

SAN FRANCISCO STATE UNIVERSITY
ANNUAL

CAMPUS SECURITY
AND FIRE SAFETY
REPORT 2011



Crime & Fire Statistics for 2008-2010



San Francisco State University
University Police Department
1600 Holloway Avenue
San Francisco, CA 94132
(415) 338-7200 - 24 hours

For an Emergency Dial 911



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A Message from the Chief

Welcome to San Francisco State University!

I would like to welcome all new and returning faculty, staff and students to San Francisco State University. As members of the SF State campus community we all share the responsibility of maintaining a safe and healthy environment. Your safety while at San Francisco State University is the primary concern of the University Police Department.

The San Francisco State University Police Department operates 24 hours a day, seven days a week, year round. There are trained emergency dispatchers that answer the phones 24 hours a day. There is always a Police Officer on duty who will respond to calls for assistance.

This brochure is available to the public to provide statistical information required by law. If you have any questions or concerns regarding any information in this brochure, please contact the University Police Department at 415- 338-7200 or come by the Police Department building located on North State Drive.

Patrick M. Wasley
Chief of Police

Safety on Campus

San Francisco State University strives to:

- Create and maintain an environment for learning that promotes respect for and appreciation of scholarship, freedom, human diversity and the cultural mosaic of the City of San Francisco and the Bay Area;
- Promote excellence in instruction and intellectual accomplishment and;
- Provide broadly accessible higher education region and state, as well as the nation and the world.

The University Police Department participates in delivering the University mission and strives to create a safe environment conducive to academic excellence. Even though the University Police Department works closely with neighboring Police agencies and employs security measures to reduce and prevent crime, we believe security is everyone's responsibility and we need your assistance.

SF State is a community of more than 30,000 faculty, staff and students located in the City and County of San Francisco. In addition to the main campus, SF State maintains a downtown teaching center and remote research facilities located in Tiburon and Sattley, California. While we do not employ University Police Officers at these locations, we maintain a collaborative and reporting relationship with the law enforcement agencies at these sites and will intervene if a security issues arises.

On the main campus, to minimize the number of criminal incidents, a competent Residence Life staff, professionally trained University Police Officers, students, and members of the wider campus community participate in a number of shared responsibilities to insure that the students and their possessions are protected as much as possible.

Annual Safety, Security & Fire Safety Report

The University Police Department prepares this report to comply with federal law, specifically The Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act. It is generally known as the Clery Act. The Clery Act provides that campus communities receive an annual Safety, Security and Fire Report containing crime statistic information and important safety policies. It also requires the University to publicly display fire safety information and statistics for on-campus student housing facilities. The statistical information contained within this report allows members of the campus community to be informed about criminal activity occurring within and immediately surrounding the geographical boundaries of the campus and any related buildings owned or operated by the University. Of equal importance are the safety policies and guidance contained within this report, which allows individuals to make informed decisions about their own personal safety and to enhance the safety of the community through their actions.

To comply with the Act, we collect crime statistics from local police agencies by providing the addresses of off campus housing or off campus property either owned or controlled by the University or public property immediately adjacent to campus. All local police agencies where SF State property is located provide statistics for the property and a radius around the property. The University does not recognize any off campus fraternity or sorority houses. Likewise, student organization recognition does not extend beyond the University. In September of every year, an email that provides the web site address to access this report is sent to all enrolled students. The web site address is included in the pay stubs of all faculty and staff. Copies of the report may also be obtained at the University Police Department at 1600 Holloway Avenue, San Francisco, CA 94132 or by calling (415) 338-7200. All prospective employees may obtain a copy of the report from Human Resources in Administration 252 or by calling (415) 338-1872. The web site address will be attached to SF State employee applications. Directions to locate the report on the web site are located in the Class Schedule and University Bulletin.

Policies & Procedures Concerning Security, Access and Maintenance of Campus Facilities

All buildings except the library will be secured by the University Police Department by 11:00 P.M. on weekdays and 5:30 P.M. on weekends per University Executive Order #94-17. We recognize that there will be some need for after hour and weekend access to buildings. After hours, a faculty or staff I.D. is required. Anyone working late or on weekends should notify the University Police Department. Students working in the building after hours are required to have in their possession a student pass (authorized by college deans) along with photo identification. Holiday access is treated as weekend access.

Access to University Housing facilities is limited to residents, escorted guests and University staff. Entry is monitored on 24-hour basis through a combination of card-key security systems, hard keys, door prop alarms and on-duty Residential Life personnel. The campus facilities are maintained by Plant Operation and patrolled by the officers of the University Police Department. The Police Officers and Community Service Officers regularly test the emergency phones and submit work orders for repair, recommend the thrumming of shrubbery for safety reasons and conduct periodic lighting surveys. Officers report the need for replacement of lights and any other physical hazards they notice. Periodic crime prevention surveys are conducted when a crime trend occurs or upon the physical changes of office space and equipment when requested by an administrator. All campus buildings are equipped with card key access and door alarms that report to the University Police Department. Many offices, labs, computer rooms and areas of campus have alarms.

Lighting improvements are constantly being evaluated. Improvements have included the placement of high intensity sodium vapor lights in buildings, in parking lot areas, in areas with heavy landscaping and trees and along pathways frequently traveled by students. Outdoor courtesy telephones are located at the entrances of all University Housing facilities and at many locations throughout the campus. All emergency telephones are connected directly to the University Police Department.

Timely Warning Policy

In the event that a situation arises, either on or off campus, that, in the judgment of the Chief of the University Police, constitutes an ongoing or continuing threat, a campus wide "timely warning" will be issued.

Depending on the particular circumstances of the crime, especially in all situations that could pose an immediate threat to the community and individuals, the office of University Communications may also post a notice on the campus wide electronic bulletin board on the University Police web site at: <http://www.sfsu.edu/~upd/> providing the university community with more immediate notification. In such instances, a copy of the notice is posted in each residence hall and at the front door of each building. Anyone with information warranting a timely warning should report the circumstances to the University Police Department by phone (415-338-7200) or in person at the dispatch center with the University Police Department on North State Drive (the north west side of campus).

The University Police Department Your Community Policing Agency

Campus Law Enforcement Information

Campus safety and security is coordinated by the University Police Department, located on North State Drive, near Lot 20. The department is budgeted for a force of 26 sworn officers with full arrest powers and has 26 non-sworn support employees. Our police officers are graduates of the California Peace Officers Standards Training Academy and undergo continued training to upgrade their skills. All sworn officers have been trained in first aid and CPR and are authorized to enforce all regulations on the University campus and an immediate one-mile radius. In some instances police powers extend statewide. University Police officers are armed with firearms. They conduct foot, vehicular and bicycle patrols on campus and in the Residence communities 24-hours a day.

We enjoy a good working relationship with all neighboring police agencies. University Police officers work closely with the San Francisco Police Department, agencies near our branch sites and other law enforcement agencies to assist with incidents involving campus community members that may occur off campus.

Please promptly report all criminal incidents and medical emergencies to the University Police Department

Community members, students, faculty, staff and guests are encouraged to report all potential criminal incidents and any emergency, including medical emergencies directly to the University Police Department. Upon receipt of the call, the University Police officers are dispatched immediately to the site of the incident to take the necessary action.

To Report a Crime or Incident

Contact University Police at 415-338-7200 (non-emergencies), dial 9-1-1 (emergencies only) or use the emergency box phones located around the campus. Any suspicious activity or person seen in the parking lots or loitering around vehicles, inside buildings or around the Residence Halls should be reported to the police department. In addition you may report a crime to the following areas:

Associate Vice-President for Student Services	415-338-2916, Student Services, Room 403
Director, Counseling & Psychological Services	415-338-2005, Student Services, Room 208
Director, Student Health Center	415-338-1351, Student Health Center
Associate Vice-President for Human Resources	415-405-2650, Admin, Room 252
Director, Judicial Affairs	415-338-2032, Student Services, Room 403
Director, Residential Life	415-338-2724, Mary Ward Hall

For off-campus options you may contact the San Francisco Police Department. For emergencies dial 9-1-1. For non-emergencies call 415- 553-0123. The University Police Department and SFPD have mutual aid and working agreements. Each department augments the other within their jurisdictions during mutual investigations, arrests and prosecutions.

Community Members are asked to report any problems with the campus environment to the University Police Department, but we encourage reporting anywhere on campus you feel comfortable such as the Division of Student Affairs staff or any campus administrator. The University Police Department maintains an anonymous crime tip line at 415-338-3030. The University Police Department, Counseling and Psychological Services, the Division of Student Affairs and the Student Health Center will accept confidential and anonymous reports of crimes for inclusion in the annual statistical report. The purpose of a confidential report is to comply with a person's desire to keep the matter confidential, while taking steps to ensure future safety. With such information, the University can keep an accurate record of the number of incidents involving community members, determine where there is a pattern of crime with regard to a particular location, method or assailant and alert the campus community of potential threats. It is our goal to provide assistance wherever the report is made to make sure we include the crime in our annual security report.

Crime Prevention Presentations Available

San Francisco State University has established a team of individuals to respond and provide training to prevent or recognize early warning signs of potential violence. The team consists of members from the University Police Department (415-338-7200), Counseling & Psychological Services (415-338-6100), Human Resources (415-338-1872) and the Dean of Students Office (415-338-2032). Requests can be made by calling the above listed numbers.

Established University faculty, staff and the University Police Department procedures will serve as the mechanisms for

resolving situations of violence or threats of violence. Each allegation of violence will be taken seriously. Individuals are encouraged to report acts of violence, threats of violence or any other behavior which by intent, act or outcome harms another person.

If you would like a copy of the pamphlet “Dealing with Potentially Violent Situations on Campus” please call the University Police Department at 415-388-7200 or visit our website at: <http://www.sfsu.edu/~upd>.

Members of the University Police Department are available any time to provide the following presentations to staff, faculty and students: Personal Safety, Sexual Assault Prevention, Prevention of Auto Theft and Auto Burglary, Dealing with Distressed Individuals, Emergency Preparedness, Rape Aggression Defense (RAD) Self Defense, Safety Presentations for Children and Parents, Laptop Safety, Fraud Prevention, Public Transportation Safety, Senior Citizen Safety and many other topics related to protecting personal and state property. In addition, the University Police Department actively promotes the “Double UP For Safety” program, Buckle Up for Safety which is a campaign designed to encourage the use of seat belts for children and Parking Lot Safety.

If you would like to schedule a Crime Prevention Presentation, please call our Crime Prevention Coordinator at 415-338-2226. Crime Prevention Brochures are available on our website at: <http://www.sfsu.edu/~upd>.

We do encourage participation in our crime prevention programs and ask for your assistance in keeping our community safe.

A common theme of all awareness and crime prevention programs is to encourage students and employees to be aware of their responsibility for their own security and the security of others.

When time is of the essence, information is released to the university community through security alerts posted prominently throughout campus, through computer memos sent over the university’s electronic mail system and a voice mail broadcasting system.

C.A.R.E.

The University Police department provides an escort program called C.A.R.E. (Campus Alliance for A Risk-Free Environment). C.A.R.E. team members provide personal escorts and additional building security during evening and nighttime hours. Team members are available to escort students, faculty and staff to and from their classroom, laboratory or office, automobile, campus housing or any other location with a reasonable distance to campus. The C.A.R.E. program is a student security program which supplements the police department. Call x87200 or 415-338-7200 for an escort.

Alcohol, Drugs and Weapons Policies

SF State complies with the Drug Free Workplace Act of 1990 and the Higher Education Action Section 120a. University Police Officers enforce laws regulating the use of alcoholic beverages and underage drinking. SF State is committed to maintaining a safe and healthy environment for the campus community. Alcohol and other drugs should not interfere with the University’s educational mission. All SF State students, faculty members, staff members and administrators are subject to local, state and federal laws regarding the unlawful possession, distribution or use of alcohol or illegal drugs.

