

## COMPLETING SEGMENT III THROUGH STUDY ABROAD INFORMATION FOR STUDENTS AND FACULTY ADVISORS

Congratulations on your interest in Study Abroad and in completing your Segment III requirement while studying abroad. The goal of this Study Abroad Segment III cluster is to give you a structured and interdisciplinary understanding of the culture of the country in which you will be studying. As you begin preparing for your Study Abroad Segment III, you will need to understand how the process works. The steps below are meant to guide you through that process. **Download the forms at:** <http://www.sfsu.edu/~studyabr/formshandouts.htm>

### BEFORE YOU GO – but After Acceptance

#### 1) CHOOSE YOUR FACULTY ADVISOR

You will identify and choose your own Segment III faculty advisor (it can be any willing SFSU regular faculty member). Having a faculty advisor is required for you to complete the Segment III cluster. Identify and consult with that advisor soon, because you will need to work closely with your advisor to select the three courses that you will take for Segment III.

#### 2) PLAN YOUR COURSES

You and your faculty advisor will select three upper-division courses that will give you at least two disciplinary perspectives on the culture of the host country in which you will be living and studying. The **Social Science** perspectives include one or more of the following: economics, geography, history, political science, sociology. The **Humanities** perspectives include one or more of the following: cultural anthropology, history, history and criticism of the arts, literature (either in English or in the language of the host country), philosophy, religious studies. Courses that combine two or more disciplines are also appropriate, as are ethnic studies courses.

#### 3) IF UNSURE, MEET WITH THE CLUSTER COORDINATOR

If you are unsure of whether the classes you have scheduled will fit into this Segment III, or if you need a form signed (in the case that your Study Abroad coursework will primarily fulfill the Segment III rather than major requirements) you should contact the Cluster Coordinator (Currently Professor Laura Lisy-Wagner: [lalisy@sfsu.edu](mailto:lalisy@sfsu.edu)). The Cluster Coordinator will verify your course of study and if necessary, provide you with further guidance towards completing the Segment III requirements.

### WHILE ABROAD

#### 4) GATHER MATERIALS ABROAD

As you study abroad, keep a journal of your experiences living in that culture. **Keep copies of all papers you submit in the courses that you take for your Segment III requirement, along with whatever comments you receive on those papers.** The Segment III Cluster Coordinator will want to see those things. If possible, get a short letter from the instructors of your three courses, commenting on the quality of your work, especially your written work.

### UPON RETURN from abroad

#### 5) REGISTER FOR AU 694

When you return to SFSU, register for AU 694. In that one-unit course, working with your faculty advisor, you will prepare a paper in which you integrate the knowledge of the host country that they have gained from your formal studies with the experience you had living in the culture (and recorded in your journal). The specific theme of this paper should be chosen in consultation with your faculty advisor. The length of the paper will depend, in part, on the length of the papers you have done in your Study Abroad courses; the total of all papers should be at least 30 pages, and the AU 694 paper should be a minimum of 10 pages. In your AU 694 paper, you should also critically examine the disciplinary perspectives that you experienced in the courses. This paper will be graded for both content and composition. Contact the Cluster Coordinator during the first week of the semester of your return, and she will arrange a meeting for all students enrolling in AU694.

#### 6) SECURE YOUR SIGNATURES AND FINAL APPROVAL

To complete your cluster, file the attached form, "GE Segment III Study Abroad Cluster Approval" according to the instructions on the form. You will need to have the form signed by a faculty advisor (your mentor and/or the cluster coordinator) and a GE advisor from the advising center.

## GE Segment III Study Abroad Cluster Approval

Last name \_\_\_\_\_ First name \_\_\_\_\_ I.D. \_\_\_\_\_ Date \_\_\_\_\_  
Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ ZIP \_\_\_\_\_  
Major \_\_\_\_\_ Units completed \_\_\_\_\_ Email \_\_\_\_\_ Phone \_\_\_\_\_

### Requirements for GE Segment III Cluster on *Study Abroad: Exploring Cultural, Ethnic, or Social Diversity from Multi-disciplinary Perspectives*:

- Have upper-division standing (have completed 60 units) before beginning Segment III courses.
- Completion of at least eight units and three courses of upper-division work during Study Abroad, with approval of these courses approved by the SFSU faculty advisor assigned to you for this cluster. At least one of these courses must fulfill Cultural, Ethnic, and Social Diversity expectations.
- Completion of AU 694 (one unit) after returning to SFSU.
- At least one course in the cluster must be outside the major program that is listed on the Application for Graduation.

### Checklist of Required Documentation:

- Current SFSU Transcript, with the courses highlighted that you took to satisfy the Segment III requirement during Study Abroad
- If AU 694 is in progress, submit a copy of your current semester course schedule, with AU 694 highlighted.

### Date and Local of Study Abroad:

University \_\_\_\_\_ Semester(s) \_\_\_\_\_

### Courses Taken During Study Abroad To Satisfy Segment III Requirements:

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Designate the CESD course by placing (CESD) after the course number and title.

### Approvals:

Approved  
Segment III advisor \_\_\_\_\_ Date \_\_\_\_\_

Approved  
Cluster Coordinator \_\_\_\_\_ Date \_\_\_\_\_

Approved  
GE Advising Coordinator \_\_\_\_\_ Date \_\_\_\_\_



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Department of History

Dear Colleague:

The student who has asked you to be her or his faculty mentor has been accepted to study abroad in a CSU or SFSU bilateral International Program and is planning to complete the requirements for the Segment III "Study Abroad: Exploring Cultural, Ethnic, or Social Diversity from Multi-disciplinary Perspectives". The goals of the faculty advisor are to help the student choose courses to take while abroad and to help mentor a ten-page paper that will be the culminating experience for the Segment III when the student returns.

When the student first approaches you, it ought to be before the student goes abroad, to discuss possible classes. For Segment III, the student should select three upper-division courses: one that represents a Social Science (such as economics, geography, history, political science, or sociology), one that represents a Humanities discipline (such as cultural anthropology, history, history and criticism of the arts, literature, philosophy, or religious studies), and a third class that falls under either Social Science or Humanities. These categories may be broadly construed, at your discretion – for example, if a business class sounds like it will incorporate a lot of political science or sociology, it may be counted as a Social Science course.

When the student returns, she or he will ask you to be a mentor in a one-unit class known as AU 694, in which the student will reflect on his or her time abroad and will bring together knowledge gained both in and outside the classroom. You do not need to assign additional readings, and you and the student can decide together how often you would like to meet. You and the student together will determine the specific theme of the paper. The length of the paper will depend, in part, on the total length of the papers that the student has written in his/her classes abroad. The minimum length for an AU 694 paper is ten pages, but the total length of all papers written for this cluster should be at least thirty pages. The paper will be graded for both content and composition, and you will submit the grade to the Cluster Coordinator at the end of the semester.

I will be more than happy to provide you with a letter for your WPAF for tenure or post-tenure review, thanking you for participating in the cluster and in the internationalization of the curriculum. This new GE cluster is one of the measurable ways that SFSU faculty can prove advancement toward CUSP Goal 4, support for internationalization. The success of the program not only enhances the experiences of the students, but also enables the progress of the university toward its goals.

If you have any further questions, please contact me at [lalisy@sfsu.edu](mailto:lalisy@sfsu.edu). Thank you very much for participating!

Sincerely,

A handwritten signature in black ink that reads "Laura Lisy-Wagner".

Laura Lisy-Wagner  
Assistant Professor  
Department of History  
San Francisco State University