
Liquor Laws	0	0	0
Drug Violations	0	0	0
Weapons Possession	0	0	0

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The Downtown Center office is open from 9:00 AM to 5:00 PM, Monday through Friday. Classes are held until 10:00 PM on Monday through Friday and Saturdays from 9:00 AM to 5:00 PM. The building doors are secured shortly after the end of classes by building security. On Saturdays, a lab employee is available in an office on the second floor for any problems related to equipment. If you would like to report a hazard or make a recommendation on improving security or maintenance at the Downtown Center, call 415-495-7333.

### **Campus Law Enforcement Information**

Campus safety and security is coordinated by the University Police Department, located on North State Drive, near Lot 20 on the Main Campus. The department has a force of 29 sworn officers with full arrest powers and 65 non-sworn support employees. Our police officers are graduates of the California Peace Officers Standards Training Academy and undergo continued training to upgrade their skills. All sworn officers have been trained in first aid and CPR and are authorized to enforce all regulations on the university campus and an immediate one-mile radius. In some instances police powers extend statewide. University Police officers are armed with firearms. They conduct foot, vehicular and bicycle patrols on campus and in the Residence Community 24-hours a day.

We enjoy a good working relationship with all neighboring police agencies. University Police officers also work very closely with the San Francisco Police Department, agencies near our branch sites, and other law enforcement agencies to assist them with incidents involving campus community members that may occur off the main campus.

### **Crime Prevention Presentations Available**

As part of the Student Affairs philosophy, Student Affairs staff, Housing and Residential Services along with the University Police Department and the S.A.F.E. Place, hold sessions each semester on topics including personal safety awareness, rape and sexual assault prevention, and the prevention of burglary and vandalism. Workshops, group presentations and written materials are provided to on-campus housing residents each semester, focusing on community responsibilities and needs within the student living environment. Information on safety and security is provided to students and employees regularly through seminars, films, bulletins, and crime alerts, posters, brochures and university student newspapers.

### **Drugs, Alcohol and Weapons**

SFSU Complies with the Drug Free Workplace Act of 1990 and the Higher Education Act Section 120a...

University police officers enforce laws regulating the use of alcoholic beverages and underage drinking. SFSU is committed to maintaining a safe and healthy environment for the campus community. Alcohol and other drugs should not interfere with the University's educational mission. All SFSU students, faculty members, staff members, and administrators are subject to local, state and federal laws regarding the unlawful possession, distribution or use of alcohol or illegal drugs. The unlawful manufacture, distribution, dispensing, possession or use of illegal drugs on the University campus or at any University-sponsored event off campus is prohibited. No one may use illegal substances or abuse legal substances, including alcohol, in a manner which impairs performance of assigned tasks. A complete description of these regulations is contained in University Executive Order 89-12 "Alcohol and Drug Policy" and University Executive Order 90-15 "Policy on Substance Abuse in the Workplace". Both policies are available on the SFSU Home Page at [www.sfsu.edu](http://www.sfsu.edu) and at Human Resources, the University Police Department, and the Office of the Vice President for Student Affairs and CEASE (Creating Empowerment through Alcohol and Substance Abuse Education). The CEASE Program, 415-338-1203, provides culturally sensitive information about alcohol and other drugs to our diverse campus community; involves a collective of students who assist in creating a campus environment which reinforces healthy lifestyles; provides support services for students who are experiencing problems with substances; and educates students about the impact of both alcohol and other drug abuse.

Excessive use of alcohol and other drugs is a serious health problem in itself, but alcohol and drug abuse can also contribute to a host of other physical and mental health problems such as unwanted pregnancy, violent behavior, HIV infection and other sexually transmitted diseases and psychological depression.

The use of alcoholic beverages must be in compliance with California State Law and is strictly limited to persons 21 years of age or older. The possession, transportation, and/or consumption of alcohol by individuals under 21 years of age is strictly prohibited. Alcoholic beverages may not be consumed in public areas and must be concealed and not in plain view when transported in the Residence Community. Residents in the Residence Community under the age of 21 are not permitted to host guests or residents of any age who are in possession of alcohol in their room/apartment.