The unlawful manufacture, distribution, dispensing, possession or use of illegal drugs on the University campus or at University sponsored events off campus is prohibited. No one may use illegal substances or abuse legal substances, including alcohol, in a manner which impairs performance of assigned tasks. A complete description of these regulations is contained in University Executive Order 89-12 “Alcohol and Drug Policy” and University Executive Order 90-15 “Policy of Substance Abuse in the Workplace”. Both policies are available on the SF State Home Page at www.sfsu.edu, at Human Resources, the University Police Department, the Office of the Vice President for Student Affairs and at CEASE (Creating Empowerment through Alcohol and Substance Abuse Education). The CEASE Program, 415-338-1203 provides culturally sensitive information about alcohol and other drugs to our diverse campus community, involves a collective of students who assist in creating a campus environment which reinforces health lifestyles, provides support services for students who experiencing problems with substance and educates students about the impact of both alcohol and other drug abuse.

Excessive use of alcohol and other drugs is a serious health problem in itself, but alcohol and drug abuse can also contribute to a host of other physical and mental problems such as unwanted pregnancy, violent behavior, HIV infection, and other sexually transmitted diseases and psychological depression.

The use of alcoholic beverages must be in compliance with California State Law and is strictly limited to person 21 years of age and older. The possession, transportation and/or consumption of alcohol by individuals under 21 years of age is strictly prohibited. Alcoholic beverages may not be consumed in public areas and must be concealed and not in plain view when transported in the Residence Community. Residents in the Residence Community under the age of 21 years of age are not permitted to host guests or residents of any age who are in possession of alcohol in their room/apartment.

The University Police Department strictly enforces Federal and State laws, as well as the University's zero-tolerance policy, for the use and sale of illegal drugs. Violators are subject to University discipline, criminal prosecution and removal from University housing. Students engaging in the sale of illegal drugs will be expelled. Students found in violation of University alcohol, drug and weapons policies may be subject to academic probation, suspension or expulsion. Parents or guardians may be notified about any disciplinary violation involving alcohol or a controlled substance which has been committed by a student who is under the age of 21.

Employees in violation of the University alcohol and drug policies may be subject to corrective action or dismissal or be required to participate fully in an approved counseling or rehabilitation program. Applicable legal sanctions under local, State and Federal laws for the unlawful possession or distribution of illicit drugs and alcohol range from probation, diversion, imprisonment in the county jail for less than one year to imprisonment in State Prison. A Police Officer can take the license from any driver suspected of driving under the influence of alcohol and drugs.

Firearms and other dangerous weapons of any kind are not permitted on campus or in the Residence Community. Intentional use, possession or sale of firearms or any other dangerous weapon is strictly prohibited on campus by State law.

Emergency Response and Evacuation Procedures

The San Francisco State Police Department implements and maintains a campus-wide emergency management program that is activated when a hazardous condition or natural disaster reaches or has the potential for reaching proportions beyond the capacity of routine operations.

To disseminate immediate and accurate emergency information to the campus community, a multi-layered communications strategy is in place. A central component is the SF State Emergency Notification System, a communications tool designed to rapidly disseminate emergency information and instructions in the event of an emergency that threatens the lives and/or property of the campus community. This fully hosted, web-based system can disperse messages to phones, voice mail, e-mails, and via text messaging and TTY. Once emergency information has been verified through the University's Police Dispatch center, any one of four trained system operators will initiate the mass notification system. Pre-scripted and live messages designed for multiple hazards will be sent to the campus community. The content of each message is also posted on the campus web site, the University's 24 hour emergency hot line and may be broadcast on campus through the outdoor emergency alert sirens. When the EOC (Emergency Operations Center) is activated, a separate message will be sent over the mass notification system and by phone tree to the campus emergency management team to report to the EOC. The four system operators and emergency communications team members include the campus emergency preparedness coordinator (EPC), the executive director of the Department of Information Technology (DoIT), DoIT strategy officer, communications coordinator for Enrollment Management and the director of University Communications and his/her two alternates. The director of University Communications manages the dissemination of emergency information to the larger community through a variety of media outlets and a well developed network of community contacts.

All on campus emergency notification and alert systems are coordinated by the EPC to ensure a state of readiness. The four system operators take turns monthly sending test messages to each other to test the system and keep their operating skills sharp. The EPC conducts an annual review of operating policies and procedures for each system and a campus-wide system test is conducted at least once during the spring and fall semesters. The Department of Information Technology (DoIT) and Human Resources are collaborators in maintain the mass notification system and the SF

Department of Emergency Management and the SF Department of Electricity are partners in the maintenance and testing of the Outdoor Alert System.

As part of the University's Multi-Hazard response plan, there are "safety coordinators: on each floor of every building on campus. There is one "building coordinator" for each building and be located at: http://doit.sfsu.edu/sites/wcm.sfsu.edu/campus.doit/files/SFSU_Emergency_Directory.pdf . Evacuation drills for each building are completed annually, both during the day and evening. The safety coordinators assist the University Police Department in evacuating buildings in emergencies and identify hazards in the building.

Safety and Security in the Residential Community Access and Maintenance

Core Campus

San Francisco State University offers two traditional residence and has two multi-story complexes, which provides on-campus housing for approximately 2250 students. All buildings are owned and managed by San Francisco State University. Security safeguards within the residence community include restricted access, video surveillance and external door prop alarm systems. Crime prevention programs include orientation workshops, individual floor meetings, residential community-wide presentations and educational programs.

Professional Residence Directors and student Resident Assistants, who are all members of the University Housing staff, live on campus and provide 24-hour staff coverage. Student room doors should be locked at all times even when occupied. Residents with automobiles may park them in Lot 25 after purchasing a semester or daily permit. Most importantly, residents are reminded to observe building security procedure and to notify Residence Life staff or the University Police Department of any unfamiliar faces or unusual incidents within either the residence halls or apartments. In 2004, University Housing implemented an in-house program for alcohol and drug violations. In 2007, a program called Alcohol EDU was also implemented.

All Residence Life staff members in the residence community undergo comprehensive training each semester for both prevention and response regarding safety security issues. As part of their responsibility for campus security, both student and professional staff participate in lectures and seminars, including first aid and CPR training, associated with topics such as substance abuse, prevention of sexual assault and community security.

Mary Ward and Mary Park Halls

The Residence Halls are primarily reserved for incoming freshmen. University Housing offers a wide variety of programs. Most rooms are double occupancy and when requested, ADA accessible single rooms are available. The rooms are furnished with a bed, closet space, desk, chair and drawers for each resident. Each room has a cable TV outlet providing basic cable programming, power outlets, phone jacks with one phone instrument and 10baseT Ethernet jacks. Residents are allowed to bring or rent a small refrigerator and/or microwave to use in their rooms. Each resident in the Halls is required to purchase a meal plan; 10, 15 or 19 meals a week.

Towers at Centennial Square

The "Towers" is a 15 story apartment building which houses first year students enrolled in Residential Learning Communities. The apartments are fully furnished, one or two bedroom, double occupancy, units with a kitchenette, living room and bathroom. Each bedroom has a cable TV outlet providing basic cable, power outlets, phone jacks with one phone instrument and 10baseT Ethernet jacks for both residents. There is card access to the exterior doors and 24 hour front desk employees.

The building has a staff of student Resident Assistants and a full time professional Residence Director or Area Coordinator. Resident or Community Assistants are available to provide help in anything from roommate conflicts to directions on how to get to the nearest supermarket. RA's work closely with their residents to make sure the residents are academically and socially successful.

Exterior doors are monitored with prop alarms, key and card access. There are two to three Resident Assistants on duty each evening Sunday through Thursday night and 24 hours starting Friday at 5pm to Monday mornings. Staff members provide evening rounds and enforce University and Housing policy. There is one professional staff member on call every night.

The Village at Centennial Square

The Village at Centennial Square provides housing for 760 single freshmen and sophomore students at San Francisco State University. In addition, the Village community includes 12,000 square feet of retail space for restaurants and shops, as well as the Student Services Building and the Student One Stop Office. The Village name reflects a philosophy of easy student access to services with its design approach of a low-rise profile, linked courtyard, canopied walking areas and numerous community activity and study areas.

The Village offers single and double occupancy rooms in its three bedroom apartments and double occupancy rooms in the two bedroom apartments. Spaces are filled on a first come, first served basis. Residents are first and second year students and must be enrolled at San Francisco State University, carrying a minimum of 12 semester units. All apartments are fully furnished and have cable TV outlets providing basic cable, power outlets, phone jacks with one phone instrument and 10baseT Ethernet jacks. Each apartment has a full kitchen with stove, refrigerator, dishwasher, microwave and garbage disposal. ADA accessible units are available throughout the complex.

Entrances to the Village are protected by a card access system that enables only residents or authorized personnel to open the doors.

The Village has a Residential Life staff consisting of a full-time professional live-in Area Coordinator, two assistant Area Coordinators and sixteen Residential Assistants.

University Park South (Blocks 1, 2, 5, 6, 41 and 42)

University Park South (UPS) is comprised of 262 multi-family homes on the campus of San Francisco State University. The properties provide housing opportunities to students, faculty and staff of San Francisco State University as well as residents not affiliated with the University. The units vary in size (one, two and three bedroom units) and are constructed as low-rise profile with linked courtyards, covered parking areas and common laundry rooms.

Block 41 offers 16 unfurnished, three bedroom, two and one half bath town homes offered exclusively to faculty and staff of San Francisco State University. Spaces are filled on a first come, first served basis.

Blocks 42, 1, 2, 5 and 6 offer 246 apartment homes open to faculty, staff and students. Spaces are filled on a first come, first served basis.

All apartments at UPS are fully equipped and include power outlets, phone jacks and internet options. Each apartment has a full kitchen with stove and refrigerator. Some apartment homes have dishwashers and garbage disposals.

Entrances to the Block 41 residences are accessible via Vidal Street; a public road maintained by the City of San Francisco.

Entrances to the Block 42 residences are accessible via Font Boulevard, Pinto Avenue and Arballo Drive; public roads maintained by the City of San Francisco.

Entrances to the Block 41 residences are accessible via Tapia Drive and Font Boulevard; public roads maintained by the City of San Francisco.

Entrances to the Block 1 residences are accessible via Tapia Drive and Font Boulevard; public roads maintained by the City of San Francisco.

Entrances to the Block 2 residences are accessible via Holloway Avenue, Font Boulevard, Arellano Avenue and Serrano Drive; public roads maintained by the City of San Francisco.

Entrances to the Block 5 residences are accessible via Arellano Drive, Serrano Drive and Holloway Avenue; public roads maintained by the City of San Francisco.

Entrances to the Block 6 residences are accessible via Holloway Avenue, Varela Avenue, Serrano Drive and Cardenas Avenue; public roads maintained by the City of San Francisco.

University Park South is owned by San Francisco State University and managed by San Francisco State University's Housing.

University Park North

University Park North (UPN) provides 697 unfurnished apartments to students, faculty and staff of San Francisco State University in addition to residents of the area. The complex provides easy access to the Main Campus with a design of both low-rise and tower accommodations.

University Park North offers one, two and three bedroom apartments with linked common areas and are filled on a first come, first served basis. Priority is given first to faculty and staff, next to students and finally to residents of the area.

All apartments are unfurnished and include basic cable programming, power outlets, phone jack and accessible high speed internet options. Each apartment has a full kitchen with stove, refrigerator, dishwasher, microwave and garbage disposal.

Entrances to the University Park North towers are protected by a key system that enables only residents or authorized personnel to open doors and have access to the building. Garden apartments are general entrances with private homes secured by individual front doors.

University Park North is owned by San Francisco State University and managed by San Francisco State University's Housing.

Missing Student Policy Residential Life at San Francisco State University

It is the policy of Residential Life at San Francisco State University to investigate any report of a missing student living in one of the University's residence halls or apartments. All students residing in a campus residence hall or apartment are requested to complete and Emergency Contact form upon completing their License Agreement. The License Agreement is collected in advance of the student checking in to University residences. The student is asked to identify the name and contact number of the individual(s) who is to be contacted in the event of an emergency. This contact information may not be disclosed, except to authorized campus officials and law enforcement personnel in furtherance of a missing person investigation.

