

**San Francisco State University**  
**Office of International Undergraduate Admissions**  
**Request for Overseas Courier Service for Admission Letter/I-20 Mailing**

Student's Name: \_\_\_\_\_ SF State ID #: \_\_\_\_\_

Applying for:  Fall \_\_\_\_\_  Spring \_\_\_\_\_

Choose Courier Service:

FedEx      Your Account Number: \_\_\_\_\_

DHL      Your Account Number: \_\_\_\_\_

Credit Card Information:  Visa       Master Card

Account Number: \_\_\_\_\_

3-digit security code (back side of credit card): \_\_\_\_\_

Expiration Date (mm/yyyy): \_\_\_\_\_

Name as shown on card: \_\_\_\_\_

Cardholder's street address: \_\_\_\_\_

City, Country, Postal Code: \_\_\_\_\_

**Note: Credit cards with international billing address will be sent by DHL.**

Mailing Information:

Name (if not the student): \_\_\_\_\_

Street Address: \_\_\_\_\_

City: \_\_\_\_\_

Postal Code/Zip: \_\_\_\_\_

State/Province/etc.: \_\_\_\_\_

Country: \_\_\_\_\_

Delivery location telephone number (required): \_\_\_\_\_

Contact person e-mail address: \_\_\_\_\_

*I authorize San Francisco State University to charge the mailing cost of the Admission Letter/I-20 to the above account.*

\_\_\_\_\_  
Cardholder Signature

\_\_\_\_\_  
Date

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RETURN THIS COMPLETED FORM TO:

Mail: Undergraduate Admissions  
Attn: International Undergraduate Admissions  
1600 Holloway Avenue  
San Francisco, CA 94132  
Fax: 415-338-3881  
Email: [ugintl@sfsu.edu](mailto:ugintl@sfsu.edu)