The University Police Department strictly enforces Federal and State laws, as well as the University's zero-tolerance policy, for the use and sale of illegal drugs. Violators are subject to university discipline, criminal prosecution and removal from University housing. Students engaging in the sale of illegal drugs will be expelled. Students found in violation of University alcohol, drug and weapons policies may be subject to academic probation, suspension or expulsion. Parents

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or guardians may be notified about any disciplinary violation involving alcohol or a controlled substance which has been committed by a student who is under the age of 21.

Employees in violation of the university alcohol and drug policies may be subject to corrective action or dismissal or be required to participate fully in an approved counseling or rehabilitation program. Applicable legal sanctions under local, State and Federal law for the unlawful possession or distribution of illicit drugs and alcohol range from probation, diversion, imprisonment in the county jail for less than one year, to imprisonment in State Prison. A police officer can take the license from any driver suspected of driving under the influence of alcohol or drugs.

Firearms and other dangerous weapons of any kind are not permitted at the Downtown Center, main Campus or in the Residence Community. Intentional use, possession, or sale of firearms or any other dangerous weapon is strictly prohibited on campus by state law.

### **Sexual Assault Policy**

SFSU recognizes that sexual assault is a serious issue, and will not tolerate acts of sexual assault on campus. The University will investigate all allegations of sexual assault and take appropriate disciplinary, criminal, or legal action, with prior consent of the victim.

As soon as convenient, the victim of a sexual assault should report the incident, including date or acquaintance rape to the University Police Department, the local police (if off-campus), university faculty or staff members, or The S.A.F.E. Place (Sexual Abuse Free Environment x82819). The victim should make every attempt to preserve any physical evidence of the assault. This may include a voluntary medical exam, not showering, or disposing of any damaged clothing, or other items that are present after/during the assault. Victims are encouraged to call any law enforcement agent by dialing 911 after a sexual assault for crime investigation, referral or transport for medical treatment, and referral to crisis counseling and legal advocacy.

The University Police, with the victim's consent, will immediately conduct a criminal investigation of a reported sexual assault. They will also contact a crisis-counselor immediately, if the victim wishes. Disciplinary actions may be imposed on recognized individual students, student organizations, and/or university faculty and staff found responsible for a sexual assault. University sanctions following campus disciplinary procedures depend on the outcome and may range from suspension to expulsion. Every effort will be made to criminally prosecute perpetrators of sexual assaults. The accuser and the accused are entitled to the same opportunities to have others present during a campus disciplinary proceeding and both shall be informed of the outcome of the proceeding.

After an alleged sexual assault incident occurs, the university will assist the victim in changing academic and living situations if so requested and if such changes are reasonably available.

### **If you become the victim of a sexual assault on or off campus:**

- GET to a safe place
- CONTACT the University Police Department (or your local police if off campus) by dialing 911
- DO NOT shower, bathe, douche, change or destroy clothing
- DO NOT straighten up the area
- SEEK medical attention
- SEEK emotional support from local Rape Crisis Center such as SFWAR (415.647.RAPE)

If a sexual assault is reported, that occurred on or around the Downtown Center, the University Police Department will respond and work with the San Francisco Police Department. All main campus services will be available to the victim and witnesses, in addition to facilitating off campus resources in the city of San Francisco.

### **Sexual Assault Response Team (S.A.R.T.)**

The sexual response team consists of experienced campus professionals in various disciplines that have also received sexual assault response training and coordinate their expertise to assist victims in an attempt to prevent violent crimes on campus.

### **Sexual Assault Investigation Team (S.A.I.T.)**

The University Police Department responds to all reports of sexual assault. Officers conduct investigations, interview victims and suspects, collect evidence, testify in court, and refer victims to the appropriate services. All S.A.I.T. members have special training in sexual assault investigations.

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### The S.A.F.E. Place

The S.A.F.E. Place (Sexual Abuse Free Environment) is a resource for information, crisis counseling and referral for sexual assault, and sexual harassment. The center provides information on preventing sexual harassment and abuse to classes, campus organizations, athletic teams, fraternities and sororities, residence halls and new students. The S.A.F.E. Place also provides support and referrals for those pursuing campus disciplinary options and criminal prosecution. The S.A.F.E. Place serves the campus community, is located in the Student Services Building, Room 205 and can be reached at 338-2819.