San Francisco State University understands that students may make individual arrangements to stay outside of the University residences. As such, the location of students in the halls and apartments is not monitored by Residential Assistants or other University staff. However, if there is a reason to believe a student is missing, all reasonable efforts will be made by Residential Life staff to locate the student to determine his/her state of health and well-being. These efforts include, but are not limited to, checking the student's room, speaking with friends and/or roommates, checking ID and meal access and calling the student's cell phone number. If at any point in the process of trying to locate the student a Residential Life staff member determines there is a credible threat to the well-being of the student reported as missing, the University Police Department will be contacted immediately.

If known contacts do not confirm the student's whereabouts and there does not appear to be a probable threat to the well-being of the student reported missing, Residential Life staff will notify the Director of Residential Life and write an Incident Report detailing the efforts to locate the student reported as missing. The Director of Residential Life will contact the Associate Dean of Students and the Director of L.E.A.D; reporting all obtained information. The Associate Dean of Students and Director of L.E.A.D will in turn notify the Vice President for Student Affairs and Dean of Students.

When a residential student has been missing for 24 hours, students, employees or other individuals not affiliated with the University should make a report to Residential Life, the Office of the Vice President for Student Affairs & Dean of Students or the University Police Department. If upon investigation by the University Police Department the student is determined missing, staff from the University Police Department and/or Student Affairs will contact the resident's designated Emergency Contact within 24 hours. For any non-emancipated student under the age of 18, San Francisco State University will notify a custodial parent or guardian, in addition to any other individual designated on the Emergency Contact form, with 24 hours of the University Police Department determining that they are missing. University Police will continue to investigate, utilizing established procedures in collaboration with staff from Residential Life, other campus offices and local law enforcement agencies. Where an Emergency Contact form cannot be located or has not been provided, University Police will make contact with the student's parents or legal guardian.

FIRE SAFETY REPORT

Campus Fire Safety Right-to-Know Act

The Campus Fire Safety Right-to-Know Act is an amendment to the Higher Education Opportunity Act. This amendment serves to increase campus fire safety awareness across the nation, providing students and their families with the fire safety records of colleges and universities. Signed into law by President George W. Bush on August 14, 2008, this amendment requires post-secondary institutions to publicly display fire safety information and statistics, much as they already do with other safety statistics such as campus theft and assault. This information provides prospective and current students of the policies, concerns and fire safety conditions that are present at the institution in which they have applied or are enrolled.

Description of Residence Halls with Fire/Life Safety Improvements

Below is a description of each On-Campus Student Facility and Fire Safety System.

Mary Ward Hall

Mary Ward Hall is a six (6) story residence hall constructed in 1960. The building contains 421 students, 9 Resident Advisors and 1 Area Coordinator (Mary Ward & Mary Park). The building has a front desk attendant 24 hours a day, 7 days a week. There is a sprinkler system in each of the janitor closets. The occupant rooms contain smoke detectors connected through a Simplex system that report directly to the main fire alarm control panel which is monitored by the University Police Department 24 hours a day, 7 days a week. The corridors, restrooms and elevator landings each have a smoke detector. Each floor of occupant rooms has at least one Resident Advisor (RA) to assist in emergencies and with evacuations.

Mary Park Hall

Mary Park Hall is a six (6) story residence hall constructed in 1960. The building contains 421 students, 9 Resident Advisors, 1 Area Coordinator (Mary Ward & Mary Park) and 1 Graduate Assistant. The building has a front desk attendant 8am – 12 midnight, seven days a week. There is a sprinkler system in each of the janitor closets. The occupant rooms contain smoke detectors connected through a Simplex system that reports directly to the main fire alarm control panel which is monitored by the University Police Department 24 hours a day, 7 days a week. The corridors, restrooms and elevator landings each have a smoke detector. Each floor of occupant rooms has at least one Resident Advisor (RA) to assist in emergencies and with evacuations. There are 2 rescue assistance areas located on the 4th floor of Mary Park Hall designed for residents with mobility issues who may not be able to easily evacuate the building.

Science Technology Themed Community (STTC)

The Science Technology Themed Community is a five (5) story residence hall constructed in 1991. The building contains 104 students, 3 Resident Advisors and 1 Area Coordinator (TCS-STTC). The building has a front desk attendant from 8am to – 12midnight, seven days a week. The building has a fire sprinkler system. The occupant rooms contain smoke detectors connected through a Simplex system that reports directly to the main fire alarm control panel which is monitored by the University Police Department 24 hours a day, 7 days a week. The sprinkler system's fire risers are also connected through the Simplex system to set off the main fire alarm. The corridors, restrooms, elevator landings each have a smoke detector. Each floor of occupant rooms has at least one Resident Advisor (RA) to assist in emergencies and with evacuations.

Towers at Centennial Square (TCS)

The Towers at Centennial Square (TCS) is a 15 story residence apartment building constructed in 1991. The building contains 588 students, 14 Resident Advisors, 1 Area Coordinator (TCS-STTC) and 1 Graduate Assistant. The building has a front desk attendant 24 hours a day, 7 days a week. The building has a fire sprinkler system. The occupant rooms contain smoke detectors connected through a Simplex system that reports directly to the main fire alarm control panel which is monitored by the University Police Department 24 hours a day, 7 days a week. The sprinkler system's fire risers are also connected through the Simplex system to set off the main fire alarm. The corridors, restrooms, elevators and elevator landings each have a smoke detector. Each floor of occupant rooms has one Resident Advisor (RA) to assist in emergencies and with evacuations. (The 14th floor RA is responsible for the 15th floor emergencies and evacuations).

Village at Centennial Square – Bldg A/B

The Village at Centennial Square – Bldg A/B is a 6 story residence apartment building constructed in 1999. The building

contains 605 students, 18 Resident Advisors and 1 Area Coordinator (Village) and 1 Graduate Assistant (Village A/B & C). The building has a front desk attendant 8am – 12midnight, seven days a week. The building has a fire sprinkler system. The occupant rooms contain smoke detectors connected through a Simplex system that reports directly to the main fire alarm control panel which is monitored by the University Police Department 24 hours a day, 7 days a week. The sprinkler system’s fire risers are also connected through the Simplex system to set off the main fire alarm. The corridors, restrooms and elevator landings each have a smoke detector. Each floor of occupant rooms has 1 Resident Advisor (RA) to assist in emergencies and with evacuations.

Village at Centennial Square – Bldg C

The Village at Centennial Square – Bldg C is 4 story residence apartment building constructed in 1999. The building contains 124 students, 3 Resident Advisors, 1 Area Coordinator (Village) and 1 Graduate Assistant (Village A/B & C). The building has a fire sprinkler system. The occupant rooms contain smoke detectors connected through a Simplex system that reports directly to the main fire alarm control panel which is monitored by the University Police Department 24 hours a day, 7 days a week. The sprinkler system’s fire risers are also connected through the Simplex system to set off the main fire alarm. The corridors, restrooms and elevator landings each have a smoke detector. Each floor of occupant rooms has 1 Resident Advisor (RA) is available to assist in emergencies and with evacuations.

Residence Hall	Number of Beds	Sprinkler	Fire Drills	Fire Extinguishers	Fire Alarm	Smoke Detector in each Residence Hall Room tied to Main FACP	Smoke Detector in Each Residence Hall Room 120v/battery Back-up
Mary Ward Hall	421	*Yes	3	Yes	Yes	Yes	Yes
Mary Park Hall	421	*Yes	3	Yes	Yes	Yes	Yes
STTC	104	Yes	3	Yes	Yes	Yes	Yes
TCS	588	Yes	3	Yes	Yes	Yes	Yes
Village – A/B	605	Yes	3	Yes	Yes	Yes	Yes
Village – C	124	Yes	3	Yes	Yes	Yes	Yes

Fire Drill Information

Fire Drills and Safety

Fire alarm pull stations are located in every public area of the Residence Community. If you become aware of a fire, go to a pull station and pull the lever to activate the building alarm. After pulling the lever, immediately evacuate the building and then call 9-1-1.

To discourage false fire alarm pulls, protective covers have been installed over the fire alarm pull stations in some areas. To use the pull station, first pull up the cover. This will set off a local alarm in the pull station. This does not activate the building alarm. To activate the building alarm, you must then pull down the lever inside the protective cover.

In accordance with the University policy, a fire drill is conducted in every building each semester. Staff members take part in the drill and help evacuate the building. The purpose of these fire drills is to familiarize residents with the correct procedures should an actual evacuation be necessary. Evacuation procedures for each individual building are posted on bulletin boards. Residents are advised to read the procedures so they will know the location of all emergency exits in their building. Evacuation guidelines are also posted on the back of most resident room or apartment doors.

Policies and Rules

General

No flammable material is allowed on room doors, a small approved message board may be used. Furniture and other items may not be placed inside the doorway (including hanging beads, drapes, etc.) that impede entrance to or exit from the room. Fire suppression sprinkler heads must remain unobstructed at all times. No items may be hung from or stored

closer than 18" from any sprinkler head. Fire code 1988 UBC, Section 3305h1 requires doors to be self-closing. The California State Fire Marshall requires that no doors be propped open with any object or dismantling of any door-closing device.

Electrical Appliances

- UL-approved automatic electrical coffee makers are permitted.
- UL-approved irons and hair dryers are permitted.
- Household-size refrigerators are not permitted in the Residence Community unless provided to you in your apartment. Small (5.5 cubic feet or smaller) units with low wattage and UL approval are permitted.
- Microwaves are permitted.
- UL-approved popcorn poppers with a contained heating element and an automatic turn-off feature are permitted.
- UL-approved toasters are permitted with the apartment community only.
- No other electrical cooking appliances are permitted.

Open Flames

In accordance with California State Fire Codes open flames are prohibited. The burning of candles, incense or any other item requiring an open flame is prohibited. Arrangements may be made with Residence Director or Area Director for special purposes that may require the use of an open flame.

Smoking

San Francisco State University is a smoke-free campus. Pursuant to the California State University Chancellor's Executive Order 599 and California State law, smoking is prohibited in all state buildings. Smoking is not permitted in any location (student room or common area) in or around the Residence Community. Smoking prohibited on University owned or leased property except for officially posted designated smoking areas.

Tampering with Building Fire Alarm Systems

It is against State Law to tamper with any part of a building fire alarm system, including smoke detectors, fire hoses or extinguishers. Any person sending a false fire alarm or violating any provision of the State Fire Laws is subject to University disciplinary action (revocation of his/her Housing License and/or other formal disciplinary measures) and criminal prosecution. Pulling a FALSE fire alarm as a prank will result in resident eviction.

Education and Training

Fire Safety Training – Student Residents

Fire safety training for student residents starts before they reach campus and is ongoing throughout the year. When students sign up for on-campus housing they receive a packet in the mail before the school year begins. Included with the packet is literature that outlines fire safety policies and procedures.

Fire and Evacuation Information for Student Residents

At the First Indication of Fire:

1. Set off the nearest fire alarm. Do not try to fight the fire yourself.
2. Call 9-1-1 to report the fire from the nearest telephone.
3. Before passing through any closed doors, feel the door with your hand. DO NOT touch the doorknob. If the door is hot, DO NOT OPEN THE DOOR.
4. Before opening the door, brace yourself against the door and open it slightly. If heat or heavy smoke is present, close the door and remain in the room.
5. Leave the building immediately through the main fire exit indicated on the map displayed on the back of your door building bulletin board. DO NOT use the elevators. DO NOT assume a fire alarm is false. DO NOT stop to take valuables.
6. Because stairwells may also draw smoke, only designated fire exit stairwells should be used. The center stairwells in Mary Park and Mary Ward Halls are designed to provide adequate fire exit ventilation and should be used. These stairwells are safer than the end stairwells and should be used unless access to them is impeded. Residents of the Towers and the Village should use the end stairwells in case of a fire.
7. Remain away from the building until the Police Department, Fire Department or senior staff members give the all clear.
8. Follow instruction of the University Police Department and University officials at all times.

Residents who do not immediately evacuate the building during a fire alarm are subject to disciplinary action.

