

PERS

Public Employees's Retirement System

Post Office Box 942714

Sacramento, CA 94229-2714

HEALTH BENEFIT PLAN DO NOT SEND MEDICAL ENROLLMENT FORM CLAIMS TO THIS ADDRESS

PERS--HBD-12 (CSU Revised 09-2000)

PERS USE ONLY--DOCUMENT REFERENCE NUMBER

PLEASE TYPE

1. Type of Action (Check One) <input type="checkbox"/> a. NEW enrollment <input type="checkbox"/> b. CHANGE of coverage <input type="checkbox"/> c. CANCEL all coverage		2. Social Security No.		Actn Code	List All Persons (including self) To Be Enrolled In 17. Basic Plan (First) (Mi) (Last)			Date Of Birth Mo. Day Yr.			Family Relationship Code	
3. SPOUSE'S SOCIAL SECURITY NO.											SELF	
4A. Name _____ Mailing Address _____ City, State, Zip _____												
4B. Residence Zip Code (If different from 4A)												
5. () Please check if Permanent Intermittent Employee (applies to active State employees only)		6. Sex <input type="checkbox"/> Male <input type="checkbox"/> Female	7. Married <input type="checkbox"/> Yes <input type="checkbox"/> No									
8. Plan Code		9. Name of Health Plan										
10. Gross Premium		11. Primary Care Physician/ Medical Group										
12. Prior Plan Code		13. Prior Health Plan										
14. Permitting Event Code		15. Permitting Event Date (Mon/Day/Yr)	16. Effective Date (Mon/Day/Yr)	Actn Code	18. Supplemental Plan (FIRST) (MI) (LAST)			Date of Birth Mo. Day Yr.			Relationship Code	
19. Check One <input type="checkbox"/> I DO NOT wish to enroll in a Health Benefits Plan under the Public Employees' Medical and Hospital Care Act. <input type="checkbox"/> I elect to ENROLL IN (OR CHANGE TO) a Health Benefits Plan as shown in Items 8 and 9 above and authorize deductions to be made from my salary or retirement allowance to cover my share of the cost of enrollment as it is now or as it may be in the future. I also certify that the names of all dependents listed above in Items 17 and/or 18 are eligible family members as defined in the Public Employees's Medical and Hospital Care Act. <input type="checkbox"/> I elect to CANCEL the Health Benefits Plan as shown in Items 12 and 13 above.												
20. Employee or Annuitant's signature (see privacy information on reverse of employee copy) Signature _____										21. Date Signed _____		
PLEASE REFER TO THE HEALTH BENEFITS PROCEDURE MANUAL FOR COMPLETION OF ITEMS 22-27												
22. Deduction Plan Code		23. Action Type <input type="checkbox"/> 1. New <input type="checkbox"/> 2. Cancel <input type="checkbox"/> 3. Change	24. Pay Period	25. Party Code	26. Employee Designation		27. Bargaining Unit					
28. Agency Name (or Retirement System) CSU San Francisco				29. Payroll Office Code 0	30. Agency Code 255		31. Unit Code					
32. Signature of Health Benefits Officer I hereby certify under penalty of perjury as follows: That I am a duly appointed, qualified and acting officer of the above named agency, and that payment by the agency as provided by Sections 22825-22832 of the Government Code is hereby approved. Final determination of eligibility for the enrollment action specified will be made by the Board of Administration, Public Employees' Retirement System, in accordance with the Public Employees' Medical and Hospital Care Act and the regulations implementing the Act. Signature _____							33. Date Received in Employing Office _____					
							34. Phone Number _____ ()					
35. Remarks: OPEN ENROLLMENT												

To HBD

To Agency

To Employee

PRIVACY NOTICE

Submission of the requested information is mandatory. The information requested is collected pursuant to the Government Code Sections (20000, et seq.) and will be used for administration of the Board's duties under the Retirement Law, the Social Security Act, and the Public Employees' Medical and Hospital Care Act, as the case may be. Portions of this information may be transferred to another governmental agency (such as your employer) but only in strict accordance with current statutes regarding confidentiality. Failure to supply the information may result in the System being unable to perform its functions regarding your status.

You have the right to review your membership files maintained by the System. For questions concerning your rights under the Information Practices Act of 1977, Please contact the Information Practices Act Coordinator, PERS, P.O. Box 942702, Sacramento, CA 94229-2702.

Section 7(b) of the Privacy Act of 1974 (Public Law 93-579) requires that any federal, state, or local governmental agency which requests an individual to disclose his social security account number shall inform that individual whether that disclosure is mandatory or voluntary, by which statutory or other authority such number is solicited, and what use will be made of it.

The Health Benefits Division of the Public Employees' Retirement System requests each enrollee's social security account number on a voluntary basis. However, it should be noted that due to the use of social security account numbers by other agencies for identification purposes, the Health Benefits Division may be unable to verify eligibility for benefits without the social security account number.

The Health Benefits Division of the Public Employees' Retirement System uses social security account numbers for the following purposes:

1. Enrollee identification for eligibility processing and eligibility verification.
2. Payroll deduction and state contribution for state employees.
3. Billing of contracting agencies for employee and employer contributions.
4. Reports to the Public Employees' Retirement System and other state agencies.
5. Coordination of benefits among carriers.

BINDING ARBITRATION

Enrollment in certain plans constitutes an agreement to have any issue of medical malpractice decided by neutral arbitration and waiver of any right to a jury or court trial. Refer to the HBD-DO-29 or HBD-DO-22 to determine if this provision is applicable to your plan.