

**THE SAN FRANCISCO STATE UNIVERSITY  
NON-CSU PARTICIPANT STIPEND APPOINTMENT FORM**

<p><b>I. PARTICIPANT DATA</b></p> <p>PARTICIPANT'S NAME: _____ <small align="center">(Last, First, Middle Initial – Please Print)</small></p> <p>LOCAL ADDRESS: _____ <small align="center">(Street Number &amp; Name City State Zip)</small></p> <p>TELEPHONE NO. _____</p> <p>PARTICIPANT'S SOCIAL SECURITY NO.: _____</p> <p>PARTICIPANT'S SIGNATURE: _____ DATE _____</p> <hr/> <p><b>II. STATEMENT OF PROJECT DIRECTOR:</b></p> <p>ACCT # _____ FUND # _____ DEPT # _____</p> <p>PROG # _____ CLASS # _____ PROJ # _____</p> <p>Will the Participant be required to perform services for this financial support? Yes _____ No _____</p> <p>If Yes, briefly describe services: _____ _____</p> <p>Does the activity relate to the Participant's educational goals? Yes _____ No _____</p> <p>If Yes, please describe relationship: _____ _____</p> <p><small>This Participant is qualified to receive the financial support and will receive educational benefits from this activity. The amount of the award as stated herein conforms with sponsor guidelines and project budget.</small></p>	<p align="center">ACCOUNTING USE ONLY APPROVED FOR ENCUMBERANCE &amp; ALLOWANCE</p> <p>BY: _____</p> <p>DATE: _____</p> <p align="center">ACCOUNTS PAYABLE PROCESSING</p> <p>BY: _____</p> <p>DATE: _____</p> <p>DUE DATE: _____</p> <p>CHECK# _____</p> <div style="border: 2px solid black; padding: 10px; margin: 10px auto; width: 80%; text-align: center;"> <p><b>CHECK PICK-UP PLEASE CONTACT</b></p> <p>_____</p> </div>												
<p><b>III. TO BE COMPLETED BY PROJECT DIRECTOR</b></p> <div style="border: 1px solid black; padding: 10px; margin: 10px auto; width: 80%;"> <p>PERIOD OF AWARD _____ to _____ <small align="center">Mo. Yr. Mo. Yr.</small></p> <p>GRAND TOTAL, STIPEND AWARD \$ _____</p> <p>AMOUNT OF EACH PAYMENT \$ _____</p> </div> <p>PAYMENTS ARE DUE ON THE FOLLOWING DATES:</p> <table style="width:100%; border: none;"> <tr> <td style="width:50%;">1. _____</td> <td style="width:50%;">7. _____</td> </tr> <tr> <td>2. _____</td> <td>8. _____</td> </tr> <tr> <td>3. _____</td> <td>9. _____</td> </tr> <tr> <td>4. _____</td> <td>10. _____</td> </tr> <tr> <td>5. _____</td> <td>11. _____</td> </tr> <tr> <td>6. _____</td> <td>12. _____</td> </tr> </table> <p>PROJECT DIRECTOR NAME (printed): _____</p> <p>PROJECT DIRECTOR SIGNATURE: _____ DATE _____</p>		1. _____	7. _____	2. _____	8. _____	3. _____	9. _____	4. _____	10. _____	5. _____	11. _____	6. _____	12. _____
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