



San  
Francisco  
State  
University

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## Upcoming Dates & Deadlines

<u>DATES</u>	<u>SECTION</u>	<u>NOTES</u>
June 12	Compliance	Time and Effort Reports for Spring Break 2009 are due.
June 15	Personnel	Payday for Student Assistants and hourly staff (paychecks available after 1:00pm)
June 15	Post-Award	Deadline for submitting stipend request forms to ORSP for July stipends (to be issued to students on July 15th)
June 15	Post-Award	Final cost transfers, reimbursements and payments to vendors on projects which ended April 30, 2009*1
June 22	Personnel	Pay Vouchers due for Student Assistants
June 22	Personnel	Absence Reports due for salaried staff, hourly staff and Research Fellows
June 30	Personnel	Payday for salaried staff and Research Fellows (paychecks available after 4:00 p.m.)

\*This applies only to funding agencies that allow the submission of final financial reports within 90 days from the end date of the project. For projects that require final financial reports within 30 days of the end date of the project, deadlines are shorter. Please contact your Grant Administrator for more information.

## Faculty Additional Pay for Summer 2009

- If you are planning on requesting Summer pay from your grant, or planning to pay other faculty members, please submit your request on-line at [http://www.sfsu.edu/~orspwww/\\_personnel/personnelhome.html](http://www.sfsu.edu/~orspwww/_personnel/personnelhome.html). Click on the Summer Salary Request link. This applies to faculty with Academic Year Appointments only.
- The dates for Summer appointments (as determined by the SFSU Academic Calendar) are June 1, 2009 - August 21, 2009 (59 paid days total). The benefit rate for faculty Summer appointments is 9.451% for faculty with full-time academic year appointments during the Summer 2009 semester. For faculty with less than full-time academic year appointments during Spring 2009, and who are enrolled in CALPERS, the benefit rate is approximately 35%.
- The actual amount of pay will depend on the number of working days in each month. To estimate your daily rate of pay for Summer 2009, please use the following calculation:
  - Annual Academic Year salary/9 months (September - May) = Calendar Year Monthly Salary
  - Calendar Year Monthly Salary/22 (average number of working days in a month) = Approximate Daily Rate for Summer 2009.
- Upon receiving your on-line request, an E-TRAC appointment will be created and routed to Principal Investigators electronically for approval. Once the Principal Investigator clicks the approval button, the E-TRAC will route to ORSP for final approval. The estimated cost of both salary and benefits will be available for review on the E-TRAC appointment in the ORSP Job Data section. Principal Investigators will receive e-mail notification when E-TRACS are created by ORSP Personnel Staff.
- PIs should submit requests for summer pay by the stated deadline for all current and pending awards, even if the project ID number has not yet been established. Please indicate in the comments section of the request form that a project ID number is pending. If you are expecting funding, but a formal award letter has not yet been received, you should apply for a Fund Advance. The procedure for requesting a Fund Advance may be found on the ORSP website in the Policies and Procedures section: [http://www.sfsu.edu/~orspwww/\\_policies/policieshome.html](http://www.sfsu.edu/~orspwww/_policies/policieshome.html). Contact your Grant Administrator for questions about Fund Advances.
- If you are receiving Summer Pay from MORE THAN ONE GRANT, please submit all requests at one time on the online request form.
- The final deadline to request all summer pay for June 2009, July 2009 and August 2009 is **July 15, 2009**.

## New Awards Received at SF State

The awards for the month of May totaled \$4,545,071.

