

## PETITION FOR ATC SUBSTITUTION

### Change to Advancement to Candidacy Program

**FORM MUST BE TYPED**

**Official Degree Title as Listed in the University Bulletin:**

Master of \_\_\_\_\_ Major \_\_\_\_\_

Concentration or emphasis (if applicable) \_\_\_\_\_

Name \_\_\_\_\_ Student ID \_\_\_\_\_

Address \_\_\_\_\_ Phone \_\_\_\_\_

City/State/Zip \_\_\_\_\_ Email \_\_\_\_\_

**Please list the course(s) you are removing from your approved ATC program, and the course(s) you wish to substitute. If you need to remove or add more than 3 courses, please submit a new ATC form instead.**

**REMOVE from program:**

Course No.	Course Title	Units	Reason for Removal/Substitution

**SUBSTITUTE with:**

Course No.	Course Title	Units	Semester and Year	Institution (not SFSU) (transfer units only)*	Grade	In Progress or To Do

**\*NOTE:** For transfer work, a *Request for Graduate Program Transfer Unit Evaluation* must be submitted.

**REQUIRED SIGNATURES**

**Graduate Advisor:**

\_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_  
 Type or Print Name

**Department Chair/Graduate Coordinator:**

\_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_  
 Type or Print Name

Accepted by Division of Graduate Studies: \_\_\_\_\_ Date: \_\_\_\_\_