

Hello SPS Participants,

Attached are Final Registration list and Draft Program.

Look through the Final Registration list for your project # then go to the program draft and review your information. **There are 204 projects (a new record, again) participating in this year's Showcase so please help me by memorizing your project # (i.e. 132 UL1, 29 G) and refer to it from now on.**

Abstracts will NOT be printed on the program so it doesn't have to match with what you have on your poster. Titles will be in all caps like the first few projects that I briefly edited. Make sure you have included all team members and their names are spelled correctly. make sure you let me know of words need to be italicized. **All edits must be emailed to me by 8 AM tomorrow Wed May 7.** Printing of the program will begin at 9am tomorrow.

**Reminders:**

Bookmark this link <http://www.sfsu.edu/~science/sps.html> as I will upload these lists shortly.

FREE printing is still available. Details on how to upload poster for printing can be found at the above link as well. You may use other printing sources or display your poster board with individual sheets - regular sizes 8.5x11 or 8.5x14 papers (not printed on 1 large poster).

My office, SCI 248, is opened from 9 am-5 pm daily. You may stop by to pick up office supplies to put together your poster board - the individual sheets of papers style.

I will provide boards (tri-fold or flat foam board, depending on your poster size) and binder clips to put up your 1 piece posters. Easels or table will be provided at the event as well. Wifi (using SFSU log in) and power cords will be available. Each project will be allocated with a space of around 3'x6'. If you have large object, you will need to display it outside in the area in between the two Annex buildings. Please email to let me know if you have any display items and the size of the object.

**GROUP Projects:** when emailing me with any questions or information, you need to cc ALL of your teammates to keep everyone in the loop.

Cheers,

Lannie