### R.A.D

The Rape Aggression Defense System is a program of realistic, self-defense tactics and techniques. It is a comprehensive course for a woman that begins with awareness, prevention, risk reduction and avoidance, while progressing on to the basics of hands-on defense training. R.A.D. is not a martial arts program. Our courses are taught by certified R.A.D. instructors and provide you with a workbook/reference manual. This manual outlines the entire physical

defense program for reference and continuous personal growth. The R.A.D. System of Physical Defense is currently being taught at many colleges and universities. The growing, widespread acceptance of this system is primarily due to the ease, simplicity and effectiveness of our tactics, solid research, and unique teaching methodology.

### Student Discipline

Students may be expelled, suspended or placed on probation for committing violent or criminal acts on campus or at campus-related events. In compliance with federal and state laws and regulations, victims of violent crimes, including sexual assault, are to be informed whenever information regarding disciplinary action taken by the university is included in a student's file. Within three days victims are to be informed of the results of the disciplinary action and any appeal. The victim is required to keep the results of the disciplinary action and appeal confidential. For further information, contact the Student Judicial Affairs Officer in the Dean of Students Office by calling 338-2032.

### Other

There are no residence facilities connected to the Downtown Center, but students who take classes at the Downtown Center and who also frequent the on campus residence facilities should avail themselves of the Housing information and rules, mentioned in the Main Campus section of this brochure. Likewise, there are no off campus activities recognized by the University, connected to the administration of the Downtown Center.

<b>On and Off Campus Resources for Victims of Sexual Offenses</b>	
The University Police Department will assist our community in notifying or obtaining services from these or any authorities upon request.	
<b>On Campus</b>	
University Police Department (24-hrs Emergency)	911
University Police Department (24-hrs Non-Emergency)	338-7200
Sexual Harassment Counseling	338-2916
EROS	338-2457
Student Health Services	338-1251
Counseling & Psychological Services	338-2208
<b>Campus organizations which provide sexual assault prevention programs</b>	
University Police Department	338-7200
The S.A.F.E Place	338-2819
<b>Off Campus Resources</b>	
San Francisco Rape Treatment Center	(415) 821-3222
San Francisco Women against Rape	(415) 647-RAPE
W.O.M.AN. Inc	(415) 864-4722
Highland Sexual Assault Center - Oakland	(510) 437-4688
Bay Area Women Against Rape - Oakland	(510) 845-RAPE
Marin Rape Crisis Center-San Rafael	(415) 924-2100
Sierra Safe Rape Crisis Center-Loyalton	(530) 993-1237

## San Francisco State University Romberg Tiburon Center for Environmental Studies

The Romberg Tiburon Center is San Francisco State University's marine field station located 30 minutes north of San Francisco on the Tiburon Peninsula.

Romberg Tiburon Center for Environmental Studies  
 3152 Paradise Drive  
 Tiburon, CA 94920  
 415-338-6063

The Center is the only academic research facility situated on San Francisco Bay, the largest estuary on the west coast of the United States.

The Center's mission is to perform basic scientific research and educate and train the next generation of scientists. RTC scientists pursue their research in their laboratories at the Center, at field sites around the world, and through collaborations with colleagues at other universities and institutions.

As an affiliate of San Francisco State University, the Center provides its students with graduate and undergraduate level courses as well as practical experience gained through research conducted in the laboratories of RTC scientists.

The University Police Department Officers do not provide security at the Romberg Tiburon Center, but will take crime reports and complete follow-up investigations. Criminal actions of an emergency nature should be reported by calling 911.

For questions about reporting crime of a non-emergency nature, please call the University Police Department at 415-338-7200.

All campus policies previously stated in the information about the SFSU Main Campus also apply to the Romberg Tiburon Center. Additional procedures will be outlined below.

Timely warnings, in the format of an "Information Bulletin" will be distributed to SFSU Romberg Tiburon staff and faculty, and prominently posted, if crimes occur in and around the Center that are a threat to the safety of our SFSU Romberg Tiburon Community.

The University Police Department prepares this report to comply with the Jeanne Clery Disclosure of Campus Security Policy and Crime Statistics Act. The full text of this report can be located on our web site at [www.sfsu.edu/~upd](http://www.sfsu.edu/~upd). You will also be able to connect to our site via the SFSU Home page at [www.sfsu.edu](http://www.sfsu.edu). This report is prepared upon receiving crime statistics from the Marin County Sheriff's Department, the Judicial Affairs Officer and the Division of Student Affairs. Each entity provides updated information on their educational efforts and programs to comply with the Act.