If you are trapped in Your Room/Apartment during a Fire:

1. Keep low to the floor if there is smoke in the room. The majority of oxygen is present near the floor.
2. Place a towel at the base of the door to prevent smoke from entering the room.
3. Attract the Fire Department's attention by hanging an object (bed sheet, jacket, etc) out of the window.
4. Call the University Police Department by dialing 9-1-1 (from a hard wired phone) or 415-338-2222 immediately and report your situation. Be sure to give the name of your building and your room number.

There are two (2) rescue assistance areas located on the 4th floor of Mary Park Hall designed for residents with mobility issues who may not be able to easily evacuate the building. These rescue assistance areas are equipped with a magnetic fire door to block smoke and heat and an intercom system which connects anyone inside to the University Police Dispatcher. If you are a resident with a mobility condition which limits your ability to easily evacuate the building, you may use these two (2) rescue assistance areas to call for help.

Fire Safety Training – Professional Staff

University Housing Staff (Including Resident Assistants) attend bi-annual training sessions, in which fire/life safety procedures are discussed along with other emergency preparedness topics. This training is presented by the Residential Life Department in coordination with the department of Environmental Health and Occupational Safety at San Francisco State University. This department holds the responsibility for the oversight of the fire/life safety for the Residence Halls. Special building related concerns are discussed in this forum and then those topics are passed to the building occupants through floor/section meetings that are held on regular intervals. If an event takes place in one of the Residence Halls where the fire alarm was activated, each Resident Assistant talks about that incident with their group of students to use it as a learning opportunity and therefore hopefully not a repeat of that event.

Fire and Evacuation Information for Professional Staff

Actions to take if you discover a Fire:

At the first indication:

1. Safeguard life and isolate the fire.
2. Close all doors on your way out of the room. **DO NOT LOCK DOORS.**
3. Report fire and/or smoke by activating the nearest fire alarm.
4. Call the University Police Department by dial 9-1-1 (from a hard wired phone) or 415-338-2222.
5. Slowly, state "I want to report a fire". Give your location (building, floor, and room number).
6. **DO NOT ATTEMPT** to fight a fire alone. Report the fire immediately to 9-1-1 (from a hard wired phone) or 415-338-2222. Fire fighting should be delegated to trained firefighters. The possible exception would be a minor fire which could be extinguished with a portable fire extinguisher. Be sure to use the correct type of extinguisher.
7. Direct those persons in the immediate vicinity to assist in the fire in the fire containment and to notify the Building Emergency Coordinator.
8. Beware of special hazardous materials requiring special fire fighting precautions.
9. When the building evacuation/fire alarm is sounded or when you are told to leave by police personnel or by the Building Emergency Coordinator walk quickly to the nearest marked exit and alert others to do the same.
10. **ASSIST** those persons who are disabled in exiting the building! Do not use elevators during a fire.
11. If you become trapped in a building during a fire and a window is available, place an article of clothing (shirt, coat, etc.) outside the window as a marker for emergency personnel. If there is no window, stay near the floor. Smoke is the greatest danger in a fire so stay near the floor where the air will be more breathable. Shout at regular intervals to alert emergency personnel of your location.

STUDENT CONDUCT

Students may be expelled, suspended or placed on probation for committing violent or criminal acts on campus or at campus-related events. In compliance with federal and state laws and regulations, victims of violent crimes, including sexual assault, are to be informed whenever information regarding disciplinary action taken by the University is included in a student's file. Within three days, victims are to be informed of the results of the disciplinary action and any appeal. The victim is required to keep the results of the disciplinary action and appeal confidential. For further information, contact the Student Judicial Officer in the Office for the Vice President for Student Affairs by calling 415-338-3032.

SEXUAL ASSAULT POLICY

SF State recognizes that sexual assault is a serious issue and will not tolerate acts of sexual assault on campus. The University will investigate all allegations of sexual assault and take appropriate disciplinary, criminal or legal action with prior consent of the victim.

As soon as convenient, the victim of sexual assault should report the incident, including date or acquaintance rape to the University Police Department, the local police (if off-campus), University faculty or staff members or the S.A.F.E. Place (Sexual Assault Free Environment) at 415-338-7233. The victim should make every attempt to preserve any physical evidence of the assault. This may include a voluntary medical exam, not showering or disposing of any damaged clothing or other items that are present after/during the assault. Save clothing and/or any other evidence in paper bags. Victims are encouraged to call any law enforcement agent by calling 9-1-1 after a sexual assault for crime investigation, referral or transport for medical treatment and referral to crisis counseling and legal advocacy.

The University Police, with the victim's consent, will immediately conduct a criminal investigation of a reported sexual assault. They will also contact a crisis-counselor immediately, if the victim wishes. Disciplinary actions may be imposed on recognized individual students, student organizations and/or University faculty and staff found responsible for a sexual assault. University sanctions following campus disciplinary procedures depend on the outcome and may range from suspension to expulsion. Every effort will be made to criminally prosecute perpetrators of sexual assaults. The accuser and the accused are entitled to the same opportunities to have others present during a campus disciplinary proceeding and both shall be informed of the outcome of the proceeding.

After an alleged sexual incident occurs, the University will assist the victim in changing academic and living situations if so requested and if such changes are reasonably available.

If you become the victim of a sexual assault on or off campus:

- **GET** to a safe place.
- **CONTACT** the University Police Department (or your local police) by dialing 9-1-1 or The S.A.F.E. Place at 415-338-7233.
- **DON NOT** shower, bathe, douche, change or destroy clothing. Save clothing and other evidence in a paper bag.
- **DO NOT** straighten up the area.
- **SEEK** medical attention from the Trauma Recovery/Rape Treatment Center at SF General Hospital by calling 415-338-7233.
- **SEEK** emotional support from a local Rape Crisis Center such as SFWAR at 415-647-RAPE (7273).

On and Off Campus Resources for Victims of Sexual Offences

On Campus

University Police (24-hrs Emergency)	911	Sexual Harassment Counseling	(415) 338-2032
University Police (24-hrs Non-Emergency)	(415) 338-7200	Student Health Services	(415) 338-1251
Counseling & Psychological Services Center	(415) 338-2208		
Dean of Students/Student Judicial Affairs	(415) 338-2032		

Campus organizations which provide sexual assault prevention programs

University Police Department	(415) 338-7200	The S.A.F.E Place	(415) 338-7233
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Off Campus Resources

SF Trauma Recovery/Rape Treatment Center	(415) 437-3000	W.O.M.AN. Inc	(415) 864-4722
San Francisco Women against Rape	(415) 647-RAPE	Rape Crisis Center of Marin	800-670-7273
Highland Sexual Assault Center - Oakland	(510) 437-4688	Sierra Rape Crisis Center - Loyalton	(530) 993-1237
Bay Area Women Against Rape - Oakland	(510) 845-RAPE		

The University Police Department will assist our community in notifying or obtaining services from the above and any authorities upon request.

Sexual Assault Response Team (SART)

“The Mission of SART is: to counter the experience of sexual assault with a sensitive and competent multi-disciplinary response to support efforts to restore well being to the victim and to bring responsible person(s) to justice”. (California SART Manual, 2003). SART members consist of representatives of various campus departments: The SAFE Place, CEASE, University Police Department, University Housing, University Student Judicial Affairs (Student Discipline), Student Health Service Center and the Counseling and Psychological Services Center. SART meets monthly to ensure smooth operations, problem solving and case review. SART is committed to effective case review to help identify and address trends, themes and system problems for the benefit of the sexual assault victim and the campus community.

Sexual Assault Investigation Team (SAIT)

The University Police department responds to all reports of sexual assault. Officers conduct investigations, interview victims and suspects, collect evidence, testify in court and refer victims to the appropriate services. All SAIT members have special training in sexual assault investigations.

COUNSELING & PSYCHOLOGICAL SERVICES CENTER

The University Police Department works closely with the Department of Counseling and Psychological Services Center (CPSC). We work as a team in dealing with sensitive situations and we refer persons to the Counseling Center on a regular basis. Both University Police Officers and counselors have received training on threat assessments and the counselors consistently encourage their clients to report crimes to the University Police Department to prevent future crimes. Counseling sessions are considered confidential and privileged. The holder of the privilege is the client. Crime information can be forwarded anonymously at the request of the client. The counselors do not disclose information to the University Police Department without the consent of the client unless there is an immediate threat to safety. Any reporting of statistics to comply with this act is done by reporting numbers and not names so the information provided by clients is confidential.

The Counseling Center provides brief therapy to students, staff and faculty at no cost. The staff consists of culturally diverse, professionally trained and licensed counselors, psychologists and clinical social workers. Counselors are also available for consultations regarding distressed or potentially violent students/employees and can be reached at 415-338-2208.

The S.A.F.E. Place

The S.A.F.E. Place (Sexual Abuse Free Environment) is the resource center for SF State students, staff, faculty and administrators who seek information, prevention services and crisis-counseling/intervention related to sexual assault, sexual harassment and domestic violence. We provide sexual violence prevention information to the whole campus community including: campus groups, classes and student organizations. We have a Men Can Stop Violence Team that helps create leadership among men interested in ending violence against women and men. Some of our prevention efforts include: Clothesline Project for Domestic Violence Awareness Month, Walk in Her Heels, Transgender Remembrance Day, Sexual Assault Awareness Month Event and Cocktales. These events, along with many other presentations on campus, are provided in an effort to educate students and reduce the number of sexually violent incidents occurring on campus. The S.A.F.E. Place is located in the Student Services Building, Room 205. The coordinator can be reached at 415-338-7233.

In 2010 The S.A.F.E. Place had contact with 26 different students, staff faculty or administrators looking for crisis counseling, consultation, resources or referrals for a recent or past sexually violent experience. Of those 26 incidents, 4 incidents reported in 2010 occurred on campus that included: 1 rape, 1 attempted rape, 1 sexual battery and 1 case of domestic violence.

CEASE (Creating Empowerment through Alcohol and Substance Abuse Education)

The CEASE Program is a campus-wide alcohol and other drug education program created to educate students about alcohol and other drugs to provide support services for all students grappling with substance related problems through assessment, counseling and referrals. The CEASE Program sponsors workshops and seminars, participates in on-campus information fairs and provides training to volunteers who work with other students, faculty and staff to assist in creating a campus environment that reinforces healthy lifestyles. We know that alcohol is the number one date rape drug and that close to all reported incidents of sexual assaults reported on campus have involved the use of alcohol by either or both the perpetrator and the victim. There continues to be societal acceptance that having sex with someone who is

drunk is acceptable. Our prevention efforts work to challenge this notion and educate students to know that their ability to give and receive consent is compromised when too much alcohol is involved. CEASE is located in the Student Services Building, Room 205. The director can be reached at 415-338-7339.

Student Health Services Center

The Student Health Services Center can provide initial urgent medical services to victims of sexual violence. The health center staff facilitates referrals to San Francisco Trauma Recovery/Rape Treatment for forensic examinations and/or counseling. Appointments can be made by going to the Student Health Services Center or by calling 415-338-1251.

The Student Health Services Center reported 9 sexual assaults to the University Police Department in 2010. All victims were female and ranged in age from 19-25 years old. Eight alleged assaults occurred off campus (2 were in Southern California and 1 was in New York). The location of the remaining assault was not disclosed by the victim. Eight assaults were perpetrated by an acquaintance of the victim. Four of these assaults were perpetrated by a person or persons that the victim met at an event the same night of the assault; one victim did not disclose whether or not she knew the perpetrator.

HATE CRIMES

“Hate Violence” as defined in the statute “means any act of physical intimidation or physical harassment, physical force or physical violence or the threat of physical force or physical violence that is directed against any person or group of persons because of the ethnicity, race, national origin, religion, sex, sexual orientation, disability or religious beliefs of that person or group”. Incidents of hate violence can be reported to the University Police Department, Counseling and Psychological Services, Student Discipline Office or The S.A.F.E. Place. The University does not condone hate violence and is charged with ensuring that the rights guaranteed by state law and the U.S. Constitution are protected of all people regardless of their ethnicity, race, national origin, religion, sex, sexual orientation, disability or religious beliefs.

