

UNDERGRADUATE SFSU ACADEMIC STANDING PETITION

PART A: TO BE COMPLETED BY STUDENT

Name _____
 Student Id _____
 Address _____ E-mail _____
 City _____ Phone _____
 State/Zip _____ Major _____

NOTE:

If reinstated, you will be conditionally cleared for a specified semester. All students MUST follow the terms and conditions of their signed contract. Some may be required to petition again for the following term based on their semester grades, SFSU and/or overall gpa.

PART B: TO BE COMPLETED BY STUDENT (Students are responsible to keep a copy of their approved reinstatement petitions)

1. Explain the problems which caused your SFSU GPA to fall below the minimum requirements. Attach an SFSU unofficial transcript, courses in progress and any supporting documents _____

2. What are you doing to improve your academic status at SFSU? _____

3. If you are allowed to register, what courses do you plan to enroll in for the upcoming semester? _____

Student's Signature _____ Date _____
 I understand and agree to abide by all of the conditions listed in this contract

PART C: TO BE COMPLETED BY THE DEPARTMENT ADVISOR OF YOUR MAJOR

Courses and alternates approved for the following semester _____ Recommended # of units allowed _____

Conditions: _____

Advisor's Signature _____ Print Name _____ Date _____

PART D: TO BE COMPLETED BY THE DEPARTMENT CHAIR OF YOUR MAJOR

____ (C) Met with student for Mandatory Advising and is CLEARED to register for the following semester: (mark one) Spring ____ Fall ____

____ (D) Reinstatement NOT recommended. Disqualify the student for the following semester: (mark one) Spring ____ Fall ____

Recommendations: _____

Department Chair's Signature _____ Print Name _____ Date _____

PART E: TO BE COMPLETED BY THE COLLEGE DEAN OF YOUR MAJOR

____ (C) Met with student for Mandatory Advising and is CLEARED to register for the following semester: (check one) Spring ____ Fall ____

____ (D) Reinstatement NOT recommended. Disqualify the student for the following semester: (check one) Spring ____ Fall ____

Recommendations: _____

College Dean's Signature _____ Date _____

~For Department use only~

Mandatory Advising, Probation and Subject to Disqualification students are allowed to register for a maximum of 13 unit during the Spring and Fall semesters.

Any exceptions for more or less than 13 units must have the unit value and the approval by authorized departmental personnel .

Approved for units

- FALL
 SPRING

 Mandatory Authorized
 Signature for unit change

Important: Students who are approved to enroll in less than 12 units may have eligibility problems with the Office of Financial Aid and/or International Programs