In October of every year, a postcard is mailed to all enrolled students, faculty and staff that provide the web site to access this report. Copies of the report may also be obtained at the University Police Department at 1600 Holloway, S.F. CA. 94132 or by calling 415-338-2747. All prospective employees may obtain a copy from Human Resources in Administration 252 or by calling 415-338-1872, and the web site address will be attached to SFSU employment applications. Directions to locate the report on the web site are located in the Class Schedule and University Bulletin.

Students, staff and faculty, are encouraged to report any problems with the Romberg Tiburon Center to the Administration 415-338-6063, and to the University Police Department. We encourage reporting anywhere on campus you feel comfortable such as the Division of Student Affairs staff or any campus administrators. The University Police Department maintains an anonymous crime tip line at 415-338-3030. The University Police Department, Counseling and Psychological Services, and the Division of Student Affairs will accept confidential and anonymous reports of crimes for inclusion in the

<b>The Romberg Tiburon Center</b>			
3152 Paradise Drive - Tiburon, CA 94920			
	<b>On Campus</b>		
	2003	2004	2005
Murder	0	0	0
Manslaughter	0	0	0
Sex Offenses / Forcible			
Rape	0	0	0
Sodomy	0	0	0
Sexual Assault w/Object	0	0	0
Sexual Battery	0	0	0
Sex Offenses / Non-Forcible			
Incest	0	0	0
Statutory Rape	0	0	0
Robbery	0	0	0
Aggravated Assault	0	0	0
Burglary	0	1	1
Vehicle Theft	0	1	0
Arson	0	0	0
<b>Total</b>	<b>0</b>	<b>2</b>	<b>1</b>
<b>Special Category Arrests (Liquor, Drug and Weapons)</b>			
Liquor Laws	0	0	0
Drug Violations	0	0	0
Weapons Possession	0	0	0
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Disciplinary Referrals**</b>			
Liquor Laws	0	0	0
Drug Violations	0	0	0
Weapons Possession	0	0	0

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annual statistical report. It is our goal to provide assistance wherever the report is made to make sure we include the crime in our annual security report.

The Romberg Tiburon Center office is open from 9AM to 5PM, Monday through Friday. Classes are held until 10:00PM in the evening Monday through Friday and on Saturday from 9AM to 5PM. On Saturday, the doors are secured shortly after classes end by Building Security . If you would like to report a hazard or make a recommendation about improving security, please call 415-435-7117 and fill out a maintenance request by logging on to [http://rtc.sfsu.edu/work\\_order/work\\_order.htm](http://rtc.sfsu.edu/work_order/work_order.htm).

### **Campus Law Enforcement Information**

Campus safety and security is coordinated by the University Police Department, located on North State Drive, near Lot 20 on the Main Campus. The department has a force of 29 sworn officers with full arrest powers and 65 non-sworn support employees. Our police officers are graduates of the California Peace Officers Standards Training Academy and undergo continued training to upgrade their skills. All sworn officers have been trained in first aid and CPR and are authorized to enforce all regulations on the university campus and an immediate one-mile radius. In some instances police powers extend statewide. University Police officers are armed with firearms. They conduct foot, vehicular and bicycle patrols on campus and in the Residence Community 24–hours a day.

We enjoy a good working relationship with all neighboring police agencies. University Police officers also work very closely with the San Francisco Police Department, agencies near our branch sites, and other law enforcement agencies to assist them with incidents involving campus community members that may occur off campus.

### **Crime Prevention Presentations Available**

As part of the Student Affairs philosophy, Student Affairs staff, Housing and Residential Services along with the University Police Department and the S.A.F.E. Place, hold sessions each semester on topics including personal safety awareness, rape and sexual assault prevention, and the prevention of burglary and vandalism. Workshops, group presentations and written materials are provided to on-campus housing residents each semester, focusing on community responsibilities and needs within the student living environment. Information on safety and security is provided to students and employees regularly through seminars, films, bulletins, and crime alerts, posters, brochures and university student newspapers.

### **Drugs, Alcohol and Weapons**

SFSU Complies with the Drug Free Workplace Act of 1990 and the Higher Education Act Section 120a...

