



22 5. to serve as a forum for the dissemination of information and the discussion of  
23 issues relative to the Liberal Studies Program; in particular to establish regular  
24 channels of communication with Liberal Studies faculty and advisors.

25 **MEMBERSHIP**

26 **Voting Members Colleges or Depts.**

27 2 Humanities (English, Comp. Lit & Speech Communication)

28 2 Science

29 2 Behavioral & Social Science

30 3 Humanities & Creative Arts (2 from Art, Music & CAI; 1 from Humanities, Philosophy,  
31 & Foreign Lang.)

32 1 College of Ethnic Studies

33 1 College of HHS

34 College of Education (at least one member from Elementary Education)

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36 13

37 **Non-Voting Members**

38 1 Educational Policies Council (liaison representative)

39 1 Dean of Undergraduate Studies

40 (ex-officio)

41 1 Advising Center

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43 3

44 **16 TOTAL MEMBERSHIP**

45 The plan for membership of the Liberal Studies Council is intended to assure that both  
46 the Colleges involved in the program and the four Liberal Studies Areas are represented.  
47 In addition, it is intended that liaison with the Academic Senate be accomplished by  
48 having a non-voting representative from the Educational Policies Council (EPC). The  
49 Dean of Undergraduate Studies is expected to serve as an ex-officio member without a  
50 vote. The voting faculty members should be chosen from among the Liberal Studies

51 faculty. The area coordinators should receive special consideration as potential Council  
52 members. The selection method should be determined by the relevant school or schools  
53 for the area or department involved.

54 The term of the College representatives is to be two years. Colleges with more than one  
55 representative should attempt to stagger their representative's terms. Members may serve  
56 successive terms.

57 Given the complexities of the Liberal Studies Program, representatives to the Council are  
58 expected to devote considerable time and effort in making the program work well. In  
59 recognition of this workload, colleges and departments should recognize this assignment  
60 as a major part of a faculty member's non-teaching load, and as important in personnel  
61 considerations.

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#### 64 **SELECTION AND ROLE OF CHAIR**

65 The Chair of the Liberal Studies Council is to be elected by the membership of the  
66 Council in the spring of each year for service in the following academic year. The Chair,  
67 in consultation with the Dean of Undergraduate Studies, schedules meetings of the  
68 Council, prepares agendas, and provides follow-up on actions taken. If possible, assigned  
69 time should be given to this position consistent with the arrangement for chairs of  
70 comparable committees on campus.

#### 71 **ACTIONS OF THE COUNCIL**

72 The Liberal Studies Council is to serve much in the same manner as departmental and/or  
73 College curricular committees. Actions by the Council are to be normally directed to the  
74 Provost's representative, the Dean of Undergraduate Studies, for implementation as may  
75 be appropriate, or for review through normal approval channels and, when appropriate,  
76 for forwarding to the standing review committees of the Academic Senate (i.e., CRAC or  
77 APC).

78 A quorum consists of nine voting members present at a duly called meeting of the  
79 Council. If all thirteen voting members are present at a meeting, at least eight members  
80 must vote to approve an action item. If fewer than thirteen voting members are present, at  
81 least seven members must vote to approve an action item.

#### 82 **ROLE OF PROVOST'S OFFICE REPRESENTATIVE**

83 The Dean of Undergraduate Studies is the Provost's representative charged with the  
84 general overall coordination of the Liberal Studies Program. In this capacity, the Dean is  
85 a facilitator responsible for making the day-to-day decisions necessary for the smooth

86 ~~operation of the program. In addition, the Dean of Undergraduate Studies is expected to~~  
87 ~~provide secretarial support for meetings of the Council.~~

88 ~~**STATUS OF THE COUNCIL**~~

89 ~~The Liberal Studies Council is an All-University Committee. It reports annually to the~~  
90 ~~Senate on its activities.~~

91 ~~**\*\*APPROVED BY PRESIDENT WOO, APRIL 30, 1986\*\***~~