



SF State University Housing Spring 2010 Parent Newsletter

Your student wants to live on campus again next year?

Spring Calendar

- **Wednesday, March 3**
Returning Resident Day
- **Monday, March 29th–
Sunday, April 4th**
Spring Recess,
Residence Community
remains open
- **Wednesday, March 31st**
Caesar Chavez Day
Campus Closed
- **Monday, May 3rd**
Deadline to make the
Returning Resident
Payment.
- **Friday, May 21st**
Residence Communities
close for Academic Year.
All students must vacate
by 8:00pm.
- **Monday, May 31st**
Memorial Day Campus
Closed

On February 17th current Spring 2010 residents will receive an email from University Housing with the Academic Year 10/11 Returning Resident License Agreement and instructions.

The University Housing office will begin accepting the Returning Resident License Agreements along with the \$1200 initial payment at 9am on March 3rd, in the Cantina. License Agreements and payment will continue to be accepted until May 3, 2010.

The \$1200 initial payment is required to secure a housing reservation. It is due at any time before May 3, 2010. If paperwork and payment are not submitted by May 3, 2010, current residents will lose their priority housing status and their 2010/2011 License

Agreement will be void.

After May 3, 2010, current residents will still be able to apply for 2010/2011 housing but their application will be included in the New Resident Waiting List.



Starting in June, we will begin sending housing confirmations for the 2010/2011 academic year to residents who completed their License Agreement and made their payments.

Starting in July, confirmed residents will begin receiving their room assignments for Fall 2010.

For further information please visit our website:

<http://www.sfsu.edu/~housing>

Planning for a Successful Check-Out

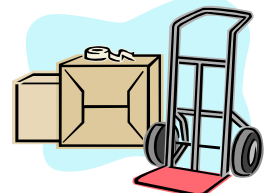
Spring 2010 Semester Check-Out is the week of May 17th. The last day to move out of the residence community is Friday, May 21 at 8pm.

During the first week of May, Resident Assistants (RAs) will hold mandatory floor meetings to discuss check-out procedures. It is important students attend these meetings in order to schedule a check-out appointment with your RA, particularly for those students planning an early check-out.

Residents are responsible for cleaning his/her room or apartment before checking out of the community to avoid cleaning charges.

Here are some suggestions to make an easy move out:

- ◆ Make a check out appointment with your Resident Assistant.
- ◆ Vacuum cleaners will be available at each community desk.
- ◆ Cleaning supplies & large plastic garbage bags will also be available at each desk.
- ◆ Donation bins for unwanted clothes and food items will be located in community lobbies.
- ◆ There will be dumpsters located behind the Towers and behind Mary Ward. Please take large garbage to the dumpster as the trash rooms are too small to handle large items.





FINANCIAL MATTERS\$



SF State University Housing office recommends that parents and students start financial planning early for on-campus housing cost. You may visit the housing website at:

<http://www.sfsu.edu/~housing/> click on Current Residents, Cost, select OPEN to see the payment schedule. Options for payments at SF State are:

- installment payment plan,
- financial aid payment plan, or
- *pay in full* for each semester,

Go to www.sfsu.edu/~housing/, click on Current Residents, Financial, click on Housing Payments Methods and Resources.

Installment Payment Plan:

Residents may use the Installment Payment Form at www.sfsu.edu/~housing/: click on Forms, under Financial click on Installment Payment Form. Do not use this plan if you have any financial aid including all types of loans.

Financial Aid Payment Plan: The financial aid application cycle for the next academic year (Fall 2010 and Spring 2011) priority deadline is March 2, 2010. After March 2, funds are limited to Federal Pell grant and loans.

Don't Want to Borrow: Students and parents who choose not to borrow will need to pay the difference not covered by financial aid directly to University Housing. Consider the Student Employment or Scholarships. Go to www.sfsu.edu/~finaid/, click on Student Employment and/or Scholarships.