University police officers enforce laws regulating the use of alcoholic beverages and underage drinking. SFSU is committed to maintaining a safe and healthy environment for the campus community. Alcohol and other drugs should not interfere with the University's educational mission. All SFSU students, faculty members, staff members, and administrators are subject to local, state and federal laws regarding the unlawful possession, distribution or use of alcohol or illegal drugs.

The unlawful manufacture, distribution, dispensing, possession or use of illegal drugs on the University campus or at any University-sponsored event off campus is prohibited. No one may use illegal substances or abuse legal substances, including alcohol, in a manner which impairs performance of assigned tasks. A complete description of these regulations is contained in University Executive Order 89-12 "Alcohol and Drug Policy" and University Executive Order 90-15 "Policy on Substance Abuse in the Workplace". Both policies are available on the SFSU Home Page at [www.sfsu.edu](http://www.sfsu.edu) and at Human Resources, the University Police Department, and the Office of the Vice President for Student Affairs and CEASE (Creating Empowerment through Alcohol and Substance Abuse Education). The CEASE Program, 415-338-1203, provides culturally sensitive information about alcohol and other drugs to our diverse campus community; involves a collective of students who assist in creating a campus environment which reinforces healthy lifestyles; provides support services for students who are experiencing problems with substances; and educates students about the impact of both alcohol and other drug abuse.

Excessive use of alcohol and other drugs is a serious health problem in itself, but alcohol and drug abuse can also contribute to a host of other physical and mental health problems such as unwanted pregnancy, violent behavior, HIV infection and other sexually transmitted diseases and psychological depression.

The use of alcoholic beverages must be in compliance with California State Law and is strictly limited to persons 21 years of age or older. The possession, transportation, and/or consumption of alcohol by individuals under 21 years of age is strictly prohibited. Alcoholic beverages may not be consumed in public areas and must be concealed and not in plain view when transported in the Residence Community. Residents in the Residence Community under the age of 21 are not permitted to host guests or residents of any age who are in possession of alcohol in their room/apartment.

The University Police Department strictly enforces Federal and State laws, as well as the University's zero-tolerance policy, for the use and sale of illegal drugs. Violators are subject to university discipline, criminal prosecution and removal

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from University housing. Students engaging in the sale of illegal drugs will be expelled. Students found in violation of University alcohol, drug and weapons policies may be subject to academic probation, suspension or expulsion. Parents or guardians may be notified about any disciplinary violation involving alcohol or a controlled substance which has been committed by a student who is under the age of 21.

Employees in violation of the university alcohol and drug policies may be subject to corrective action or dismissal or be required to participate fully in an approved counseling or rehabilitation program. Applicable legal sanctions under local, State and Federal law for the unlawful possession or distribution of illicit drugs and alcohol range from probation, diversion, imprisonment in the county jail for less than one year, to imprisonment in State Prison. A police officer can take the license from any driver suspected of driving under the influence of alcohol and drugs.

Firearms and other dangerous weapons of any kind are not permitted at the Downtown Center or Main Campus, or in the Residence Community. Intentional use, possession, or sale of firearms or any other dangerous weapon is strictly prohibited on campus by state law.

### **Sexual Assault Policy**

SFSU recognizes that sexual assault is a serious issue, and will not tolerate acts of sexual assault on campus. The University will investigate all allegations of sexual assault and take appropriate disciplinary, criminal, or legal action, with prior consent of the victim.

As soon as convenient, the victim of a sexual assault should report the incident, including date or acquaintance rape to the University Police Department, the local police (if off-campus), university faculty or staff members, or The S.A.F.E. Place (Sexual Abuse Free Environment x82819). The victim should make every attempt to preserve any physical evidence of the assault. This may include a voluntary medical exam, not showering, or disposing of any damaged clothing, or other items that are present after/during the assault. Victims are encouraged to call any law enforcement agent by dialing 911 after a sexual assault for crime investigation, referral or transport for medical treatment, and referral to crisis counseling and legal advocacy.

