

RESUME: CHRONOLOGICAL

MARIA JUAREZ
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OBJECTIVE

An entry level marketing position with Reynolds and Reynolds

EDUCATION

Bachelors of Science in Business Administration, Marketing
San Francisco State University, May 20xx

EXPERIENCE

20xx

Marketing / Sales Intern, Progressive Microproducts
San Francisco, CA

- Marketed personal computer hardware and software
- Participated in numerous microcomputer trade shows
- Developed and implemented marketing and advertising strategies
- Designed and developed peripheral hardware for microcomputers

20xx-20xx

Management Trainee / Salesperson, Grand Auto, Inc.
Oakland, CA

- Performed sales work for auto parts chain store with annual sales exceeding \$35 million
- Maintained large store inventory utilizing a computerized inventory system
- Supervised and trained sales personnel
- Compiled an impressive sales record and was recognized with numerous awards for outstanding performance

19xx-20xx

Salesperson, Consumers Distributing Company
San Francisco, CA

- Sold general merchandise for large catalog sales chain store
- Handled cash
- Completed inventory maintenance and clerical tasks as needed

ASSOCIATIONS

Member, Data Processing Management Association
Golden Gate Chapter, San Francisco, CA