Convicted Sexual Offender Registration Laws

Effective October 28, 2002, Penal Code 290.1 was expanded and requires sexual offenders to register with the University Police Department. Convicted sexual offenders are required to register under Penal Code 290.1 if they are residing on the University Campus, enrolled as a student of the University, employed by the University (either full-time or part-time; paid employees or volunteers), or working or carrying on a vocation at the University (i.e., contractors) for more than 14 days or for an aggregate period exceeding 30 days in a calendar year (either full-time or part-time; paid employees or volunteers). Persons previously listed above must register with the University Police with five working days of commencing enrollment or employment with the University. Registrants are also required to notify the University Police within five working days of ceasing to be enrolled or employed or ceasing to carry on a vocation at the University.

AB 1313 amended 290.01(d)(1) to allow sex offender registration information to be released to members of the campus community by University Police.

Public information regarding sex offenders in California may be obtained by viewing the Department of Justice Online Megan’s Law Website. You can also obtain information by contacting the Sexual Offender Unit of the San Francisco Police Department at 850 Bryant Street, San Francisco or by calling 415-553-9203.

In the City of Oakland, you may view the Megan’s Law CD-Rom at the Oakland Police Department, 455 7th Street, Room 313, Oakland or by calling 510-238-2191.

In Marin County, the Megan’s Law CD-ROM may be viewed at the Marin County Sheriff’s Office, 3501 Civic Center Drive, #145, San Rafael.

In Sierra County, the Megan’s Law CD-ROM may be viewed at the Loyalton Offices of the Sierra County Sheriff’s Department. Please call 530-289-3700 for an appointment.

Campus Crime Statistics 2008 through 2010

San Francisco State University Main Campus												
	On Campus*1			Residence Community			Public Property			Non-Campus Property		
	2008	2009	2010	2008	2009	2010	2008	2009	2010	2008	2009	2010
Murder	0	0	0	0	0	0	0	0	0	0	0	0
Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0
Sex Offenses/Forcible												
Rape	0	0	3	0	0	3	0	0	0	0	0	0
Sodomy	0	0	0	0	0	0	0	0	0	0	0	0
Sexual Assault w/object	0	0	0	0	0	0	0	0	0	0	0	0
Sexual Battery	3	2	0	2	0	0	0	0	0	0	0	7
Sex Offenses/Non-Forcible												
Incest	0	0	0	0	0	0	0	0	0	0	0	0
Statutory Rape	0	0	0	0	0	0	0	0	0	0	0	0
Robbery	6	2	3	2	1	28	6	15	2	2	1	0
Aggravated Assault	0	1	0	0	1	0	0	2	3	1	0	1
Burglary	42	26	43	21	12	0	0	0	0	6	0	1
Vehicle Theft	17	6	10	11	0	0	6	7	11	2	2	2
Arson	4	0	0	4	0	0	0	0	0	0	0	0
Total	72	37	56	40	14	31	12	25	16	11	3	11

Public property offenses are those offenses reported to the University Police Department as well as to the San Francisco Police Department in the city jurisdiction (within the boundaries of Eucalyptus, Lake Merced, Font and Junipero Serra). Non-Campus Property offenses are those offenses which occurred on private property located within the same boundaries.

Special Category Arrests (Liquor, Drug and Weapons)

Liquor Laws	12	10	3	11	7	2	19	12	2	13	3	0
Drug Violations	75	54	44	75	52	36	53	32	13	16	13	0
Weapons Possession	8	2	2	5	0	2	0	4	2	1	0	0
Total	95	66	49	91	59	40	72	48	17	30	16	0

Disciplinary Referrals: Non-Arrests from the University Police, Housing and other University officials.²

	Main Campus*1			Residential Community			Public Property			Non-Campus Property		
	2008	2009	2010	2008	2009	2010	2008	2009	2010	2008	2009	2010
Liquor Laws	1180	109	433	1180	67	433	0	0	0	0	0	0
Drug Violations	0	0	12	0	0	12	0	0	0	0	0	0
Weapons Possession	5	0	1	5	0	1	0	0	0	0	0	0

*1 Main Campus statistics are the total number of incidents on the main campus including all on campus housing.

Hate Crimes

In 2008, there were no reported hate crimes.

In 2009, there were no reported hate crimes.

In 2010, there were no reported hate crimes.

Campus Fire Statistics 2008 through 2010

San Francisco State University Main Campus												
	Village at Centennial Square			Towers at Centennial Square			Science and Technology Theme Community			Mary Park Hall		
	2008	2009	2010	2008	2009	2010	2008	2009	2010	2008	2009	2010
Unintentional Fire												
Cooking	0	0	0	0	0	0	0	0	0	0	0	0
Smoking Materials	0	0	1	0	0	0	0	0	0	0	0	0
Open Flame	0	0	0	0	0	0	0	0	0	0	0	0
Electrical	0	0	0	0	0	0	0	0	0	0	0	0
Heating Equipment	0	0	0	0	0	0	0	0	0	0	0	0
Hazardous Products	0	0	0	0	0	0	0	0	0	0	0	0
Machinery / Industrial	0	0	0	0	0	0	0	0	0	0	0	0
Natural	0	0	0	0	0	0	0	0	0	0	0	0
Other	0	1	1	0	0	0	0	0	0	0	1	1
Intentional	0	0	0	0	0	0	0	0	0	0	0	0
Undetermined	0	0	0	0	0	0	0	0	0	0	0	0
Total	0	1	1	0	0	0	0	0	0	0	1	1

	Mary Ward Hall			University Park North			University Park South		
	2008	2009	2010	2008	2009	2010	2008	2009	2010
Unintentional Fire									
Cooking	0	0	0	0	0	0	0	0	0
Smoking Materials	0	0	0	1	0	0	0	0	0
Open Flame	0	0	0	0	1	0	0	0	0
Electrical	0	0	0	0	0	0	0	0	0
Heating Equipment	0	0	0	0	0	0	0	0	1
Hazardous Products	0	0	0	0	0	0	0	0	0
Machinery / Industrial	0	0	0	0	0	0	0	0	0
Natural	0	0	0	0	0	0	0	0	0
Other	0	0	0	0	0	0	0	0	0
Intentional	0	0	0	0	0	0	0	0	0
Undetermined	0	0	0	0	0	0	0	0	0
Total	0	0	0	0	0	0	0	0	1

San Francisco State University Downtown Center

The San Francisco State University Downtown Center is conveniently located in the heart of San Francisco's financial district. The center is accessible by BART, MUNI, AC Transit, Golden Gate Transit and CalTrain. Paid parking is available on site and eight nearby lots.

The Downtown Center is situated where San Francisco's business, arts and convention districts converge; providing visitors ready access to many resources. The Moscone Convention Center, the Ferry Terminal and the San Francisco Museum of Modern Art are just blocks away. The area boasts a rich assortment of dining establishments, art galleries, bookstores, theaters and fine shops. The address and contact information is as follows:

SF State College of Extended Living
835 Market Street
San Francisco, CA 94105-2406
Phone: 415-405-7700
FAX: 415-405-3339
E-mail: dtcent@sfsu.edu
Hours: Monday-Friday,
9:00am-5:00pm
Building Security for the Downtown Center is handled by a security company owned by Cushman & Wakefield and they are referred to as "Security. They can be reached at 415-495-7333.

The University Police Department does not provide security at the Downtown Center but will take crime reports and complete follow-up investigations. Criminal actions of an emergency nature should be reported to 9-1-1.

For questions about reporting crimes of a Non-emergency nature, please call the University Police Department at 415-338-7200.

All campus polices previously stated in the information about the SF State Main Campus also apply to the SF State Downtown Center.

Students, staff and faculty are encouraged to report any problems at the Downtown Center to Building Security, Downtown Center Administration or the University Police Department. We encourage reporting anywhere on campus you feel comfortable such as the Division of Student Affairs staff or any campus administrator. The University Police Department maintains an anonymous crime tip line at 415-338-3030. The University Police Department, Counseling and Psychological Services and the Division of Student Affairs will accept confidential and anonymous reports of crimes for inclusion in the annual statistical report. It is our goal to provide assistance wherever the report is made to make sure we include the crime in our annual security report.

The Downtown Center office is open from 9:00am to 5:00pm Monday through Friday. Classes are held until 10:00pm Monday through Friday and Saturdays from 9:00am to 5:00pm. The building doors are secured shortly after the end of classes by Building Security. On Saturday's a lab employee is available in an office on the second floor for any problems related to equipment. If you would like to report a hazard or make a recommendation on improving security or maintenance at the Downtown Center call 415-495-7333.

Campus Law Enforcement Information

Campus safety and security is coordinated by the University Police Department, located on North State Drive, near Lot 20. The department is budgeted for a force of 26 sworn officers will full arrest powers and has 26 non-sworn support employees. Our police officers are graduates of the California Peace Officers Standards Training Academy and undergo continued training to upgrade their skills. All sworn officers have been trained in first aid and CPR and are authorized to enforce all regulations on the University campus and an immediate one-mile radius. In some instances police powers extend statewide. University Police officers are armed with firearms. They conduct foot, vehicular and bicycle patrols on campus and in the Residence communities 24-hours a day.

The Downtown Center									
835 Market Street - San Francisco, CA 94105									
	On Campus			Public Property			Non-Campus Property		
	2008	2009	2010	2008	2009	2010	2008	2009	2010*
Murder	0	0	0	0	0	0	1	0	0
Manslaughter	0	0	0	0	0	0	0	0	0
Sex Offenses / Forcible									
Rape	0	0	0	1	0	0	0	0	1
Sodomy	0	0	0	0	0	0	0	0	0
Sexual Assault w/Object	0	0	0	0	0	0	0	0	0
Sexual Battery	0	0	0	0	0	1	0	0	5
Sex Offenses / Non-Forcible									
Incest	0	0	0	0	0	0	0	0	0
Statutory Rape	0	0	0	0	0	0	0	0	0
Robbery	2	0	0	43	35	22	36	17	186
Aggravated Assault	0	0	0	5	0	4	4	0	29
Burglary	4	0	0	0	0	0	178	115	336
Vehicle Theft	0	0	0	3	1	22	1	0	10
Arson	0	0	0	0	0	0	0	0	0
Total	6	0	0	52	41	49	220	138	567
Special Category Arrests									
Liquor Laws	0	0	0	0	3	1	0	2	6
Drug Violations	0	0	0	0	32	14	0	10	52
Weapons Possession	0	0	0	0	2	1	0	3	9
Total	0	0	0	0	37	16	0	15	67
Disciplinary Referrals									
Liquor Laws	0	0	0	0	0	0	0	0	0
Drug Violations	0	0	0	0	0	0	0	0	0
Weapons Possession	0	0	0	0	0	0	0	0	0
Public property offenses are those offenses reported to the University Police Department as well as to the San Francisco Police Department in the city jurisdiction, on public property (within the boundaries of Market St. and Mission St., between 4th St. and 5th St.). Non-Campus Property offenses are those offenses which occurred on private property located within the same boundaries.									
* For 2010, the San Francisco Police Department changed their method for reporting crime statistics to the University Police Department.									

We enjoy a good working relationship with all neighboring police agencies. University Police officers work closely with the San Francisco Police Department, agencies near our branch sites and other law enforcement agencies to assist with incidents involving campus community members that may occur off campus.

Crime Prevention Presentations Available

San Francisco State University has established a team of individuals to respond and provide training to prevent or recognize early warning signs of potential violence. The team consists of members from the University Police Department (415-338-7200), Counseling & Psychological Services (415-338-6100), Human Resources (415-338-1872) and the Dean of Students Office (415-338-2032). Requests can be made by calling the above listed numbers.

Established University faculty, staff and the University Police Department procedures will serve as the mechanisms for resolving situations of violence or threats of violence. Each allegation of violence will be taken seriously. Individuals are encouraged to report acts of violence, threats of violence or any other behavior which by intent, act or outcome harms another person.

If you would like a copy of the pamphlet "Dealing with Potentially Violent Situations on Campus" please call the University Police Department at 415-388-7200 or visit our website at: <http://www.sfsu.edu/~upd>.