The University Police, with the victim's consent, will immediately conduct a criminal investigation of a reported sexual assault. They will also contact a crisis-counselor immediately, if the victim wishes. Disciplinary actions may be imposed on recognized individual students, student organizations, and/or university faculty and staff found responsible for a sexual assault. University sanctions following campus disciplinary procedures depend on the outcome and may range from suspension to expulsion. Every effort will be made to criminally prosecute perpetrators of sexual assaults. The accuser and the accused are entitled to the same opportunities to have others present during a campus disciplinary proceeding and both shall be informed of the outcome of the proceeding.

After an alleged sexual assault incident occurs, the university will assist the victim in changing academic and living situations if so requested and if such changes are reasonably available.

### **If you become the victim of a sexual assault on or off campus:**

- GET to a safe place
- CONTACT the University Police Department (or your local police if off campus) by dialing 911
- DO NOT shower, bathe, douche, change or destroy clothing
- DO NOT straighten up the area
- SEEK medical attention
- SEEK emotional support from local Rape Crisis Center such as SFWAR (415.647.RAPE) or the Community Violence Solutions and Rape Crisis Center of Marin and Contra Costa Counties at 1-800-670-7273 (RAPE).

If a sexual assault is reported, that occurred on or around the Downtown Center, the University Police Department will respond and work with the San Francisco Police Department. All main campus services will be available to the victim and witnesses, in addition to facilitating off campus resources in the city of San Francisco.

### **Sexual Assault Response Team (S.A.R.T.)**

The sexual response team consists of experienced campus professionals in various disciplines that have also received sexual assault response training and coordinate their expertise to assist victims in an attempt to prevent violent crimes on campus.

### **Sexual Assault Investigation Team (S.A.I.T.)**

The University Police Department responds to all reports of sexual assault. Officers conduct investigations, interview victims and suspects, collect evidence, testify in court, and refer victims to the appropriate services. All S.A.I.T. members have special training in sexual assault investigations.

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### **The S.A.F.E. Place**

The S.A.F.E. Place (Sexual Abuse Free Environment) is a resource for information, crisis counseling and referral for sexual assault, and sexual harassment. The center provides information on preventing sexual harassment and abuse to classes, campus organizations, athletic teams, fraternities and sororities, residence halls and new students. The S.A.F.E. Place also provides support and referrals for those pursuing campus disciplinary options and criminal prosecution. The S.A.F.E. Place serves the campus community, is located in the Student Services Building, Room 205 and can be reached at 338-2819.

### **R.A.D**

The Rape Aggression Defense System is a program of realistic, self-defense tactics and techniques. It is a comprehensive course for a woman that begins with awareness, prevention, risk reduction and avoidance, while progressing on to the basics of hands-on defense training. R.A.D. is not a martial arts program. Our courses are taught by certified R.A.D. instructors and provide you with a workbook/reference manual. This manual outlines the entire physical defense program for reference and continuous personal growth. The R.A.D. System of Physical Defense is currently being taught at many colleges and universities. The growing, widespread acceptance of this system is primarily due to the ease, simplicity and effectiveness of our tactics, solid research, and unique teaching methodology.

### **On and Off Campus Resources for Victims of Sexual Offenses**

The University Police Department will assist our community in notifying or obtaining services from the above and any authorities upon request.

<b>On Campus</b>	
University Police Department (24-hrs Emergency)	911
University Police Department (24-hrs Non-Emergency)	338-7200
Sexual Harassment Counseling	338-2916
EROS	338-2457
Student Health Services	338-1251
Counseling & Psychological Services	338-2208
<b>Campus organizations which provide sexual assault prevention programs</b>	
University Police Department	338-7200
The S.A.F.E Place	338-2819
<b>Off Campus Resources</b>	
San Francisco Rape Treatment Center	(415) 821-3222
San Francisco Women against Rape	(415) 647-RAPE
W.O.M.AN. Inc	(415) 864-4722
Highland Sexual Assault Center - Oakland	(510) 437-4688
Bay Area Women Against Rape - Oakland	(510) 845-RAPE
Marin Rape Crisis Center-San Rafael	(415) 924-2100
Sierra Safe Rape Crisis Center-Loyalton	(530) 993-1237

### **Student Discipline**

Students may be expelled, suspended or placed on probation for committing violent or criminal acts on campus or at campus-related events. In compliance with federal and state laws and regulations, victims of violent crimes, including sexual assault, are to be informed whenever information regarding disciplinary action taken by the university is included in a student's file. Within three days victims are to be informed of the results of the disciplinary action and any appeal. The victim is required to keep the results of the disciplinary action and appeal confidential. For further information, contact the Student Judicial Affairs Officer in the Dean of Students Office by calling 338-2032.

