

SFSU-AV Media Purchase Recommendation
FILL OUT AND PRINT-DO NOT EMAIL THIS FORM

Please return the completed form with any ads, catalog pages, brochures or other support materials to Brigid Duffy-AV/ITV Center: phone: 338-1493, fax: 338-7255.

Faculty Name _____ Email _____

Department _____ Phone _____

Course(s) _____ # of Students _____

Media Title:

Cost: _____ Tax: _____ Shipping: _____

(Please calculate 8.5% California Sales Tax on all purchases)

Format: VHS DVD (Preferred format: DVD)
 CD-ROM (DUAL) CD-ROM (MAC) CD-ROM (PC)

Vendor: _____

Vendor website: _____

Vendor email: _____

Vendor Phone/Fax _____

Vendor Address: _____

Value to Curriculum:

Additional Information _____

Other Faculty users: _____

Media in the University's AV/ITV Center Collection is purchased for classroom showings and is signed out by SFSU faculty members and administrators only.

If you wish to the University to buy media to be housed in the Media Access Center for independant viewing by students, please contact the Media Access Center at 338-1229.

College Deans will rank all media recommendations; then purchases are made.
Contact your department chair regarding upcoming deadlines.