Members of the University Police Department are available any time to provide the following presentations to staff, faculty and students: Personal Safety, Sexual Assault Prevention, Prevention of Auto Theft and Auto Burglary, Dealing with Distressed Individuals, Emergency Preparedness, Rape Aggression Defense (RAD) Self Defense, Safety Presentations for Children and Parents, Laptop Safety, Fraud Prevention, Public Transportation Safety, Senior Citizen Safety and many other topics related to protecting personal and state property. In addition, the University Police Department actively promotes the "Double UP For Safety" program, Buckle Up for Safety which is a campaign designed to encourage the use of seat belts for children and Park Lot Safety.

If you would like to schedule a Crime Prevention Presentation, please call our Crime Prevention Coordinator at 415-338-2226. Crime Prevention Brochures are available on our website at: <http://www.sfsu.edu/~upd>.

We do encourage participation in our crime prevention programs and ask for your assistance in keeping our community safe.

A common theme of all awareness and crime prevention programs is to encourage students and employees to be aware of their responsibility for their own security and the security of others.

When time is of the essence, information is released to the university community through security alerts posted prominently throughout campus, through computer memos sent over the university's electronic mail system and a voice mail broadcasting system.

Alcohol, Drugs and Weapons Policies

SF State complies with the Drug Free Workplace Act of 1990 and the Higher Education Action Section 120a. University Police Officers enforce laws regulating the use of alcoholic beverages and underage drinking. SF State is committed to maintaining a safe and healthy environment for the campus community. Alcohol and other drugs should not interfere with the University's educational mission. All SF State students, faculty members, staff members and administrators are subject to local, state and federal laws regarding the unlawful possession, distribution or use of alcohol or illegal drugs.

The unlawful manufacture, distribution, dispensing, possession or use of illegal drugs on the University campus or at University sponsored events off campus is prohibited. No one may use illegal substances or abuse legal substances, including alcohol, in a manner which impairs performance of assigned tasks. A complete description of these regulations is contained in University Executive Order 89-12 "Alcohol and Drug Policy" and University Executive Order 90-15 "Policy of Substance Abuse in the Workplace". Both policies are available on the SF State Home Page at www.sfsu.edu, at Human Resources, the University Police Department, the Office of the Vice President for Student Affairs and at CEASE (Creating Empowerment through Alcohol and Substance Abuse Education). The CEASE Program, 415-338-1203 provides culturally sensitive information about alcohol and other drugs to our diverse campus community, involves a collective of students who assist in creating a campus environment which reinforces health lifestyles, provides support services for students who experiencing problems with substance and educates students about the impact of both alcohol and other drug abuse.

Excessive use of alcohol and other drugs is a serious health problem in itself, but alcohol and drug abuse can also contribute to a host of other physical and mental problems such as unwanted pregnancy, violent behavior, HIV infection, and other sexually transmitted diseases and psychological depression.

The use of alcoholic beverages must be in compliance with California State Law and is strictly limited to person 21 years of age and older. The possession, transportation and/or consumption of alcohol by individuals under 21 years of age is strictly prohibited. Alcoholic beverages may not be consumed in public areas and must be concealed and not in plain view when transported in the Residence Community. Residents in the Residence Community under the age of 21 years of age are not permitted to host guests or residents of any age who are in possession of alcohol in their room/apartment.

The University Police Department strictly enforces Federal and State laws, as well as the University's zero-tolerance policy, for the use and sale of illegal drugs. Violators are subject to University discipline, criminal prosecution and removal from University housing. Students engaging in the sale of illegal drugs will be expelled. Students found in violation of University alcohol, drug and weapons policies may be subject to academic probation, suspension or expulsion. Parents or guardians may be notified about any disciplinary violation involving alcohol or a controlled substance which has been committed by a student who is under the age of 21.

Employees in violation of the University alcohol and drug policies may be subject to corrective action or dismissal or be required to participate fully in an approved counseling or rehabilitation program. Applicable legal sanctions under local, State and Federal laws for the unlawful possession or distribution of illicit drugs and alcohol range from probation, diversion, imprisonment in the county jail for less than one year to imprisonment in State Prison. A Police Officer can take the license from any driver suspected of driving under the influence of alcohol and drugs.

Firearms and other dangerous weapons of any kind are not permitted on campus or in the Residence Community. Intentional use, possession or sale of firearms or any other dangerous weapon is strictly prohibited on campus by State law.

STUDENT CONDUCT

Students may be expelled, suspended or placed on probation for committing violent or criminal acts on campus or at campus-related events. In compliance with federal and state laws and regulations, victims of violent crimes, including sexual assault, are to be informed whenever information regarding disciplinary action taken by the University is included in a student's file. Within three days, victims are to be informed of the results of the disciplinary action and any appeal. The victim is required to keep the results of the disciplinary action and appeal confidential. For further information, contact the Student Judicial Officer in the Office for the Vice President for Student Affairs by calling 415-338-3032.

SEXUAL ASSAULT POLICY

SF State recognizes that sexual assault is a serious issue and will not tolerate acts of sexual assault on campus. The University will investigate all allegations of sexual assault and take appropriate disciplinary, criminal or legal action with prior consent of the victim.

As soon as convenient, the victim of sexual assault should report the incident, including date or acquaintance rape to the University Police Department, the local police (if off-campus), University faculty or staff members or the S.A.F.E. Place (Sexual Assault Free Environment) at 415-338-7233. The victim should make every attempt to preserve any physical evidence of the assault. This may include a voluntary medical exam, not showering or disposing of any damaged clothing or other items that are present after/during the assault. Save clothing and/or any other evidence in paper bags. Victims are encouraged to call any law enforcement agent by calling 9-1-1 after a sexual assault for crime investigation, referral or transport for medical treatment and referral to crisis counseling and legal advocacy.

The University Police, with the victim's consent, will immediately conduct a criminal investigation of a reported sexual assault. They will also contact a crisis-counselor immediately, if the victim wishes. Disciplinary actions may be imposed on recognized individual students, student organizations and/or University faculty and staff found responsible for a sexual assault. University sanctions following campus disciplinary procedures depend on the outcome and may range from suspension to expulsion. Every effort will be made to criminally prosecute perpetrators of sexual assaults. The accuser and the accused are entitled to the same opportunities to have others present during a campus disciplinary proceeding and both shall be informed of the outcome of the proceeding.

After an alleged sexual incident occurs, the University will assist the victim in changing academic and living situations if so requested and if such changes are reasonably available.

If you become the victim of a sexual assault on or off campus:

- **GET** to a safe place.
- **CONTACT** the University Police Department (or your local police) by dialing 9-1-1 or The S.A.F.E. Place at 415-338-7233.
- **DON NOT** shower, bathe, douche, change or destroy clothing. Save clothing and other evidence in a paper bag.
- **DO NOT** straighten up the area.
- **SEEK** medical attention from the Trauma Recovery/Rape Treatment Center at SF General Hospital by calling 415- 338-7233.
- **SEEK** emotional support from a local Rape Crisis Center such as SFWAR at 415-647-RAPE (7273).

Sexual Assault Response Team (SART)

"The Mission of SART is: to counter the experience of sexual assault with a sensitive and competent multi-disciplinary response to support efforts to restore well being to the victim and to bring responsible person(s) to justice". (California SART Manual, 2003). SART members consist of representatives of various campus departments: The SAFE Place, CEASE, University Police Department, University Housing, University Student Judicial Affairs (Student Discipline), Student Health Service Center and the Counseling and Psychological Services Center. SART meets monthly to ensure smooth operations, problem solving and case review. SART is committed to effective case review to help identify and address trends, themes and system problems for the benefit of the sexual assault victim and the campus community.

Sexual Assault Investigation Team (SAIT)

The University Police department responds to all reports of sexual assault. Officers conduct investigations, interview victims and suspects, collect evidence, testify in court and refer victims to the appropriate services. All SAIT members have special training in sexual assault investigations.

COUNSELING & PSYCHOLOGICAL SERVICES CENTER

The University Police Department works closely with the Department of Counseling and Psychological Services Center (CPSC). We work as a team in dealing with sensitive situations and we refer persons to the Counseling Center on a regular basis. Both University Police Officers and counselors have received training on threat assessments and the counselors consistently encourage their clients to report crimes to the University Police Department to prevent future crimes. Counseling sessions are considered confidential and privileged. The holder of the privilege is the client. Crime information can be forwarded anonymously at the request of the client. The counselors do not disclose information to the University Police Department without the consent of the client unless there is an immediate threat to safety. Any reporting of statistics to comply with this act is done by reporting numbers and not names so the information provided by clients is confidential.

The Counseling Center provides brief therapy to students, staff and faculty at no cost. The staff consists of culturally diverse, professionally trained and licensed counselors, psychologists and clinical social workers. Counselors are also available for consultations regarding distressed or potentially violent students/employees and can be reached at 415-338-2208.

The S.A.F.E. Place

The S.A.F.E. Place (Sexual Abuse Free Environment) is the resource center for SF State students, staff, faculty and administrators who seek information, prevention services and crisis-counseling/intervention related to sexual assault, sexual harassment and domestic violence. We provide sexual violence prevention information to the whole campus community including: campus groups, classes and student organizations. We have a Men Can Stop Violence Team that helps create leadership among men interested in ending violence against women and men. Some of our prevention efforts include: Clothesline Project for Domestic Violence Awareness Month, Walk in Her Heels, Transgender Remembrance Day, Sexual Assault Awareness Month Event and Cocktales. These events, along with many other presentations on campus, are provided in an effort to educate students and reduce the number of sexually violent incidents occurring on campus. The S.A.F.E. Place is location in the Student Services Building, Room 205. The coordinator can be reached at 415-338-7233.

In 2010 The S.A.F.E. Place had contact with 26 different students, staff faculty or administrators looking for crisis counseling, consultation, resources or referrals for a recent or past sexually violent experience. Of those 26 incidents, 4 incidents reported in 2010 occurred on campus that included: 1 rape, 1 attempted rape, 1 sexual battery and 1 case of domestic violence.

CEASE (Creating Empowerment through Alcohol and Substance Abuse Education)

The CEASE Program is a campus-wide alcohol and other drug education program created to educate students about alcohol and other drugs to provide support services for all students grappling with substance related problems through assessment, counseling and referrals. The CEASE Program sponsors workshops and seminars, participates in on-campus information fairs and provides training to volunteers who work with other students, faculty and staff to assist in creating a campus environment that reinforces healthy lifestyles. We know that alcohol is the number one date rape drug and that close to all reported incidents of sexual assaults reported on campus have involved the use of alcohol by either or both the perpetrator and the victim. There continues to be societal acceptance that having sex with someone who is drunk is acceptable. Our prevention efforts work to challenge this notion and educate students to know that their ability to give and receive consent is compromised when too much alcohol is involved. CEASE is located in the Student Services Building, Room 205. The director can be reached at 415-338-7339.

On and Off Campus Resources for Victims of Sexual Offences

On Campus			
University Police (24-hrs Emergency)	911	Sexual Harassment Counseling	(415) 338-2032
University Police (24-hrs Non-Emergency)	(415) 338-7200	Student Health Services	(415) 338-1251
Counseling & Psychological Services Center	(415) 338-2208		
Dean of Students/Student Judicial Affairs	(415) 338-2032		
Campus organizations which provide sexual assault prevention programs			
University Police Department	(415) 338-7200	The S.A.F.E Place	(415) 338-7233
Off Campus Resources			
SF Trauma Recovery/Rape Treatment Center	(415) 437-3000	W.O.M.AN. Inc	(415) 864-4722
San Francisco Women against Rape	(415) 647-RAPE	Rape Crisis Center of Marin	800-670-7273
Highland Sexual Assault Center - Oakland	(510) 437-4688	Sierra Rape Crisis Center	(530) 993-1237
Bay Area Women Against Rape - Oakland	(510) 845-RAPE		
The University Police Department will assist our community in notifying or obtaining services from the above and any authorities upon request.			

