

WHO WE ARE

THE TUTORS

Tutors at the LAC have strong academic and study skills and backgrounds in a wide range of subjects. Many of them plan to be teachers and are currently enrolled in Master's programs. LAC tutors participate in workshops and an academic course on effective tutoring strategies.

THE FACULTY COORDINATORS

LAC coordinators are SFSU faculty with years of experience teaching reading, writing, grammar, math, and the sciences. They provide guidance and support for LAC tutors, and work closely with LAC students as teachers and mentors.

Deborah vanDommelen, Director

Sheila Botein, LAC Coordinator

Peter Ingmire, Math and Sciences Coordinator

Jennifer Peters, Assessment and Placement Coordinator

Karen Wiederholt, Staff Development Coordinator

For more information, contact a faculty coordinator at
(415) 338 1993 or (415) 338 1994

TO MAKE AN APPOINTMENT

Come by
HSS 348
M-TH 9-4/ F 9-12

Or call
(415) 338 1993

For more information
www.sfsu.edu/~lac

Or email
lac@sfsu.edu



San Francisco State University
1600 Holloway, **HSS 348**
San Francisco, CA 94132



**Learning Assistance
Center**



Tutoring

Referrals

Computer lab access

SERVICES

TUTORING

The LAC offers tutoring for reading, writing, math, and sciences. You can sign up for different kinds of tutoring: **same-day** if you want help with a particular assignment; **weekly** if you need ongoing support for your classes; **small group** if you and other students from your class would benefit from working together.

REFERRAL

The LAC keeps updated information about ALL the tutoring that is available at SFSU. For information on other SFSU tutoring services, visit www.sfsu.edu/~lac.

COMPUTER LAB ACCESS

You can use the computers in HSS 345 to work individually, with a tutor, or with other students on papers or projects. Learning/Computer Lab tutors are available to help with basic computer skills. Bring your SFSU I.D. and a printing card.

STUDY SKILLS TUTORING

- Annotating texts
- Lecture note taking
- Time management
- Understanding assignments
- Doing research projects
- Summarizing and paraphrasing text

TUTORING AT THE LAC

IN TUTORING YOU WILL...

- develop your reading, writing, research, problem-solving, and study skills;
- discover patterns and see connections between concepts;
- figure out what you know and what you still need to learn.

YOUR TUTOR WILL...

- steer you in the right direction, give you feedback, or help you catch up;
- show you how to work through a problem, organize your research notes, or revise and edit a paper;
- ask you questions and guide you to finish the task yourself.

YOUR TUTOR WON'T...

- write, edit, or proofread your papers;
- solve a problem or do your work for you;
- correct your homework or give you a grade on a paper.



MAKING TUTORING WORK

- Take advantage of LAC support. Students from all majors and class levels use tutoring, and your university fees pay for it.
- Arrive on time for your scheduled session. Call or email us if you need to cancel.
- For Same Day appointments, come by when we open at 9:00, or as early as you can, or call (415) 338 1993.



- Bring your textbook, reader, course syllabus, assignment sheet, graded course work, and other relevant materials.
- Before you meet with a tutor, think about what you'd like to accomplish in your session. Come with questions and ideas to work on.
- Use tutoring sessions to form study groups with students enrolled in your classes.