



**SAN FRANCISCO
STATE UNIVERSITY**

**INSTITUTE FOR
CIVIC &
COMMUNITY
ENGAGEMENT**

REQUEST FOR NOMINATIONS

**Faculty Award for Outstanding Community Service Learning
Community Service Learning Student Award
Community Partner Recognition Award**

NOMINATIONS DUE DATE: Monday, December 7, 2009 by 5:00 PM

The Institute for Civic and Community Engagement recognizes and honors **one faculty member, one student per college, and one community partner** each year for contributing to the institutionalization of community service learning (CSL) at SF State. **The award recipient will be notified on Monday, February 8, 2010. The award will be presented annually at the "Awards for Excellence" event in April and all awardees must attend.**

- 1. Faculty Award for Outstanding Community Service Learning: One award of \$1,000 will be granted to a faculty member. Funds will be sent to her/his department and must be used in the 2010 Spring semester.**

Selection Criteria: Colleagues, department chairs, and/or college deans may nominate faculty for the award. Self-nominations are accepted as well. Candidates should meet one or more of the following criteria:

- Extensive experience in developing and teaching a CSL course or a course with a CSL option. Evidence of innovative ways of employing a reflective teaching methodology to connect community service learning with academic study.
- Evidence of efforts to reach out to other faculty to encourage and assist their integration of CSL into their courses. Demonstrated leadership that promotes community service learning within SF State or in one's disciplines.
- Evidence of engaged scholarship such as published materials regarding CSL, presentations at conferences, or research on the impacts.

- 2. Community Service Learning Student Award: ICCE gives awards to one student per college each year. This award recognizes the outstanding work and the impact students have on our surrounding community organizations through their community service learning service. **Students selected will receive a \$250.00 cash award, which will be distributed by Financial Aid in the 2010 Spring semester—because of this, student must have full-time student status in the Spring, 2010.****

Selection Criteria: Faculty and community members may nominate students for the award. Candidates should meet the following criteria:

- ***STUDENTS MUST BE ENROLLED FULL-TIME IN THE SPRING '10 SEMESTER.***
- All nominees must be enrolled as a full-time undergraduate or graduate student at SF State at the time the CSL service was performed.
- The nominated student must be enrolled in a CSL course or have taken a CSL course at SF State in previous academic years. As part of this course, the student must have gone beyond their course requirements and made a significant contribution to the community organization or agency.

3. Community Partner Recognition Award: This award recognizes the outstanding work community partners have not only on student learning outcomes, but on faculty's awareness of community needs and their impact on course content. The award winner will receive a plaque and an **Office Depot gift certificate for \$250.**

Selection Criteria: Students and faculty may nominate a community partner for the award. Nominations from agency staff will also be accepted. Candidates should meet one or more of the following criteria:

- Demonstrates evidence of efforts to reach out to SF State faculty and students to encourage and assist in the integration of CSL into University curriculum. Demonstrates leadership that promotes and embraces CSL within their organizations.
- Demonstrates excellence in the supervision and mentoring of service learning students in meaningful service opportunities; and the development of reflection opportunities for students--which connects real community needs with their academic study.

NOMINATION SUBMISSION REQUIREMENTS:

- A completed recommendation form (attached).
- A letter of nomination no more than two pages that specifically addresses the selection criteria.

Deadline: Monday, December 7, 2009 by 5:00 pm

Materials will only be accepted electronically. Please send to: barrient@sfsu.edu

For questions regarding the award, contact Perla Barrientos at barrient@sfsu.edu or call (415) 338-3282