Student Health Services Center

The Student Health Services Center can provide initial urgent medical services to victims of sexual violence. The health center staff facilitates referrals to San Francisco Trauma Recovery/Rape Treatment for forensic examinations and/or counseling. Appointments can be made by going to the Student Health Services Center or by calling 415-338-1251.

The Student Health Services Center reported 9 sexual assaults to the University Police Department in 2010. All victims were female and ranged in age from 19-25 years old. Eight alleged assaults occurred off campus (2 were in Southern California and 1 was in New York). The location of the remaining assault was not disclosed by the victim. Eight assaults were perpetrated by an acquaintance of the victim. Four of these assaults were perpetrated by a person or persons that the victim met at an event the same night of the assault; one victim did not disclose whether or not she knew the perpetrator.

Other

There are no residence facilities connected to the Downtown Center but students who take classes at the Downtown Center and who also frequent the on campus residence facilities should avail themselves of the Housing information and rules mentioned in the Main Campus Section of this brochure. There are no off campus activities recognized by the University connected to the administration of the Downtown Center.

HATE CRIMES

"Hate Violence" as defined in the statute "means any act of physical intimidation or physical harassment, physical force or physical violence or the threat of physical force or physical violence that is directed against any person or group of persons because of the ethnicity, race, national origin, religion, sex, sexual orientation, disability or religious beliefs of that person or group". Incidents of hate violence can be reported to the University Police Department, Counseling and Psychological Services, Student Discipline Office or The S.A.F.E. Place. The University does not condone hate violence and is charged with ensuring that the rights guaranteed by state law and the U.S. Constitution are protected of all people regardless of their ethnicity, race, national origin, religion, sex, sexual orientation, disability or religious beliefs.

San Francisco State University Romberg Tiburon Center for Environmental Studies

The Romberg Tiburon Center is San Francisco State University's marine field station located 30 minutes north of San Francisco on the Tiburon Peninsula.

Romberg Tiburon Center for Environmental Studies
3152 Paradise Drive
Tiburon, CA 94920
415-338-6063

The Center is the only academic research facility situated on the San Francisco Bay which is the largest estuary on the west coast of the United States.

The Center's mission is to perform basic scientific research and educate and train the next generation of scientists. TRC scientists pursue their research in their laboratories at the Center, at field sites around the world and through collaborations with colleagues at other universities and institutions.

As an affiliate of San Francisco State University, the Center provides its students with graduate and undergraduate level courses as well as practical experience gained through research conducted in the laboratories of RTC scientists.

The University Police Department Officers do not provide security at the Romberg Tiburon Center but will take crime reports and complete follow-up investigations. Criminal actions of an emergency nature should be reported by calling 9-1-1.

For questions about reporting crime of a non-emergency nature please call the University Police Department at 415-338-7200.

The Romberg Tiburon Center			
3152 Paradise Drive - Tiburon, CA 94920			
	On Campus		
	2008	2009	2010
Murder	0	0	0
Manslaughter	0	0	0
Sex Offenses / Forcible			
Rape	0	0	0
Sodomy	0	0	0
Sexual Assault w/Object	0	0	0
Sexual Battery	0	0	0
Sex Offenses / Non-Forcible			
Incest	0	0	0
Statutory Rape	0	0	0
Robbery	0	0	0
Aggravated Assault	0	0	0
Burglary	0	0	0
Vehicle Theft	0	0	0
Arson	0	0	0
Total	0	0	0
Special Category Arrests (Liquor, Drug and Weapons)			
Liquor Laws	0	0	0
Drug Violations	0	0	0
Weapons Possession	0	0	0
Total	0	0	0
Disciplinary Referrals**			
Liquor Laws	0	0	0
Drug Violations	0	0	0
Weapons Possession	0	0	0

All campus policies previously stated in the information about the SF State Main Campus also apply to the Romberg Tiburon Center.

Campus Law Enforcement Information

Campus safety and security is coordinated by the University Police Department, located on North State Drive, near Lot 20. The department is budgeted for a force of 26 sworn officers will full arrest powers and has 26 non-sworn support employees. Our police officers are graduates of the California Peace Officers Standards Training Academy and undergo continued training to upgrade their skills. All sworn officers have been trained in first aid and CPR and are authorized to enforce all regulations on the University campus and an immediate one-mile radius. In some instances police powers extend statewide. University Police officers are armed with firearms. They conduct foot, vehicular and bicycle patrols on campus and in the Residence communities 24-hours a day.

We enjoy a good working relationship with all neighboring police agencies. University Police officers work closely with the San Francisco Police Department, agencies near our branch sites and other law enforcement agencies to assist with incidents involving campus community members that may occur off campus.

Crime Prevention Presentations Available

San Francisco State University has established a team of individuals to respond and provide training to prevent or recognize early warning signs of potential violence. The team consists of members from the University Police Department (415-338-7200), Counseling & Psychological Services (415-338-6100), Human Resources (415-338-1872) and the Dean of Students Office (415-338-2032). Requests can be made by calling the above listed numbers.

Established University faculty, staff and the University Police Department procedures will serve as the mechanisms for resolving situations of violence or threats of violence. Each allegation of violence will be taken seriously. Individuals are encouraged to report acts of violence, threats of violence or any other behavior which by intent, act or outcome harms another person.

If you would like a copy of the pamphlet "Dealing with Potentially Violent Situations on Campus" please call the University Police Department at 415-388-7200 or visit our website at: <http://www.sfsu.edu/~upd>.

Members of the University Police Department are available any time to provide the following presentations to staff, faculty and students: Personal Safety, Sexual Assault Prevention, Prevention of Auto Theft and Auto Burglary, Dealing with Distressed Individuals, Emergency Preparedness, Rape Aggression Defense (RAD) Self Defense, Safety Presentations for Children and Parents, Laptop Safety, Fraud Prevention, Public Transportation Safety, Senior Citizen Safety and many other topics related to protecting personal and state property. In addition, the University Police Department actively promotes the "Double UP For Safety" program, Buckle Up for Safety which is a campaign designed to encourage the use of seat belts for children and Parking Lot Safety.

If you would like to schedule a Crime Prevention Presentation, please call our Crime Prevention Coordinator at 415-338-2226. Crime Prevention Brochures are available on our website at: <http://www.sfsu.edu/~upd>.

We do encourage participation in our crime prevention programs and ask for your assistance in keeping our community safe.

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The unlawful manufacture, distribution, dispensing, possession or use of illegal drugs on the University campus or at University sponsored events off campus is prohibited. No one may use illegal substances or abuse legal substances, including alcohol, in a manner which impairs performance of assigned tasks. A complete description of these regulations is contained in University Executive Order 89-12 "Alcohol and Drug Policy" and University Executive Order 90-15 "Policy of Substance Abuse in the Workplace". Both policies are available on the SF State Home Page at www.sfsu.edu, at Human Resources, the University Police Department, the Office of the Vice President for Student Affairs and at CEASE (Creating Empowerment through Alcohol and Substance Abuse Education). The CEASE Program, 415-338-1203 provides culturally sensitive information about alcohol and other drugs to our diverse campus community, involves a collective of students who assist in creating a campus environment which reinforces health lifestyles, provides support services for students who experiencing problems with substance and educates students about the impact of both alcohol and other drug abuse.

Excessive use of alcohol and other drugs is a serious health problem in itself, but alcohol and drug abuse can also contribute to a host of other physical and mental problems such as unwanted pregnancy, violent behavior, HIV infection, and other sexually transmitted diseases and psychological depression.

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STUDENT CONDUCT

Students may be expelled, suspended or placed on probation for committing violent or criminal acts on campus or at campus-related events. In compliance with federal and state laws and regulations, victims of violent crimes, including sexual assault, are to be informed whenever information regarding disciplinary action taken by the University is included in a student's file. Within three days, victims are to be informed of the results of the disciplinary action and any appeal. The victim is required to keep the results of the disciplinary action and appeal confidential. For further information, contact the Student Judicial Officer in the Office for the Vice President for Student Affairs by calling 415-338-3032.

SEXUAL ASSAULT POLICY

SF State recognizes that sexual assault is a serious issue and will not tolerate acts of sexual assault on campus. The University will investigate all allegations of sexual assault and take appropriate disciplinary, criminal or legal action with prior consent of the victim.

As soon as convenient, the victim of sexual assault should report the incident, including date or acquaintance rape to the University Police Department, the local police (if off-campus), University faculty or staff members or the S.A.F.E. Place (Sexual Assault Free Environment) at 415-338-7233. The victim should make every attempt to preserve any physical evidence of the assault. This may include a voluntary medical exam, not showering or disposing of any damaged clothing or other items that are present after/during the assault. Save clothing and/or any other evidence in paper bags. Victims are encouraged to call any law enforcement agent by calling 9-1-1 after a sexual assault for crime investigation, referral or transport for medical treatment and referral to crisis counseling and legal advocacy.

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After an alleged sexual incident occurs, the University will assist the victim in changing academic and living situations if so requested and if such changes are reasonably available.

If you become the victim of a sexual assault on or off campus:

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- **DON NOT** shower, bathe, douche, change or destroy clothing. Save clothing and other evidence in a paper bag.
- **DO NOT** straighten up the area.
- **SEEK** medical attention from the Trauma Recovery/Rape Treatment Center at SF General Hospital by calling 415- 338-7233.
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Sexual Assault Response Team (SART)

"The Mission of SART is: to counter the experience of sexual assault with a sensitive and competent multi-disciplinary response to support efforts to restore well being to the victim and to bring responsible person(s) to justice". (California SART Manual, 2003). SART members consist of representatives of various campus departments: The SAFE Place, CEASE, University Police Department, University Housing, University Student Judicial Affairs (Student Discipline), Student Health Service Center and the Counseling and Psychological Services Center. SART meets monthly to ensure smooth operations, problem solving and case review. SART is committed to effective case review to help identify and address trends, themes and system problems for the benefit of the sexual assault victim and the campus community.

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Campus organizations which provide sexual assault prevention programs			
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In 2010 The S.A.F.E. Place had contact with 26 different students, staff faculty or administrators looking for crisis counseling, consultation, resources or referrals for a recent or past sexually violent experience. Of those 26 incidents, 4 incidents reported in 2010 occurred on campus that included: 1 rape, 1 attempted rape, 1 sexual battery and 1 case of domestic violence.

CEASE (Creating Empowerment through Alcohol and Substance Abuse Education)

The CEASE Program is a campus-wide alcohol and other drug education program created to educate students about alcohol and other drugs to provide support services for all students grappling with substance related problems through assessment, counseling and referrals. The CEASE Program sponsors workshops and seminars, participates in on-campus information fairs and provides training to volunteers who work with other students, faculty and staff to assist in creating a campus environment that reinforces healthy lifestyles. We know that alcohol is the number one date rape drug and that close to all reported incidents of sexual assaults reported on campus have involved the use of alcohol by either or both the perpetrator and the victim. There continues to be societal acceptance that having sex with someone who is drunk is acceptable. Our prevention efforts work to challenge this notion and educate students to know that their ability to give and receive consent is compromised when too much alcohol is involved. CEASE is located in the Student Services Building, Room 205. The director can be reached at 415-338-7339.

Student Health Services Center

The Student Health Services Center can provide initial urgent medical services to victims of sexual violence. The health center staff facilitates referrals to San Francisco Trauma Recovery/Rape Treatment for forensic examinations and/or counseling. Appointments can be made by going to the Student Health Services Center or by calling 415-338-1251.

The Student Health Services Center reported 9 sexual assaults to the University Police Department in 2010. All victims were female and ranged in age from 19-25 years old. Eight alleged assaults occurred off campus (2 were in Southern California and 1 was in New York). The location of the remaining assault was not disclosed by the victim. Eight assaults were perpetrated by an acquaintance of the victim. Four of these assaults were perpetrated by a person or persons that the victim met at an event the same night of the assault; one victim did not disclose whether or not she knew the perpetrator.

Other

There are no residence facilities connected to the Romberg Tiburon Center but students who take classes at the Tiburon Center and who also frequent the on campus residence facilities should avail themselves of the Housing information and rules mentioned in the Main Campus Section of this brochure. There are no off campus activities recognized by the University connected to the administration of the Romberg Tiburon Center.

