Instructions for Submitting the California Nonresident Tuition Exemption Request (AB 540 Affidavit)

1. Citizens and noncitizens who meet the eligibility requirements must submit the attached AB 540 affidavit and their official high school transcripts in order to be considered exempt from paying nonresident fees.

2. Students must successfully complete the affidavit and submit it PRIOR to the FIRST DAY of the semester in which they plan to attend.

3. Once the student submits the affidavit, it will be listed as “pending” in the “To Do” List on your SF State Student Center. BE SURE the University has your affidavit.

4. Once the student’s official high school transcripts have been received & processed by the Office of Admissions, the student will receive notification that they have been approved for AB 540 status at our University. This status does not classify students as residents, but rather exempts them from paying nonresident fees.

5. Students who are U.S. Citizens, Permanent Residents, Deferred Action for Childhood Arrivals (DACA) grantees, or Individuals without lawful immigration status (Undocumented) should check the MIDDLE box.

6. Students with T or U visa should check the FIRST box.

7. Students with other USCIS nonimmigrant visa status are not eligible for this nonresident tuition exemption.

This is an EXAMPLE from the Nonresident Tuition Exemption Request Form

☐ I am a non-immigrant alien as defined by federal law and have been granted T or U-Visa status, under Title Eight of the United States code, sections 1001 (a) (15) (T) or (U).

☐ I am NOT a non-immigrant alien. [US citizens, permanent residents, Deferred Action for Childhood Arrivals (DACA) grantees, or aliens without lawful immigration status, among others, should check this box].

☐ I am a nonimmigrant alien, as defined by federal law. [Non-immigrant aliens have been admitted to the United States temporarily and include, but are not limited to, foreign students (persons holding F visas) and exchange visitors (persons holding J visas)]. Do not check this box if you have been granted T or U-Visa status (check first box above).

PLEASE SUBMIT THIS FORM PRIOR TO THE FIRST DAY OF SCHOOL TO:

Undergraduate Admissions OR Graduate Admissions
SF State OR SF State
1600 Holloway Avenue , SSB 1600 Holloway Avenue, ADM 250
San Francisco, CA 94132 San Francisco, CA 94132

For more information, check www.sfsu.edu/~finaid/ab540