2014-2015 FAFSA-IRS Data Retrieval Tool

Have you been selected for verification?
If You Have Been Selected for Verification

We strongly encourage you to use the IRS Data Retrieval Tool to verify your income and wage information.

The tool provides FAFSA applicants and parents with the ability to transfer income information from the IRS to FAFSA.

• Benefits of the tool:
  - Complete the FAFSA more easily and accurately!
  - Increased accuracy in awarding financial aid funds.
  - Applicants selected for verification can use the tool to update their income information.
The IRS Tool is accessible through the FAFSA website

http://www.fafsa.ed.gov
“Financial Information” Section of FAFSA

How the questions under the “Financial Information” section are answered, determines whether you can use the tool.
If you are eligible to use the IRS Data Retrieval Tool, you will be prompted to:

1. Enter your FAFSA Pin Number
2. Select Link to IRS
FAFSA – IRS Data Link

After you are connected to the IRS.gov website:

1. Review your tax information for accuracy
2. Select the appropriate box below.
3. Select Transfer Now.

You will then be returned to the FAFSA website.

Your Data will now be transferred to your FAFSA

Please sign with FAFSA PIN & resubmit your FAFSA to complete the process.
Almost Done!

Once that is completed, we will receive your corrected FAFSA with the results of the IRS Data Retrieval within two weeks.

In the meantime, complete and submit the Verification Worksheet. Once we receive both the results of the IRS Data Retrieval and your Verification Worksheet, we will finish processing your financial aid file. An email will be sent to notify you that your financial aid awards are ready for you to view online at the SF State Gateway.

Click Here for Verification Forms
Office of Student Financial Aid

One Stop Center, Student Services Building
1600 Holloway Avenue
San Francisco, CA 94132
(415) 338-7000

Hours: M-F 9:00AM – 5:00PM

http://www.sfsu.edu/~finaid