Check Financial Aid Status online at **MyFINAID**. You can check your financial aid status, view and accept your financial aid award offer on the web through the **SF State Portal** at <https://inside.sfsu.edu/portal>. Keep your **SF State** email address current at **MySFSU**.

Parents and student should consider the loan amount offered as an option to pay for on-campus housing. Accept enough financial aid to cover 4 installments per semester. The installments not cover by financial aid must be paid directly to the University Housing office by the resident and/or parent.



Accepting a Student Loan: First time borrowers must complete the electronic **MPN—Master Promissory Note and Entrance Loan Counseling** online at <http://dlenote.ed.gov>.

Accepting the Parent PLUS loan: If the parent **accepts** the **Parent PLUS Loan**, the parent must be **pre-approved** by a lender first. SF State will receive a electronic notice of your pre-approval for certification or denial from the lender you selected.

Denied Parent PLUS loan: If the parent PLUS loan is denied by the lender the student can notify the Office of Student Financial Aid, in writing, to request the unsubsidized loan. 415.338.7000.

Fee Payment Schedule. Follow the **Fee Payment Schedule** and use the **Installment Payment Form** available on the University Housing website: www.sfsu.edu/~housing/, click on > Forms, under Financial click on > Installment Payment Form.

Methods of Payments

- ♦ **Pay online** (except VISA) www.sfsu.edu/~bursar
- ♦ **E-Check** 1.866.769.2105
- ♦ **Mail to:** SF State University Housing, 800 Font Blvd., CA. 94132

NEWS ALERT—Returning Resident Day—The \$1,200.00 Initial Payment is due by Monday, May 3, 2010 or the 2010-2011 License Agreement will be void.

NEWS ALERT—Summer Financial Aid: Starting mid-March 2010, residents can complete the **Summer Financial Aid Application** with the Financial Aid Office online at www.sfsu.finaid.edu. Financial Aid does not cover the entire cost for on-campus summer housing. Students may need to pay their housing expenses on their own! Summer Housing must be paid in full at the time you submit your summer housing license agreement. Financial Aid uses the **FAFSA 2009-2010** (current year FAFSA) for summer financial aid consideration.

Based on our current economy it is important for parents and guardians to forecast college expenses realistically based on the on campus cost of attendance at San Francisco State University.

Resident Financial Services Coordinator,

Karen Neal

Summer Housing

Current and prospective Fall 2010 residents will have the opportunity to live on campus in the Village at Centennial Square while attending summer sessions.

Taking advantage of summer courses is a great opportunity for first time freshmen to get a jump start earning college units as well as returning students an opportunity to catch up or earn extra credit. On-campus summer housing is particularly accommodating for students who generally live on campus during the academic year by offering a painless and stress free move from one space to the next.



Summer housing is also offered to students who may not live on campus currently, but need temporary housing while they take their summer sessions.

University Housing will post prices, eligibility guidelines, and the Summer Housing License Agreement on its website in April. Prospective summer residents will be asked to turn in the Summer Housing License Agreement with full payment by the end of May 2010.

For further information please visit our website:
<http://www.sfsu.edu/~housing/summer/index.html>

City Eats Dining Center welcomes you to the Spring 2010 Semester!

With the beginning of the new semester, Chartwells is ready to spring into action and embark on several exciting New Year's resolutions. Just in the past year we have fully implemented our *Balanced Choices* program that highlights foods which help promote a healthy lifestyle. Chartwells strives to communicate, educate, and raise nutritional awareness on a daily basis, so that we can give your student the tools for life-long good health. A new progressive green feature we will be starting is "Earth Friendly, Reusable To-Go-Containers". Not only does this help reduce waste to landfills, it supports our core business values dedicated to sustainability. Here is a list of some other sustainable initiatives that we are already doing: sustainable seafood program, using only cage-free eggs and fair-trade coffee, tray-less dining service, composting and recycling program. For more info visit our corporate website on sustainability: <http://www.cgnad.com/sustainability> or dining website, in the *Events* section, www.dineoncampus.com/sfsu.