### **Other**

There are no residence facilities connected to the Romberg Tiburon Center, but students who take classes at the Tiburon Center and who also frequent the on campus residence facilities should avail themselves of the Housing information and rules, mentioned in the Main Campus section of this brochure. Likewise, there are no off campus activities recognized by the University, connected to the administration of the Romberg Tiburon Center.

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## SFSU Related Campus Offices and Class Locations

The University Police Department does not provide security at these sites. All emergencies and crimes should be reported to the local police agencies listed below. The University Police Department should be notified, after the local police agencies, so that we can ensure you have received the appropriate service. We have made arrangements for the administrators at these sites to notify us of any reported crimes.

### Pathways Program at other Campuses

#### City College of San Francisco

50 Phelan Ave. • San Francisco • CA • 94112

San Francisco State students attending City College of San Francisco can access their crime statistics on the following web site [http://www.ccsf.edu/Departments/Public\\_Safety/](http://www.ccsf.edu/Departments/Public_Safety/) The San Francisco State University Police Department does not provide security at this location. All emergencies and crimes in progress should be reported to the Community College Police at 9-1-1 or (415) 239-3200.

#### Cañada College

4200 Farm Hill Boulevard • Redwood City • CA • 94061

San Francisco State students attending Cañada College in Redwood City can acquire a copy of their crime statistics by telephoning (650) 306-3420 or visiting their website at [http://canadacollege.net/student/student\\_life/handbook/handbook6.html](http://canadacollege.net/student/student_life/handbook/handbook6.html). The San Francisco State University Police Department does not provide security at this location. All emergencies and crimes in progress should be reported to the Cañada College Campus Security at 9-1-1 or (650) 306-3420.

#### College of Marin, Kentfield Campus Office

835 College Ave • Kentfield • CA • 94904

Students attending the College of Marin can access their crime statistics on the following web site: <http://www.marin.cc.ca.us/police/aware.htm> The San Francisco State University Police Department does not provide security at this location. All emergencies and crimes in progress should be reported to the Marin Community College Police at 9-1-1 or (415) 485-9696.

#### College of Marin, Indian Valley Campus Office

1800 Ignacio Blvd • Navato • CA • 94949

Students attending the College of Marin can access their crime statistics on the following web site: [http://www.ccsf.edu/Departments/Public\\_Safety/](http://www.ccsf.edu/Departments/Public_Safety/) The San Francisco State University Police Department does not provide security at this location. All emergencies and crimes in progress should be reported to the Marin Community College Police at 9-1-1 or (415) 485-9696.

### Research Sites

#### Moss Landing Marine Laboratories

893 Blanco Circle • Salinas • CA • 93901

The San Francisco State University Police Department does not provide security at this location. All emergencies and crimes in progress should be reported to the Salinas Police Department at 9-1-1 or (831) 758-7321.

#### Sierra Nevada Field Campus

Star Route • Sattley • CA • 96124

The San Francisco State University Police Department shares jurisdiction with the Sierra County Sheriff's Department for incidents requiring criminal investigation. All emergencies and crimes in progress should be reported to the Sierra County Sheriff's Department at 9-1-1 or (530) 289-3700.

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## Administrative Office Locations

### **Bay Area Academy**

2201 Broadway, Suite 100 • Oakland • CA • 94612

The San Francisco State University Police Department shares jurisdiction with the Sierra County Sheriff's Department for incidents requiring criminal investigation. All emergencies and crimes in progress should be reported to the Oakland Police Department at 9-1-1 or (510) 777-3333.

### **National Sexuality Resource Center**

2017 Mission Street • San Francisco • CA • 94110

The San Francisco State University Police Department does not provide security at this location. All emergencies and crimes in progress should be reported to the San Francisco Police Department at 9-1-1 or (415) 553-0123.

### **Pacific Plaza**

2001 Junipero Serra Blvd. • Daly City • CA • 94014

The San Francisco State University Police Department does not provide security at this location. All emergencies and crimes in progress should be reported to the Daly City Police Department at 9-1-1 or (650) 991-8119.