

TIMELINE FOR PETITION OF SEVEN YEAR EXTENSION

OUTSTANDING COURSEWORK/EXAMINATION FOR COURSE CURRENCY	DATE TO BE COMPLETED BY

DATES BY WHICH I PLAN TO MEET WITH MY COMMITTEE	SUMMARY OF WHAT WILL BE REVIEWED/DISCUSSED WITH MY COMMITTEE

1. Have you submitted your Proposal for Culminating Experience? Yes No
 If so, are you using Animal or Human Subjects? Yes No

2. If you have not yet submitted your Proposal for Culminating Experience please indicate the date by which your proposal will be submitted.
Date: _____

3. Have you remedied all incompletes in your previous coursework? Yes No
(Please print and submit an unofficial transcript with your petition.)

4. Please indicate a date by which you plan to complete all outstanding requirements for your degree and apply for graduation.
Date: _____

5. If all coursework is complete, please indicate if you have applied for graduation. Yes No
****Please submit your application for graduation plus fee with the petition if you have not yet applied and have finished all coursework for the degree.**

****Please note: In accordance with the Title 5, California Code of Regulations, a ONE-TIME ONLY extension of the seven-year limit may be granted to complete the requirements for the degree. Students will be held to the deadline by which they indicate they plan to graduate. No further extensions may be granted.**

<i>I hereby certify that I understand I will be held to the above information and the dates by which I indicate the completion of my outstanding requirements. I also certify that I have met with my graduate coordinator or department chair and have reviewed all of the above expired or outstanding coursework with them.</i>		
Student Name (please type)	Student's Signature	Date
Name of Chair or Coordinator (print or type)	Signature of Chair or Coordinator	Date

****A copy of this petition and timeline will be sent to your department and kept on file with the Division of Graduate Studies. Students will be mailed a copy of the petition once it has been reviewed and a decision been made. Please allow 4-6 weeks for processing.**