HATE CRIMES

"Hate Violence" as defined in the statute "means any act of physical intimidation or physical harassment, physical force or physical violence or the threat of physical force or physical violence that is directed against any person or group of persons because of the ethnicity, race, national origin, religion, sex, sexual orientation, disability or religious beliefs of that person or group". Incidents of hate violence can be reported to the University Police Department, Counseling and Psychological Services, Student Discipline Office or The S.A.F.E. Place. The University does not condone hate violence and is charged with ensuring that the rights guaranteed by state law and the U.S. Constitution are protected of all people regardless of their ethnicity, race, national origin, religion, sex, sexual orientation, disability or religious beliefs.

SF State Related Campus Offices and Class Locations

The University Police Department does not provide security at these sites. All emergencies and crimes should be reported to the local police agencies listed below. The University Police Department should be notified after the local agencies so that we can ensure you have received the appropriate service. We have made arrangements for the administrators at these sites to notify us of any reported crimes.

Pathways Programs at other Campuses

City College of San Francisco

50 Phelan Avenue, San Francisco, CA 94112

San Francisco State students attending City College of San Francisco can Access their crime statistics on the following website: http://www.ccsf.edu/Departments/Public_Safety/. The San Francisco State University Police Department does not provide security at this location. All emergencies and crimes in progress should be reported to the Community College Police at 9-1-1 or 415-239-3200.

Canada College

4200 Farm Hill Boulevard, Redwood City, CA 94061

San Francisco State students attending Canada College in Redwood City can acquire a copy of their crime statistics by calling 650-306-3402 or visiting their website at http://canadacollege.net/student/student_life/handbook/handbook6html. The San Francisco State University Police Department does not provide security at this location. All emergencies and crimes in progress should be reported to the Canada College Campus Security at 9-1-1 or 650-306-3420.

College of Marin, Kentfield Campus Office

835 College Avenue, Kentfield, CA 94904

Students attending the College of Marin can access their crime statistics on the following website: <http://www.marin.cc.ca.us/police/aware.htm>. The San Francisco State University Police Department does not provide security at this location. All emergencies and crimes in progress should be reported to the Marin Community College Police at 9-1-1 or 415-485-9696.

College of Marin, Indian Valley Campus Office

1800 Ignacio Blvd., Novato, CA 94949

Students attending the College of Marin can access their crime statistics on the following website: <http://www.marin.cc.ca.us/police/aware.htm>. The San Francisco State University Police Department does not provide security at this location. All emergencies and crimes in progress should be reported to the Marin Community College Police at 9-1-1 or 415-485-9696.

Research Sites

Moss Landing Marine Laboratories

893 Blanco Circle, Salinas, CA 93901

The San Francisco State University Police Department does not provide security at this location. All emergencies and crimes in progress should be reported to the Salinas Police Department at 9-1-1 or 831-758-7321.

Sierra Nevada Field Campus

Star Route, Sattley, CA 96124

The San Francisco State University Police Department shares jurisdiction with the Sierra County Sheriff's Department for incidents requiring criminal investigation. All emergencies and crimes in progress should be reported to the Sierra County Sheriff's Department at 9-1-1 or 530-289-3700.

Administrative Office Locations

Bay Area Academy

2201 Broadway, Suite 100, Oakland, CA 94612

The San Francisco State University Police Department does not provide security at this location. All emergencies and crimes in progress should be reported to the Oakland Police Department at 9-1-1 or 510-777-3333.

National Sexual Resource Center

2017 Mission Street, San Francisco, CA 94110

The San Francisco State University Police Department does not provide security at this location. All emergencies and crimes in progress should be reported to the San Francisco Police Department at 9-1-1 or 415-553-0123.

Pacific Plaza

2001 Junipero Serra Blvd, Daly City, CA 94014

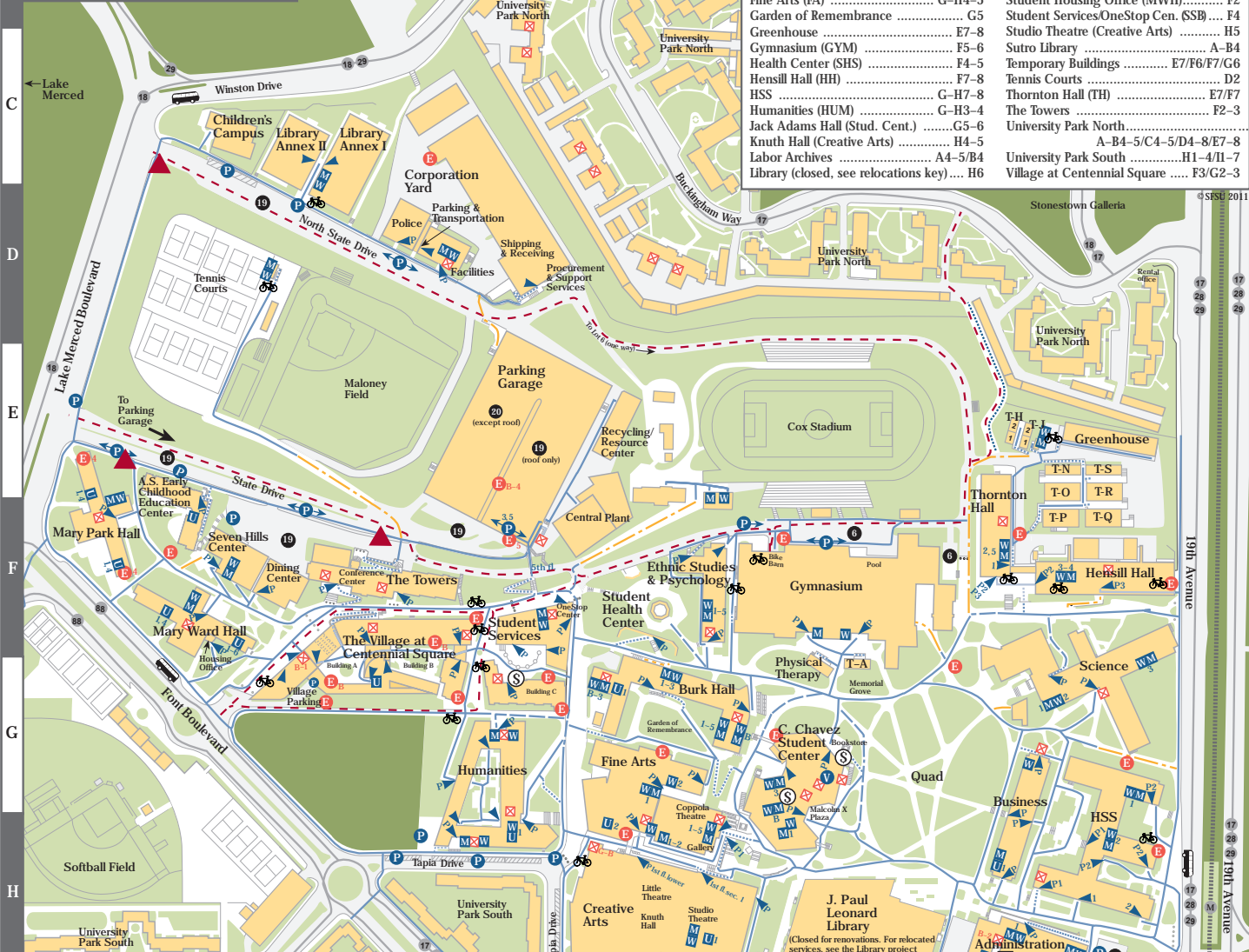
The San Francisco State University Police Department does not provide security at this location. All emergencies and crimes in progress should be reported to the Daly City Police Department at 9-1-1 or 650-991-8119.

San Francisco State University

- Access symbol key**
- Accessible men's restroom
 - Accessible women's restroom
 - Accessible unisex restroom (nonaccessible restrooms not shown)
 - Floor numbers (only listed if limited)
 - TTY phone (1)
 - Videophone booth (1)
 - Elevator(s) (floors shown if limited)
 - Accessible entrance
 - Accessible entrance with power door
 - Accessible Parking (#s indicate floors)

Location key

Administration (ADM)	H7	Library Annex I & II	C2-3
Bookstore	G6	Little Theatre (Creative Arts)	H5
Burk Hall (BH)	G4-5	Maloney Field (hardball)	E2-3
Business (BUS)	G-H7	Mary Park Hall (MPH)	E-F1
C. Chavez Student Center	G5-6/H5	Mary Ward Hall (MWH)	F1-2
Car Rental/Lot 25	B3	McKenna Theatre (CA)	H-14
Child Care Center (Assoc. Stud.)	E1/F2	Memorial Grove	G6
Children's Campus	C2	Parking Garage (main)	E3-4
Conference Center (Towers)	F3	Parking & Transportation	D3
Coppola Theatre (FA)	H5	Physical Therapy	G6
Corporation Yard	C-D3	Police	D3
Cox Stadium	E5-6	Procurement	D4
Creative Arts (CA)	H4-5	Recycling	E4
Dining Center (City Eats)	F2	Science (SCI)	F-G7-8
Ethnic Studies & Psychology (EP)	F5	Seven Hills Center	F2
Facilities	D3	Shipping & Receiving	D4
Fine Arts (FA)	G-H4-5	Softball Field	H1
Garden of Remembrance	G5	Student Housing Office (MWH)	F2
Greenhouse	E7-8	Student Services/OneStop Cen. (SSB)	F4
Gymnasium (GYM)	F5-6	Studio Theatre (Creative Arts)	H5
Health Center (SHS)	F4-5	Sutro Library	A-B4
Hensill Hall (HH)	F7-8	Temporary Buildings	E7/F6/F7/G6
HSS	G-H7-8	Tennis Courts	D2
Humanities (HUM)	G-H3-4	Thornton Hall (TH)	E7/F7
Jack Adams Hall (Stud. Cent.)	G5-6	The Towers	F2-3
Knuth Hall (Creative Arts)	H4-5	University Park North	
Labor Archives	A4-5/B4	University Park South	A-B4-5/C4-5/D4-8/E7-8
Library (closed, see relocations key)	H6	University Park South	H1-4/I1-7
		Village at Centennial Square	F3/G2-3



- Symbol key**
- Public Transit
 - BART Shuttle Stops
 - ATM Machines
 - Parking Lots
 - Metered Parking
 - Emergency Phone
 - Smoking Areas (3)
 - On-campus Bike Route
 - On-campus Bike Parking
 - MUNI M Line Station

Library project relocations
 Until the completion of the J. Paul Leonard Library's major expansion, seismic strengthening, and renovation visit these locations for collections and services:

- HSS (H7)**
- Check out books requested online
 - Reserve services
 - Media listening/viewing
 - Laptop checkout
 - Research assistance

- Library Annex I (C3)**
- Computers
 - Study space
 - Research assistance
 - Video editing
 - Current periodicals
 - Reference books

- C. Chavez Student Center (G5-6)**
- Campus copy center
 - Study space

- Burk Hall (G4-5)**
- Academic Technology
 - Center for Teaching & Faculty Development

- Access path key***
- Accessible Route—This path generally conforms to accessibility standards.
 - Areas that may be a travel hazard (where the slope exceeds the standard maximum ramp slope [8.3%], or the cross-slope is significant [exceeds 4%]).
 - Ramp (5%-8.3%)—Complying ramp along the accessible route.
 - Partially Accessible Route—This path generally conforms to accessibility standards, but there may be excessive cross-slope (over 2%) or other irregularities in a portion of the path, often along the path edge. There is usually a 48" wide complying path along these routes, though it may not be a straight or direct line.
 - Lighter shade indicates path continues underneath overhang.

*Note: The map and information on pathways are limited by the scale. The accessible route should be clear to a person at a location, while the dashed line is intended to indicate where keener observation may be necessary to locate the accessible route. Pathways are generally asphalt and subject to weathering, erosion, uplifting, and other changes that may create navigational issues. SFSU is committed to maintaining the accessible route. Please report any irregularities to Disability Programs and Resource Center, 415-338-2472 (voice, TTY).