

**Telephone Numbers/Web Addresses:**

**AV Services Website:**

<http://www.sfsu.edu/~avitv>

**Classroom Services:** 415-338-1494

[www.sfsu.edu/~avitv/distribution.html](http://www.sfsu.edu/~avitv/distribution.html)

***MEDIA SERVICES***

**Media Library Acquisitions:** 415-338-1493

[www.sfsu.edu/~avitv/media.html](http://www.sfsu.edu/~avitv/media.html)

**Media Catalog:**

[www.sfsu.edu/~avitv/AV.mediacatalog.html](http://www.sfsu.edu/~avitv/AV.mediacatalog.html)

***TV/VIDEO SERVICES***

**Teleconferencing Services:** 415-338-2374

[www.sfsu.edu/~avitv/teleconf.html](http://www.sfsu.edu/~avitv/teleconf.html)

**Video Production:** 415-338-2634

[www.sfsu.edu/~avitv/production.html](http://www.sfsu.edu/~avitv/production.html)

**Graphics:** 415-338-2642

[www.sfsu.edu/~avitv/graphics.html](http://www.sfsu.edu/~avitv/graphics.html)

**Photography:** 415-338-2635

[www.sfsu.edu/~avitv/photo.html](http://www.sfsu.edu/~avitv/photo.html)

If you can't find what you're looking for,  
please call: 415-338-2634

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SFSU  
Academic Technology  
Audio-Visual Services

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Services, Support  
& Web Site  
Information

Regular Semester Hours:

- Mon-Thurs: 7:45am to 10:30pm
- Friday: 7:45am to 5:00pm

AV Services  
J. Paul Leonard Library Basement  
1600 Holloway Ave.  
San Francisco, CA 94132-4200  
Email: [av@sfsu.edu](mailto:av@sfsu.edu)

Revised 7/08

# AUDIO-VISUAL SERVICES

## Classroom Services

Equipment check-out:

- Overhead projectors
- Slide projectors
- Audio record & playback
- TV/VCR playback units
- Portable VCRs & DVD Players
- Camcorders: VHS, SVHS
- Digital: Still & Video cameras
- Laptops (Mac & PC)
- Computer LCD projectors
- Multimedia projection systems

Large Equipment Delivery/Pick-up

Media Cablecast (NTSC, PAL, SECAM)

Electronically Enhanced Classrooms

## Technical Services

Maintain and service AV equipment.

Plans and installs electronic classrooms.

Design and fabrication of specialized classroom technology systems.

Consultation available for departmental instructional equipment purchases.

## AV Services Website

Our web site contains information on our services and support, the online media catalog, equipment information, tutorials and PDF delivery and cablecast forms.

## Media Services

Our department maintains a collection of over 17,000 videotape, film, laserdisc, DVD and CD-ROM titles for classroom use.

### Restrictions:

All materials are provided free of charge to regularly scheduled SFSU classes. We do not rent, loan, copy or distribute the media to any off-campus agency or school.

## Media Acquisitions

Funds are allocated yearly for purchasing media. Media Request forms are available at the AV Distribution Desk or from the Media and online forms sections of our website.

## Graphics

- Overhead Transparencies
- 35mm text slides
- Video Graphics
- Powerpoint to transparency processing

## Photography

Digital & Traditional Photography available. Originals or copy work. Black & white photos or slides. See TV/Video Services for additional services.

## Television/Video Services

Television/Video Services assists the faculty in the design and production of instructional media in three general areas: graphics, photography and video.

Consultation is available for:

- Classroom videotaping
- Video Project Consultation
- Videotape Duplication
- Satellite/Off-Air Recording
- Non-linear editing
- Special Computer-generated effects

## Teleconferencing & Satellite Services

We have teleconference facilities which are equipped with the latest audio and video technology to enable faculty to participate with their classes in satellite delivered conferences and seminars.