Awardee/Department	Project Title	Funder/Amount Awarded
Marc Anderson Chemistry	<i>Development of Novel Inhibitors of Glutamate Carboxypeptidase II</i>	NIH \$138,014
Frank Bayliss Biology	<i>MBRS-Rise Program—Supplement</i>	NIH \$82,366
Frank Bayliss Biology	<i>MS-Ph.D. Bridge to the Future— Supplement</i>	NIH \$21,390
Matthias Beck Mathematics	<i>Creating Momentum through Communicating Mathematics</i>	NSF \$583,979
Joseph Chen Biology	<i>Regulated Assembly of Subcellular Structures in alpha-Proteobacteria</i>	NIH \$115,094
Zhigang Chen Physics and Astronomy	<i>Optical Surface and Defect States in Light-Induced Photonic Structures - Supplement</i>	NSF \$5,000
Diana Chu Biology	<i>CAREER: Investigating Mechanisms of Histone Variant Function and Regulation that Affect Transcriptional Control and Fertility in C. Elegans - Supplement</i>	NSF \$10,000
Jerry Davis Geography	<i>SF Child Care Information Systems</i>	Low Income Investment Fund \$17,360
Carmen Regina Domingo Biology	<i>SFSU Bridges to Stem Cell Research</i>	California Institute for Regenerative Medicine \$1,713,558
Richard Dugdale Romberg Tiburon Center	<i>Effect of Effluent of Phytobia</i>	Sub-Award from UC Davis Prime: California State Water Resources Control Board \$48,868
Ahmad Ganji Engineering	<i>Industrial Assesment Center Program</i>	Department of Energy \$40,000
Tim Janssen Geosciences	<i>Analysis and Modeling of Ocean Surface Waves across a Muddy Continental Shelf</i>	Office of Naval Research \$31,702
Tim Janssen Geosciences	<i>Analysis and Modeling of In-situ Wave Observations in the ONR High Res DRI</i>	Office of Naval Research \$52,050
Christy Lao Elementary Education	<i>San Francisco Chinese Language Academy for Summer Students (SF-CLASS), Chinese student program</i>	National Foreign Language Center \$75,000
Christy Lao Elementary Education	<i>Institute for Innovative Teaching of Chinese, Chinese teacher program</i>	National Foreign Language Center \$75,000
Mary Leech Geosciences	<i>CAREER: Petrogenetic Affinity of Miocene Granites</i>	NSF \$225,371
Wen Wen Li Nursing	<i>Elderly Chinese Immigrants</i>	Sigma Theta Tau International \$2,500
Weining Man Physics and Astronomy	<i>Bandgap Study of Photonic Crystals and Quasicrystals</i>	Research Corporation for Science Advancement \$39,948
Leticia Marquez-Magana Biology	<i>RUI: Switching Between Single and Social Motility in Bacillus subtilis - Supplement</i>	NSF \$12,000
Leticia Marquez-Magana Biology	<i>MBRS Score - Supplement</i>	NIH \$164,495
David Matsumoto Psychology	<i>Emotions and Intergroup Relation</i>	Air Force Office of Scientific Research \$399,139
Peter Palmer Chemistry	<i>Supplemental Analysis via XRF</i>	Public Health Institute \$2,500

Part 2 of the new awards listing for the month of May.

Awardee/Department	Project Title	Funder/Amount Awarded
Jacob Perea Education	<i>CTE Teacher Preparation 09</i>	Sub-Award from CCSF, Prime: CA Community College Chancellor's Office \$20,000
Wenshen Pong Engineering	<i>S-STEM SSEE</i>	NSF \$598,840
Robert Ramirez Biology	<i>Physiology of Osmotic Stress in Saccharmyces cerevisiae - Supplement</i>	NSF \$11,497
Kwok-Siong The Engineering	<i>Nanostructured Surface</i>	American Chemical Society Petroleum Research Fund \$50,000
Pamela Vaughn Center for Teaching & Faculty Development	<i>MERLOT Faculty ELIXR 2009</i>	Sub-Award from CSU Long Beach, Prime: US Department of Education \$7,200
Eliza Wicher Psychology	<i>Women-Only Leadership</i>	Society for Industrial/Organizational Psychology \$2,200
Peter Palmer Chemistry	<i>Supplemental Analysis via XRF</i>	Public Health Institute \$2,500

## Retroactive Appointments

Retroactive appointments continue to be scrutinized by the CSU Chancellor's Office and SFSU Human Resources. Retroactive hires should be pre approved by the Office of Research and Sponsored Programs. All retroactive hiring and payroll must include a justification. Please contact Victoria Narkewicz regarding all retroactive hiring at 415-338-1973.

Visit ORSP's website,

<http://www.sfsu.edu/~orspwww>

for the latest announcements and information!

Also, visit Jaylan S. Turkkan's blog at:

<http://orspblog.wordpress.com/>

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