In addition to being a place to eat, our dining center has become a social gathering scene and a place to meet new friends. We will have special events throughout the semester that will keep your son or daughter involved. Some special events they should look forward to include our *Flashback to the 70's Dinner* and *Chinese New Year's Dinner* with a Gee Yung Lion/Dragon Dance Troupe.

For those of you who'd like to do something special for your student while they're away, you can take advantage of our birthday cake and anytime treat options. Information on how to do this, can be found on the *Catering* page of our dining website, www.dineoncampus.com/sfsu, look for *Parent Snack Options* at the bottom.

More importantly than all of that, I invite you to feel free to call our offices with any concerns you may have about our dining programs. We strive to meet every dietary need and preference. If your son or daughter is vegan, has allergies, or struggles with diseases affected by diet, our menus can still meet his or her needs. However, if your child has not discovered all of the options, we want to know. Your child can send emails through our web pages or contact our offices directly. Our offices can be reached 415-405-4474. It's our goal to do our best to nourish and nurture your sons and daughters and we appreciate any feedback you'd like to share with us.

Sincerely,

Edward Vicedo
Senior Director of Dining Services
Chartwells at San Francisco State University



TROUBLESHOOTING COMPUTER PROBLEMS



Our ResNet support team receives a number of calls from students reporting the same common problems. Here are three

tips to keep your computer humming down the information highway.

1. Windows/ OS X updates are a simple and effective way of protecting your computer from the dangers that can affect the way your computer performs.

These updates make changes to your computer system which may include improvements to the look and feel of applications running within your operating system.

Updates also change the computer security of your system—closing any holes that have been discovered over time. If students are unsure of how to perform an update to their operating system, please call the Apogee Helpdesk at 888-478-8864 and ask for a ResNet appointment.

2. Making a copy of your important files is known as a backup. On occasion a

student comes to us with a computer that has irreparable damage to the file system. Most of the time, the only copy of their final project was left on the damaged computer. To prevent this from happening, make regular backups important files and documents. One way of doing this is to invest in a CD Burner. For \$40-\$50, you can have a device that will enable you to burn CD backups of your data.

ResNet recommends doing this once a month. Another method of making backups is with a device called a USB drive. With a USB drive you can plug the USB drive into the USB port on your computer and make copies of existing files onto it. USB drives have a limited amount of storage space but can be quite useful and a lot cheaper (around \$20) than purchasing a CD burner.

3. I always recommend the use of anti-virus software. VirusScan 8.7i Enterprise for the PC and VirusScan 8.6.1 for Macintosh are available for

download from the Division of Information Technology website located at <http://www.sfsu.edu/~doit/helpdesk/av.htm>. Anti-virus is a key component in the detection and prevention of known viruses. The latest versions are capable of detecting some types of Spyware so I suggest you download it today. It's free!

If you don't know how to install the programs, give the Apogee Helpdesk a call at 888-478-8864 and ask for a ResNet appointment.

The staff at ResNet know how important a functioning computer is to academic success. Pass these tips on and to encourage them to use the services that ResNet offers.

We want to be your partner in their success!

Doug Fong
Technology Services
Coordinator



Hospitality Suites

After a long day of heavy lifting, moving your student out of their space or into a summer space or both, you might want to kick back and relax.

If this is the case then look no further! The Hospitality Suites at University Park are an ideal place to unwind.

Located within a convenient 15 minute walk to the Residence Communities the Hospitality Suites offer junior one-bedroom units fully equipped with kitchen, internet access, cable TV, and a fold out couch for additional guests.

Hospitality Suites are offered to SFSU staff, faculty, and students and their families only.

Reservations can be made online at the Conference Services website using the *Reservation Request Form*.

For more information you can contact a Guest Service Associate team member at 415.405.4459 or visit www.sfsu.edu/~meetings/lodginghospitality.html.



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